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RHOADS & SINON LLP

FILE NO: 4309/22

March 2, 2015

VIA HAND DELIVERY
Rosemary Chiavetta, Secretary
Pennsylvania Public Utility Commission
Commonwealth Keystone Building
400 North Street
P.O. Box 3265
Harrisburg, PA 17105-3265

Re: The Borough of Hanover – Hanover Municipal Water Works – Rate Increase, Docket No. R-2014-2428304

Dear Ms. Chiavetta:

In compliance with the Commission's Order entered on February 26, 2015 at Docket No. R-2014-2428304, we deliver herewith Supplement No. 29 to Tariff-Water Pa. P.U.C. No. 3 on behalf of the Borough of Hanover – Hanover Municipal Water Works. This Supplement acts to increase rates in accordance with such Order.

Should you have any questions, please do not hesitate to contact me at (717) 231-6606.

Very truly yours,

RHOADS & SINON LLP

By: Paul J. Bruder, Esq.
Counsel for the Borough of Hanover

Enclosure
cc: Certificate of Service

Supplement No. 29
to
Water-Pa. P.U.C. No. 3

BOROUGH OF HANOVER

HANOVER MUNICIPAL WATER WORKS

RATES, RULES AND REGULATIONS

GOVERNING THE DISTRIBUTION OF WATER

IN

THE TOWNSHIP OF PENN IN YORK COUNTY

AND

THE TOWNSHIP OF CONEWAGO IN ADAMS COUNTY

AND

THE BOROUGH OF McSHERRYSTOWN IN ADAMS COUNTY

PENNSYLVANIA

ISSUED: December 30, 2014

EFFECTIVE: April 9, 2015

BY: Barbara Krebs, Borough Manager
Borough of Hanover
Hanover Municipal Water Works
44 Frederick Street
Hanover, Pennsylvania 17331

Issued Pursuant to the Order of the Commission entered February 26, 2015 at Docket R-2014-2428304

NOTICE

THIS SUPPLEMENT MAKES INCREASES TO EXISTING RATES
(see Page No. 2)

LIST OF CHANGES MADE BY THIS SUPPLEMENT

Supplement No. 29 increases rates to produce additional revenue from the sale of water of $939,990. Please refer to the following pages:

Increases:

Page 4 – Consumption Charge has been increased.
Page 6 – Private Fire Charge has been increased.
Page 12a – Rule 6.4 - Interruption Discontinuance or Termination of Service – The fees for turning on service and reinstallation of the meter were increased.
Page 13a – Rule 7.10 – Bills and Penalties – The fees for turning on service and reinstallation of the meter were increased.
Page 14 – Rule 8.6 – Metered Service – The fees for turning on service and reinstallation of the meter were increased.

Changes:

Page 4 – The procedure for a customer notifying the Water Works for temporary disconnection has been changed to include written notice and language clarifying that the customer shall not tamper with the meter or other water infrastructure
Page 12 - Rule 6.2 – Interruption, Discontinuance or Termination of Service, has been revised to include subsections "h." and "i." with language on the procedure to contact the Water Works to discontinue service, not tampering with water infrastructure, the period of time a customer will continue to be considered a customer for the purposes of turn-on fees and minimum billing charges. Also, Rules 6.4 - 7.3 were moved to a new page.
Page 12a – This page was added. Also, Rule 6.4 Interruption Discontinuance or Termination of Service, – Language was added to clarify what penalties can be incurred for tampering with service. Rule 7.1 was moved to this page and no changes were made to the contents of the rule.
Page 12b – This page was added and Rules 7.2 and 7.3 were moved to this page. No changes were made to the contents of these rules.
Page 13 – Was changed by moving Rule 7.10 to page 13a.
Page 13a – This page was added. Rule 7.10 – Bills and Penalties – Language was added to clarify what penalties can be incurred for tampering with service.
Page 14 – Rule 8.6 - Meter Service - Was changed by adding the word "minimum" to the service charge for connection/disconnection and removing and installing a meter. Also, the entire rule 8.6 is now on this page.
Page 15 – Was changed by removing the part of Rule 8.6 that was on this page and transferring it to page 14.

