

President Gerken called the meeting of Hanover Borough Council to order on Wednesday Evening, October 23, 2013, 7:35 PM, in the Hanover Municipal Building, 44 Frederick Street, Hanover, Pennsylvania as advertised.

The meeting began with the Pledge of Allegiance to the Flag of the United States of America, followed by a moment of silence.

On roll call the following answered as present: Mr. Eline, Mr. Funke, Mr. Gerken, Ms. Hormel, Mr. McLin, Mr. Morris and Mrs. Yingling; Junior Councilman Sheaffer; Mayor Adams; Solicitor Yingst; Manager Krebs and Secretary Miller. Mr. Connor, Mrs. Griffin and Mr. Hufnagle were absent.

It was moved by Mr. Eline, seconded by Mrs. Yingling to approve the minutes of the following Council Meetings:

- (a) September 25, 2013
- (b) October 9, 2013

Mr. McLin asked that his statement he read at the October 9th, 2013 Council meeting be formally submitted and inserted in the minutes of October 9th. **Manager Krebs noted that could be done if staff was supplied with the statement.**

An amended motion was made by Mr. Eline, seconded by Mrs. Yingling to approve the minutes of September 25, 2013 and October 9, 2013 and to accept the statement of Mr. McLin to be included in the minutes of October 9, 2013. Motion carried.

It was moved by Mr. Funke, seconded by Mr. Eline to approve the bills, the report of the Mayor and the Report of the Fire Chief. Motion carried.

It was moved by Mr. Morris, seconded by Mr. Funke to approve the reports of the following Borough Administrators:

- a.) Borough Manager
- b.) Supervisor of Public Works
- c.) Superintendent of Wastewater Treatment
- d.) Superintendent of Water Department
- e.) Supervisor of Water Treatment Plant
- f.) Supervisor of Water Distribution
- g.) Infiltration & Inflow Crew
- h.) Engineering Department
- i.) Library Director

Motion carried.

PRESENTATION OF COMPREHENSIVE PLAN - PROGRESS

Michelle Brummer, from Gannett Fleming Engineering, was present to give an overview of the Hanover Borough – Penn Township Comprehensive Plan, as part of her update for each of the elected bodies. She explained the Comprehensive Plan is a guide of recommended policies and actions over a ten (10) year planning horizon. The draft goals and objectives are leading to recommendations and a final draft plan should be expected **by spring of next year** which will then need to be refined and finalized. The website for the plan is www.hanoverpennplan.com. There was a six (6%) percent growth rate in the last decade in Hanover Borough and Penn Township and there is a need to plan for an increase in a variety of services. There will be a public hearing for input from the citizens of the municipalities.

Mr. James Baumgardner asked about reportable crashes in the study and questioned the anticipated growth rate in the next decade.

CITIZENS WITH ITEMS OF BUSINESS TO BE BROUGHT BEFORE COUNCIL

Mr. John Flynn, 179 Primrose Lane stated his opposition to the proposed Nature Trail and submitted photographs of the area during heavy rains.

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Ms. Merle Feder, 173 Primrose Lane stated her opposition to the proposed Nature Trail and asked Council to review the projected costs, including anticipated maintenance.

Mrs. Prudence Keffer, owner of 227 Baltimore Street, was glad that the citations had been issued to the owners of 219 Baltimore Street and asked about the next step. Attorney Yingst stated Council is investigating alternatives for the property. Mrs. Keffer expressed her concern of the impact of the winter storms on the building and its safety. Mr. Funke asked Mrs. Keffer if she expected the Borough to foot the bill for remediation of this building, and Mrs. Keffer said she thought it was the Borough's responsibility.

Mr. David Benfield, business owner and property owner in The Borough of Hanover, critiqued the Council agenda; asked Council to approve no further increase of expenses for the year 2014; and volunteered his financial expertise to Council and Staff for budgeting.

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. McLin

It was moved by Mr. McLin, seconded by Ms. Hormel to authorize the proper officers of The Borough of Hanover to enter into an Agreement with the SPCA of York County for 2014 for the annual amount of \$7,645.00. Motion carried.

It was moved by Mr. McLin to authorize the proper officers of The Borough of Hanover to enter into a contract for Health – Medical Insurance Coverage for 2014 with Capital Blue Cross. The motion died for lack of a second.

It was moved by Mr. McLin to authorize the proper officers of The Borough of Hanover to enter into a contract for Property and Casualty Insurance for 2014 with Selective Insurance. The motion died for lack of a second.

It was moved by Mr. McLin, seconded by Mr. Funke to authorize 2013 Real Estate Tax Collector Leroy Wentz, 217 Frederick Street, Hanover, PA, to credit the following amounts of miscellaneous corrections per the York County Tax Assessment Office report dated as follows:

<u>Date</u>	<u>Credit</u>	<u>Tax Year</u>
9/24/13	\$746.21	2013

Motion carried.

It was moved by Mr. McLin, seconded by Mr. Funke to charge 2013 Real Estate Tax Collector Leroy Wentz, 217 Frederick Street, Hanover, PA, with the collection of additional Real Estate tax per the York County Tax Assessment Office report dated as follows:

<u>Date</u>	<u>Additional Tax</u>	<u>Tax Year</u>
9/24/13	\$2,176.59	2013

Motion carried.

