

Council Chamber, November 13, 2013

Hanover Borough Council met in public session, Wednesday Evening, November 13, 2013, 7:30 PM, in the Hanover Municipal Building, 44 Frederick Street, Hanover, Pennsylvania as advertised.

The meeting began with the Pledge of Allegiance to the Flag of the United States of America, followed by a moment of silence.

On roll call the following answered as present: Mr. Connor, Mr. Eline, Mr. Funke, Mr. Gerken, Mrs. Griffin, Ms. Hormel, Mr. McLin, Mr. Morris, Mrs. Yingling; Solicitor Yingst, Manager Krebs and Secretary Miller; Mr. Hufnagle; Junior Councilman Sheaffer and Mayor Adams was absent.

Children's Library Update: Asst. Manager Reed explained that the specifications for the restoration of the carpet in the children's area have been advertised and several calls have been received regarding bidding.

Guthrie Memorial Library – Hanover's Public Library: Mr. David Benfield, owner of Clearview Car Wash, presented a powerpoint presentation outlining the library's revenue and expenses, and bond debt, and encouraged all citizens to participate in the library's programs and services. Friends of the Library brochures were distributed, noting membership is \$10.00. Mr. Benfield thanked citizens and Council for allowing him to make his presentation this evening.

CITIZENS WITH ITEMS OF BUSINESS:

Mrs. Connie McInturff, Adult/Seniors Librarian, stated there were over 17,000 visitors to the library in 2012 and the children's summer programs had over 1,000 attendees. She gave an overview of the services and duties of library staff, their importance to the community, and spoke in support of staff members and volunteers who take pride in the library. Mrs. McInturff asked for support, funding and cooperation to keep the library as an asset to the community.

Mr. John Flynn, 179 Primrose Lane, stated his opposition to the proposed nature trail and asked for status of the project.

Manager Krebs responded that Borough staff is still awaiting approval of the grant and there is no status change at this point. A public hearing is anticipated in January or February 2014 before any decisions are made.

Mr. Scott Roland, 307 Primrose Lane, gave a powerpoint presentation regarding a Borough Business and Spending Overview. He reviewed the Borough fund structures, and stated operating expenses have increased twenty (20%) percent in the last five (5) years, and discussed inflation rates.

Mr. John Cromer, 107 Deerfield Drive, asked about the percentage of employee pension.

Ms. Karen Kalina, 441 West Middle Street, asked Mr. Roland if he had any potential solutions and Mr. Roland stated he had not formulated any solutions at this point.

Mr. John Hollinger, 5 Holly Court, asked if there was a the point to the presentations, and if so what was it.

Manager Krebs stated the point of Mr. Benfield's presentation was to educate the public of the budget constraints regarding the library and present fundraising ideas, etc.

Manager Krebs discussed with Mr. Roland if perhaps a potential solution would be using small tax increases each year to meet rising expenses.

CITIZENS WITH ITEMS OF BUSINESS:

There was discussion regarding the amount of taxes collected by the School District verses Borough taxes and Manager Krebs pointed out that there was no tax increase in Hanover Borough for nine (9) years prior to 2013; and that sewer and water accounts are stand alone non-profit accounts and are not funded by tax dollars. The biggest increase in health care rates this year is in the prescription costs.

Mr. Benfield reminded all present that there is a Library Board of Governors meeting scheduled for Thursday, November 14th at 4:00 PM in the library and encouraged citizens to attend this public meeting.

Councilman McLin responded to Mr. Hollinger's question about the point of the presentations stating that services need to be cut and costs are rising in all areas.

Mr. Gerken thanked all citizens for their concerns this evening.

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. McLin

It was moved by Mr. McLin, seconded by Mr. Funke to ratify the action of the Borough Officers in making the following investments with Members First Federal Credit Union for a period of 26 days, October 31, 2013 to November 26, 2013 at an interest rate of 0.20%:

<u>Funds</u>	<u>Investments</u>
General Fund	\$1,798,622.29
Bicentennial Fund	\$1,377.71
Sewer Fund	\$575,000.00
Bucks for Books Fund	\$105,000.00
Regional Wastewater Treatment Fund	\$0.00
Market House Fund	\$13,000.00
Liquid Fuels Fund	\$50,000.00
Equipment Fund	\$50,000.00
Local Services Tax Fund	\$230,000.00
Business Privilege Tax Fund	\$55,000.00
Brier Memorial Fund	\$11,475.00
Leisure Services Fund	\$43,000.00
Old Hanover Videos Fund	\$980.00
Sewer Projects Fund	\$0.00
Library Projects Fund	\$145,000.00
Hanover Recreation Endowment Fund	\$295,000.00
Water Revenue Fund	\$500,000.00

REPORTS OF THE STANDING COMMITTEES

Finance Committee – Mr. McLin

<u>Funds</u>	<u>Investments</u>
Water Projects Fund	\$186,000.00
Market House Reserve Fund	\$5,656.45
Hanover Recreation Reserve Fund	\$12,651.68
Library Endowment Fund	\$764,376.06
Sewer Reserve Fund	\$0.00
Total	<u>\$4,842,139.19</u>

Motion carried.