TABLE OF CONTENTS

	Page
Title Page	1 Supplement No. 29
List of Changes Made by This Supplement	2 Fifteenth Revised
Table of Contents	3 Fourteenth Revised
Schedule of Meter Rates	4 Thirteenth Revised
Intentionally Left Blank	5 Fourth Revised
Schedule of Fire Service Rates	6 Thirteenth Revised
Intentionally Left Blank	7 Seventh Revised

Rules and Regulations:

1.	Definitions	8 – 9 a Original
2.	Filing, Posting and Effect	9b Original
3.	Application for Service	9b-10 Original
4.	Connections to Water Supply System	10 Original
5.	Regulation of Supply	11 Original
6.	Interruption, Discontinuance or Termination of Service	12 Third Revised – 12a First Revised
7.	Bills and penalties	12a-13a First Revised
8.	Metered Service	14 Third Revised
9.	Meter Installations	15 Third Revised
10.	Fire Service	15 Third Revised
11.	Extension of Mains	15 Third Revised
11.	Extension of Mains	16-18 Original
11.	Extension of Mains	19 First Revised
13-16.	Water Conservation Contingency Plan	20-22 Original

SCHEDULE OF METER RATES

Application:

This schedule is applicable to all metered customers located outside the corporate limits of the Borough of Hanover.

Base Charges:

Size of Meter	Per Quarter
5/8"	$ 26.55
3/4"	36.72
1"	57.09
1-1/2"	108.12
2"	169.14
3"	362.64
4"	617.25
6"	1,279.26
8"	1,839.45

Consumption Charge

All consumption -

	Residential	Commercial/Public	Industrial	Large Industrial
Rate per 1,000 gallons	$3.854 (I)	$3.445(I)	$3.607 (I)	$3.211 (I)

NOTE: A customer who wishes to have service discontinued temporarily shall give at least seven (7) days written notice to the Water Works, specifying the date on which service is to be discontinued temporarily. In the absence of proper notice, the customer shall be responsible for all service rendered until the time that the Water Works shall receive the specified written notice. The customer shall not turn water on or off at any curb stop, or disconnect or remove the meter, or permit its disconnection or removal, without the prior written consent of the Water Works. For services that are temporarily disconnected, the base charge will apply for the period of temporary disconnection. (c)

(c) Indicates Change
(I) Indicates Increase

SCHEDULE OF FIRE SERVICE RATES

PRIVATE AND PUBLIC FIRE SERVICE

Standard Fire Hydrants:	Per Month	Per Quarter
For a standard private fire hydrant	$40.68 (I)	$122.04 (I)
For a standard public fire hydrant	$ 23.13	$ 69.39
Fire Sprinkler Service and Fire Hose Connections:		
For a Four (4) inch connection to the street main:	$14.01(I)	$42.03 (I)
For a six (6) inch connection to the street main:	$40.68 (I)	$122.04 (I)
For a eight (8) inch connection to the street main:	$87.29 (I)	$261.87 (I)
For a ten (10) inch connection to the street main:	$155.91 (I)	$467.73 (I)
For a twelve (12) inch connection to the street main:	$199.09(I)	$597.27 (I)

(I) Indicates Increase

RULES AND REGULATIONS
(Continued)

6. INTERRUPTION, DISCONTINUANCE OR TERMINATION OF SERVICE
(Continued)

e. For failure to maintain in good order connections, service pipe lines or fixtures required to be maintained by the customer.

f. For molesting or tampering with any service pipe, meter or any other appliances of the Water Works controlling or regulating the water supply.

g. For any violation of any of the rules and regulations of the Water Works.

