

AGENDA FOR THE MEETING OF HANOVER BOROUGH COUNCIL
TUESDAY, NOVEMBER 22, 2016 AT 7:00 PM

PRELIMINARY MATTERS & OFFICERS' REPORTS

1. Pledge of Allegiance
2. Moment of Silence
3. Roll Call
4. Approval of the minutes of the following Council Meetings:
(a) October 26, 2016
5. Approval of the Bills
6. Report of the Mayor
7. Report of the Fire Chief
8. Reports of the following Borough Administrators:
 - a.) Report of the Borough Manager
 - b.) Supervisor of Public Works
 - c.) Superintendent of Water & Wastewater Treatment
 - d.) Supervisor of Water Treatment Plant
 - e.) Supervisor of Water Distribution
 - f.) Supervisor of Water Meter Department
 - g.) Engineering Department
 - h.) Library Director

9. Employee Service Awards – Mayor Adams

- a. Thomas M. Sheely – Water Department 40 Years
- b. Scott D. Laughman – Water Department 40 Years

10. MAYOR ADAMS

CHILI COOKOFF – Presentation of Charitable Donations

➤ HART Center	\$32,000	
➤ Guthrie Memorial Library	\$18,000	
➤ Friends of Codorus State Park	\$ 6,000	
➤ Salvation Army	\$ 1,500	
➤ York County SPCA	\$ 2,000	
➤ Hanover Borough Fire Department	\$ 1,000	(Aerial Ladder Truck Fund)
➤ Penn Township Vol. Emergency Services	\$ 2,000	
➤ New Hope Ministries	\$ 1,500	
➤ Boy Scout Troop #107	\$ 1,000	
	<u>\$65,000</u>	TOTAL CHARITABLE DONATIONS

CITIZENS WITH ITEMS OF BUSINESS TO BE BROUGHT BEFORE COUNCIL

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. McLin

1. Consideration of a motion ratifying the action of the Borough Officers in making the following investments with People's Bank for a period of 31 days, October 31, 2016 to November 30, 2016 at a variable interest rate of 0.60%:

<u>Funds</u>	<u>Investments</u>
General Fund	\$6,224,900.00
Sewer Fund	\$1,047,300.00
Guthrie Memorial Library Fund	\$0.00
Regional Wastewater Treatment Fund	\$706,500.00
Market House Fund	\$28,500.00
Liquid Fuels Fund	\$79,700.00
Equipment Fund	\$64,400.00
Local Services Tax Fund	\$187,800.00
Business Privilege Tax Fund	\$350,000.00
Sewer Projects Fund	\$0.00
Library Projects Fund	\$18,800.00
Hanover Recreation Endowment Fund	\$296,600.00
Water Revenue Fund	\$3,500,000.00
Water Projects Fund	\$186,000.00
Hanover Recreation Reserve Fund	\$38,900.00
Library Endowment Fund	\$1,659,094.33
2013 Water Bonds	\$0.00
2013 Sewer Bonds	\$80,000.00

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. McLin

<u>Funds</u>	<u>Investments</u>
2013 General Bonds	\$165,000.00
2015 Water Bonds	<u>\$3,550,000.00</u>
Total	<u>\$18,183,494.33</u>

2. Consideration of a motion approving the annual Property and Liability Insurance coverage with Selective Insurance Company in the amount of \$454,146.00, and Weber Insurance as Property and Liability Insurance Broker of Record for 2017 in the amount of \$25,000.00.
3. Consideration of a motion approving Stoudt Advisors, Lancaster, PA as Broker of Record for Health and Hospitalization Insurance for 2017 in the amount of \$25,000.00.
4. Consideration of a motion directing advertisement that the proposed 2017 Budgets, with no tax increase, are to be opened for public inspection Monday November 28, 2016 through Friday, December 9, 2016 in the Office of the Borough Secretary, 44 Frederick Street, Hanover, Pennsylvania, 8:00 AM – 4:30 PM, Monday through Friday.
5. Consideration of a motion approving the advertisement of the “Sunshine Bill” in accordance with the Act of October 15, 1998, P.L. 729, No. 93, Sec. 1, 65 Pa. C.S. Sec. 701, et seq., listing the public meetings of boards or commissions of The Borough of Hanover for the 2017 calendar year.
6. Consideration of a motion, as approved in the 2016 budget, for the lease purchase of a rear loading garbage truck to replace the R-3 1991 rear loading garbage truck, in the amount of \$225,000.00 (*estimated \$47,500 annual lease financing*).
7. Consideration of a motion, as approved in the 2016 budget, for the repairs of the Public Works fuel system for compliance with DEP and Liquid Fuels standards in the amount of \$26,000.00.
8. Consideration of a motion requesting a proposal for appraisals from Hertzog Appraisal services for the following properties:
 - a. 123 Railroad Street, Hanover Borough Tax Parcel 67-18-196
 - b. Impounding Dam Road, West Manheim Township, Tax Parcel 52-AD-48A
 - c. 2 Lots, Impounding Dam Road, West Manheim Township Part of Tax Parcel 52-AD-15
9. Consideration of a motion approving the Tuition Reimbursement in the amount of \$1,185.50 for Police Officer Jose Gonzalez for classes successfully completed with the University of Phoenix toward his degree in Criminal Justice Administration.