It was moved by Mr. McLin, seconded by Ms. Hormel to allow the following credit on sewer accounts, one time only, due to leaks that have since been repaired:

<u>Name</u>	<u>Address</u>	<u>Account #</u>	<u>Amount</u>
Church of the Brethren	601 Wilson Avenue	51-0035135-0	\$620.40

Motion carried.

Public Safety Committee – Mr. Funke

It was moved by Mr. Funke, seconded by Mr. McLin to appoint Sylvia Yingling, Public Safety Committee Chairperson and Council President John Gerken as authorized official representatives regarding the Fire & Emergency Services Cooperative Partnership Study. Motion carried.

REPORTS OF THE STANDING COMMITTEES

Water & Sewer Committee – Mr. Morris

It was moved by Mr. Morris, seconded by Mrs. Yingling to authorize the proper officers of The Borough of Hanover to enter into a revised Consent Order and Agreement with the Pennsylvania Department of Environmental Protection in order to fulfill the requirements of the National Pollutant Discharge Elimination System (NPDES) Permit No. PA 0026875. Motion carried.

It was moved by Mr. Morris to authorize the proper officers of The Borough of Hanover to enter into an Agreement with Gannett Fleming Engineers, Harrisburg, PA for Final Design and Bid Phase Services for the Phase I Water Treatment Plant Improvements; with costs secured under the 2013 Bond Issue. The motion died for lack of a second.

It was moved by Mr. Morris, seconded by Ms. Hormel to authorize the proper officers of The Borough of Hanover to enter into a water consumer deposit agreement with Brookside LLC, 330 Dubs Church Road, Hanover, PA, for installation of approximately 245' feet of 8" water main and 385' of 10" water main on Charles Avenue; approximately 670' of 8" water main and 300' of 10" main on South Center Street, including 32 single and 26 double 1" service laterals; in the Brookside Heights Phase I Development at an estimated cost of \$85,600.00. Mr. Morris noted for the record that the costs are paid by the developer in a Consumer Deposit Agreement. Motion carried.

Public Service Committee – Mr. Eline

It was moved by Mr. Eline, seconded by Mr. Funke to approve the request of the Kiwanis Club to rent a market stall to sell pecans at the Hanover Market House on Saturdays during the months of November and December 2013 as per their letter of October 17, 2013. Motion carried.

It was moved by Mr. Eline, seconded by Mr. Funke to authorize staff to amend the Health Board Ordinance to allow for the State to conduct Health and Restaurant inspections within the Borough of Hanover. Motion carried.

It was moved by Mr. Eline, seconded by Ms. Hormel to approve the restoration of the Children's Area in the Guthrie Memorial Library – Hanover's Public Library to its original location and condition. Ms. Hormel and Mr. McLin voted in opposition to the motion.

A discussion ensued and comments from various citizens regarding the stipulations of the contract to restore the area, time period it would take to restore the area, and the question of whether it was necessary or favorable to bid out the restoration project with a deadline at the end of the year.

It was moved by Mr. Hormel, seconded by Mr. Eline to amend the motion to include directing the Borough Manager to offer for bid the restoration of the Children's Area in the Guthrie Memorial Library – Hanover's Public Library to its original location and condition with a deadline of December 31, 2013. On roll call, the following voted in favor of the motion: Mr. Eline, Mr. Funke, Mr. Gerken, Ms. Hormel, Mr. McLin, Mr. Morris and Mrs. Yingling. There were seven (7) votes in favor of the motion and none in opposition to the motion. Motion carried.

Manager Krebs noted she will place an alternate time for completion as not to restrict the bid with a time frame that contractors may not be able to meet.

It was moved by Mr. Eline, seconded by Mrs. Yingling to approve the request of The Hanover Area Chamber of Commerce for the following upcoming holiday activities as per their letter of October 22, 2013, provided all necessary permits are acquired, and contingent upon approval from the electric utility for decorations to be attached to utility poles.

- a.) Santa Parade – Friday, November 29, 2013 at 9:00 AM
- b.) Tree Placement on northwest quadrant of Center Square on the week of November 10, 2013
- c.) Tree Lighting Ceremony– Friday, November 29, 2013 at 7:00 PM
- d.) Holiday Scramble- Friday, November 29, 2013 from 1:00 PM to 6:00 PM
- e.) Hanging of the Greens/Decorations on Center Square
- f.) Santa Cabin Hours
- g.) Free Holiday Parking – Fridays from November 29th - December 27th 5:00 PM – 9:00 PM

Motion carried.

MAYOR'S REPORT

On October 17, 2013 the Mayor attended the Chamber of Commerce's 90th Anniversary Celebration. Mayor Adams reminded all that Trick or Treat night is Tuesday, October 29th from 6:00 PM to 8:00 PM; and the Annual Halloween Parade is Thursday, October 31st at 7:30 PM.

ADJOURNMENT

It was moved by Mr. Funke, seconded by Mr. Eline to adjourn the meeting at 9:00 PM to a closed caucus to discuss legal issues. Motion carried.

Respectfully submitted,


Dorothy C. Miller
Borough Secretary