h. A customer who wishes to have service discontinued shall give at least seven (7) days written notice to the Water Works, specifying the date on which service is to be discontinued. In the absence of proper notice, the customer shall be responsible for all service rendered until the time that the Water Works shall have actual or constructive notice of the customer's intent to discontinue service. The customer shall not turn water on or off at any curb stop, or disconnect or remove the meter, or permit its disconnection or removal, without the prior written consent of the Water Works. A customer discontinuing service remains a customer for a period of nine (9) months for purposes of paying turn-on fees pursuant to the provision of this Tariff. (c)

i. Where a customer requests turn-on service within six (6) months of disconnection, the customer shall be subject to monthly minimum billing for the period of disconnection. A written request from the customer for turn-on service shall be mailed to the Water Works at the address listed in this Tariff. A new application for service shall be required if (a) the request for turn-on of service occurs more than six (6) months after the customer's disconnection, or (b) the new service is at a different service location or of a different class of service. (c)

6.3 The Water Works shall not be liable for damage resulting from any cause of interruption in service. The Water Works will not be liable for interruption, shortage or insufficiency of supply, or for any loss or damage occasioned thereby, if caused by accident, act of God, fire, strikes, riots, war or other cause not within its control. Repairs or improvements will be prosecuted as rapidly as is practicable and, so far as possible, at such times as will cause the least inconvenience to the customers.

(c) Indicates Change

RULES AND REGULATIONS
(Continued)

6. INTERRUPTION, DISCONTINUANCE OR TERMINATION OF SERVICE
(Continued)

6.4 Service terminated for non-compliance with the Tariff will not again be turned on until satisfactory assurance is given that these rules and regulations will be complied with, and that all proper and necessary expenses incurred in shutting off and turning on the water are paid in full by the customer. These necessary expenses include, but are not limited to, payment of all bills for labor, supplies and permits required in shutting off the water. If the Water Works incurs out of the ordinary expense to effect termination of service for non-payment of bills or due to lack of access to its facilities, the Customer must reimburse the Water Works for those expenses in addition to any minimum restoration fee. A minimum charge of $35.00, payable in advance, will be made for turning on water in restoration of service after discontinuance for any of the reasons specified in Rules 6.1 or 6.2 during the Water Work's regular working hours. If the Customer request for restoration of service requires the Water Works to incur overtime or holiday costs, the Water Works reserves the right to bill the customer for additional costs incurred. In addition, in instances where it becomes necessary to remove and reinstall a meter, the minimum charge will be $60.00. (I) (c)

When a meter or other utility equipment on a customer's premises has been tampered with and the customer enjoys the use of or receives benefit from the water service intended to be metered, it may be reasonably inferred that the Customer tampered with the meter or other utility equipment. The penalties for tampering include, but are not limited to, termination of service; recovery by the Water Works of all costs related to the tampering, including payment for such water service as the Water Works may estimate from available information has been used but not registered by Water Works' meter; and criminal sanctions pursuant to the laws of the Commonwealth. (c)

7. BILLS AND PENALTIES

7.1 Bills for general water service will be rendered quarterly or monthly, based on measured consumption, at the discretion of the Water Works, according to the Schedule of Meter Rates set forth in this tariff. All residential customers will be given the option to be billed monthly.

(I) Indicates Increase
(c) Indicates Change

RULES AND REGULATIONS
(Continued)

7. BILLS AND PENALTIES
(Continued)

(c)

7.2 Bills for fire service shall be rendered monthly or quarterly at the discretion of the Water Works for service supplied during the preceding month or quarter, each bill being either one-twelfth or one-quarter of the annual charge, according to the Schedule of Fire Service Rates set forth in this tariff.

7.3 A late charge or penalty of 1.25% shall be added on all bills for service if not paid within twenty (20) days from the postmark date. The penalty will be calculated on the overdue portion of each delinquent bill, and such penalty will be calculated monthly thereafter only on the overdue portion of the bill. In no event will the penalty rate exceed more than 15% annually.

(c) Indicates Change

RULES AND REGULATIONS
(Continued)

7. BILLS AND PENALTIES
(Continued)

(c)

7.4 When bills are paid by mail the date of the postmark will be considered the date of payment.

7.5 In the event of nonpayment of an undisputed delinquent account, water service shall be discontinued, after due notice, in accordance with the rules and regulations of the Public Utility Commission.