REPORTS OF THE STANDING COMMITTEES

Planning & Traffic Committee – Mr. Roth

1. Consideration of a motion approving the curb cuts on the Proposed Parking Lot Plan for 220 Potomac Avenue for Hanover Hospital 300 Highland Avenue, drawn by Gerald D. Funke, PLS, bearing project number 163050, dated September 26, 2016, as per the approval of the Hanover Borough Planning Commission on October 5, 2016.
2. Consideration of a motion approving the following resolutions authorizing the Borough Manager to sign and submit applications for Traffic Signal Improvements to the Pennsylvania Department of Transportation:

<u>Resolution No./Intersection</u>	<u>Resolution No./Intersection</u>
1139 Baltimore St/Hanover St	1152 Broadway/Railroad St
1140 Baltimore St/Middle St	1153 York St/Middle St
1141 Center Square	1154 York St/Pleasant St
1142 Carlisle St/Chestnut St	1155 Eisenhower Dr/Eichelberger St
1143 Carlisle St/Park Ave	1156 Eisenhower Dr/Wilson Ave
1144 Carlisle St/Stock St	1157 Eisenhower Dr/Moulstown Rd/Broadway
1145 Carlisle St/Elm Ave	1158 Wilson Ave/Gateway Drive East
1146 Carlisle St/Clearview Rd	1159 High St/E Chestnut St
1147 Carlisle St/Kuhn Dr	1160 Elm Ave/High St
1148 Carlisle St/Radio Rd	1161 Dart Dr/Eichelberger St
1149 Carlisle St/Eisenhower Dr	1162 Stock St/Broadway
1150 Frederick St/Forney Ave	1163 Grant Drive/Broadway
1151 Frederick St/High St/Centennial Ave	1167 Eisenhower Drive at Home Depot Driveway
	1168 Wilson Avenue at Gateway Center Drive

3. Consideration of a motion approving the following amendments for Community Development Block Grants:

<u>Contract No.</u>	<u>Project Name</u>	<u>Amendment</u>
45571986	2013 Jackson, Juniper & Commerce St Storm Sewer Improvements	Decreased by \$50,000 & extended to June 20, 2017
45582013	2014 Jackson, Juniper & Commerce St Storm Sewer Improvements	Decreased by \$150,000
45572131	Hanover Commons Storm Sewer Improvements	Increased by \$50,000 to a total of \$100,000 & extended to June 20, 2017
45561902	Hanover Commons Storm Sewer Reconstruction	Extended to June 20, 2017
45392079	Hanover Borough/Penn Township Zoning Ordinance Update	Extended to June 20, 2017

Public Service & Communications Committee – Mr. Shea

1. Consideration of a motion approving Resolution No. 1164 thanking the 300+ volunteers who helped raise the \$65,000 in charitable donations from the 21st Annual Hanover Chili Cook-off held September 4, 2016.

REPORTS OF THE STANDING COMMITTEES

Public Service & Communications Committee – Mr. Shea

2. Consideration of a motion approving Resolution No. 1165 allowing use and sales of alcohol and designated smoking areas at Good Field for the Hanover Chili Cook-off on Sunday, September 3, 2017.
3. Consideration of a motion approving Resolution No. 1166 allowing use and sales of alcohol and designated smoking areas at Good field for the Snacktown Brewfest event sponsored by the Hanover Area Chamber of Commerce on June 24, 2017.
4. Consideration of a motion approving the request of PA Blaze Softball League to use the upper field at Moul Field Complex from mid-April to mid-July, at a cost of \$300.00.

Water & Sewer Committee – Mr. Reichart

1. Consideration of a motion approving Resolution No. 1167 approving the Rules, Regulations, and Schedule of Charges for Water Service, and updated water extension agreements within the limits of The Borough of Hanover.
2. Consideration of a motion authorizing the designation of a drought watch in Hanover Borough, York County, Pennsylvania, asking for residents utilizing the Hanover Borough public water system to reduce their consumption by a minimum of five (5%) percent through voluntary conservation measures as set forth by the Department of Environmental Protection.

MAYOR'S REPORT

OTHER MATTERS

➤ **Communications**

- a. All Borough Council now has new email addresses at hanoverboroughpa.gov, which will be listed on the Borough website for all Borough business and citizens' contact.

➤ **New Business**

➤ **Unfinished Business**

➤ **Adjournment**