7.6 All bills for water service will be rendered to the persons applying for water service, but failure to receive a bill shall not excuse any customer from payment thereof or from any of the penalties provided above. The presentation of a bill is a matter of accommodation only and not a waiver of the Water Works' right to payment thereof or to penalties.

7.7 No allowance or rebate will be made for unoccupied property unless and until (1) the customer shall have notified the Water Works of such vacancy in writing, and (2) such vacancy shall continue for at least thirty (30) days. In any such event, service shall be restored only upon the execution of a new application therefore.

7.8 No allowance or rebate will be made for or on account of the discontinuance of any service or fixtures set forth in the application for service, unless and until the customer shall have notified the Water Works in writing of such discontinuance.

7.9 Properly authorized and identified representatives of the Water Works shall have full and free access to the customer's premises at all reasonable times for the purpose of reading meters, inspection and repairs, removal of property of the Water Works, or for any other purpose incident to the service.

(c) Indicates Change

RULES AND REGULATIONS
(Continued)

7. BILLS AND PENALTIES
(Continued)

7.10 Any service discontinued for nonpayment of a water bill, or for violation of the Water Works Rules, will not be resumed until the customer makes payment of, or arranges for the payment of, all amounts currently due for services provided by the Water Works according to a settlement or amortization agreement that complies with 66 Pa. C.S. § 1407 and 52 Pa. Code § 56.191 or other applicable legal requirements. Service terminated for non-compliance with the Tariff will not again be turned on until satisfactory assurance is given that these rules and regulations will be complied with, and that all proper and necessary expenses incurred in shutting off and turning, on the water are paid in full by the customer. These necessary expenses include, but are not limited to, payment of all bills for labor, supplies and permits required in shutting off the water. If the Water Works incurs out of the ordinary expense to effect termination of service for non-payment of bills or due to lack of access to its facilities, the Customer must reimburse the Water Works for those expenses in addition to any minimum restoration fee. A minimum charge of $35.00, payable in advance, will be made for turning on water in restoration of service after discontinuance for any of the reasons specified in Rules 6.1 or 6.2 during the Water Works' regular working hours. If the Customer request for restoration of service requires the Water Works to incur overtime or holiday costs, the Water Works reserves the right to bill the customer for additional costs incurred. In addition, in instances where it becomes necessary to remove and reinstall a meter, the minimum charge will be $60.00. (I) (c)

When a meter or other utility equipment on a customer's premises has been tampered with and the customer enjoys the use of or receives benefit from the water service intended to be metered, it may be reasonably inferred that the Customer tampered with the meter or other utility equipment. The penalties for tampering include, but are not limited to, termination of service; recovery by the Water Works of all costs related to the tampering, including payment for such water service as the Water Works may estimate from available information has been used but not registered by Water Works' meter; and criminal sanctions pursuant to the laws of the Commonwealth. (c)

(I) Indicates Increase
(c) Indicates Change

RULES AND REGULATIONS
(Continued)

8. METERED SERVICE

8.1 The Water Works will furnish a suitable meter and couplings for the installation thereof which shall be installed at a location at or in the property and in a manner approved by the Water Works. The customer shall provide at his/her expense a valve at the inlet and a valve at the outlet ends of the meter, a pressure reducing valve, and the proper back-flow preventer, which shall conform to standards of the American Water Works Association for such valves. In cases where steam or hot water under pressure is used, a swing check valve must be placed at the expense of the customer, directly ahead of the meter and before any outlets are taken off the service pipes, to prevent injury to the meter. All damages done to meter by steam or hot water must be paid by the customer. No personal shall set, re-set, adjust or remove any meter.

8.2 No connection or outlet will be permitted on the service pipe between the main and the meter. All water used must pass through the meter.

8.3 The quantity of water recorded by the meter shall be final and conclusive except when the meter shall fail to register or shall be determined to be in error. In such instances, the quantity of water delivered during the period in question shall be estimated, after due consideration of previous or subsequent properly measured deliveries.

8.4 The meter will be tested upon the written request of the customer and refund made if a meter be found to be fast at any test in accordance with the Rules set forth in the Water Regulations of the Pennsylvania Public Utility Commission, Chapters 3 and 65, Title 52 Pa. Code. The customer shall pay a deposit in advance for testing of the meter in accordance with fees established by the Commission. If the meter tested upon such request shall be found to be accurate within the limits specified by the Commission, the fee shall be retained by the Water Works; but if not so found, then the cost thereof shall be borne by the Water Works and the fee deposited by the customer shall be refunded.

8.5 In any instance where more than one customer shall receive water measured by one meter, each such customer shall be charged the applicable minimum charge set forth in the Schedule of Meter Rates based on the size of the meter installed.

8.6 There shall be a minimum service charge of $35.00 for connecting or disconnecting a meter where service is furnished on a temporary basis. In instances where it becomes necessary to remove and reinstall a meter, the minimum charge will be $60.00. (I) (c)

(I) Indicates Increase
(c) Indicates Change

RULES AND REGULATIONS
(Continued)

9. METER INSTALLATION

(c)

9.1 All metered customers shall provide a readily accessible, safe, protected and suitable location for installation of meters so that they can be easily examined and read. In cases where it is not convenient to place a meter within a building, a concrete or brick pit with suitable cover shall be built, or an approved meter box shall be installed inside the property line, at the expense of the property owner. The customer must at all times protect the meter from frost or any other cause and will be held responsible for repairs to meter made necessary by his/her negligence.

10.1 Fire service rates are for private and public fire hydrants and sprinklers where use is for fire service only. Water for other uses shall not be taken from the pipe lines and no attachments shall be installed for the purpose, except by permission from the Water Works and then only upon payment in accordance with the use required. Such payment will be based upon the schedule of rates in this tariff.

10.2 All fire service lines connected to the mains of the Water Works shall be provided with a controlling valve place near the Water Works main.

10.3 All construction for fire service lines shall be at the expense of the customer.

11. EXTENSION OF LINES

DEFINITIONS

The following definitions apply to Main Extensions in the utility jurisdictional retail service area:

1. Annual Line Extension Costs: The sum of the Water Works' additional annual operating and maintenances costs, debt costs and depreciation charges associated with the construction, operation and maintenance of the line extension.

2. Annual Revenue (For Line Extension Purposes): The Water Work's expected additional annual revenue form the line extension based on the Water Works' currently effective tariff rates and on the average annual usage of customers similar in nature and size to the bona fide service applicant.

(c) Indicates Change

COMMONWEALTH OF PENNSYLVANIA
PENNSYLVANIA PUBLIC UTILITY COMMISSION

Pennsylvania Public Utility Commission	: Docket No. R-2014-2428304
v.	:
The Borough of Hanover –	:
Municipal Water Works	:

CERTIFICATE OF SERVICE

I hereby certify and affirm that on this 2nd day of March, 2015, true and correct copies of Supplement No. 29 to Tariff – Water Pa. P.U.C. No. 3 in compliance with the Commissioner's Order entered on February 26, 2015 were served upon the following persons in the manner specified in accordance with the requirements of 52 Pa. Code §1.54:

VIA HAND DELIVERY

Honorable Elizabeth Barnes Office of Administrative Law Judge PA Public Utility Commission 400 North Street Harrisburg, PA 17120	Carrie B. Wright, Esquire Gina Lauffer, Esquire Bureau of Investigation and Enforcement Pennsylvania Public Utility Commission 400 North Street P.O. Box 3265 Harrisburg, PA 17105-3265
Christine M. Hoover, Esquire Lauren M. Burge, Esquire Office of Consumer Advocate Forum Place, 5th Floor 555 Walnut Street Harrisburg, PA 17101	Elizabeth Rose Triscari Deputy Small Business Advocate Office of Small Business Advocate 300 North Second Street Suite 1102, Commerce Building Harrisburg, PA 17101

VIA FIRST CLASS MAIL

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