It was moved by Mr. McLin, seconded by Mr. Funke to approve Resolution No. 1059 for disposition of records for the Hanover Borough Tax Collector in compliance with the regulations listed in the Pennsylvania Municipal Records Manual approved by the Local Government Records Committee December 8, 2008. Motion carried.

It was moved by Mr. McLin, seconded by Mr. Funke to ratify the action of the proper officers of The Borough of Hanover to enter into a contract for Property and Casualty Insurance for 2014 with Selective Insurance. Motion carried.

Planning & Traffic Committee – Mr. Funke

It was moved by Mr. Funke, seconded by Mrs. Yingling to approve Resolution No. 1060 for reallocation of Community Development Funding for storm sewer facilities in the areas of Jackson Street, Juniper Lane and Commerce Street. Motion carried.

It was moved by Mr. Funke, seconded by Mr. Eline to approve the following Community Development Block Grant Amendments:

<u>Grant Number</u>	<u>Project Description</u>	<u>Change</u>
45561901	Railroad to Carlisle Street	Extention to June 30, 2014
45561902	Commons Storm Sewer	Extention to June 30, 2014
45341888/453351889	Joint Comprehensive Plan	Extention to June 30, 2014

Motion carried.

Public Safety Committee – Mrs. Yingling

It was moved by Mrs. Yingling, seconded by Mr. Eline to approve the Intergovernmental Agreement for Provision of Fire Chief Services between The Borough of Hanover and Penn Township for a period of three years from January 1, 2014 to December 31, 2016. Motion carried.

It was moved by Mrs. Yingling, seconded by Mr. Eline to approve amendments to the Labor Contract between The Borough of Hanover and The Hanover Borough Police Officer's Association for contract years 2013 to 2017. Motion carried.

Water & Sewer Committee – Mrs. Griffin

It was moved by Mrs. Griffin, seconded by Mrs. Yingling to authorize the proper officers of The Borough of Hanover to enter into an Agreement with Gannett Fleming Engineers, Harrisburg, PA for Final Design and Bid Phase Services for Phase I of the Water

REPORTS OF THE STANDING COMMITTEES

Treatment Plant Improvements; with costs secured under the 2013 Bond Issue. Mr. McLin and Ms. Hormel voted in opposition to the motion. Motion carried.

It was moved by Mrs. Griffin, seconded by Mrs. Yingling to authorize the proper officers of The Borough of Hanover to enter into a water consumer deposit agreement with Joseph A. Myers, 160 Ram Drive, Hanover, PA for installation of approximately 280' feet of 6" water main on Centennial Road; 485' of 6" water main on Chapel Road; 340' of 10" water main on Friendly Drive; and 375' of 10" water main on Sunlight Drive; including nine (9) 1" service laterals in the Chapel View Phase II B and Balance of Phase II A Development in the amount of \$33,500.00. Mr. Funke recused himself from voting on the motion. Motion carried.

OTHER MATTERS

New Business - Sunshine Law – Proposals for Discussion

Council members agreed that Borough Council meetings would be once per month in 2014 on the fourth Wednesday of the month at 7:00 PM; and agreed to request Solicitor Yingst to attend Finance & Personnel Committee meetings on the third Wednesday of each month at 7:00 PM.

Unfinished Business

Ms. Hormel questioned the Nature Trail approval process. Manager Krebs stated staff is awaiting approval of the grant a public hearing will be scheduled; and it will be voted on by Council for final approval.

Manager Krebs explained the Nature Trail is considered a part of the Comprehensive Plan, as are all potential projects to be evaluated. Any project may be removed or amended to accommodate any changes.

Communications

Mr. Eline wished Councilwoman Griffin and Fire Chief Cromer a happy birthday today.

Ms. Hormel stated there is a Ribbon Cutting scheduled for November 20th for the Penn Township portion of the Rail Trail and invited all citizens to attend.

Manager Krebs distributed a Budget Fund Summary as of October 31st and asked Council to review for consideration at the Finance & Personnel Committee meeting to be held Wednesday, November 20th.

ADJOURNMENT

President Gerken thanked all citizens, staff and Council Members for their attendance this evening.

It was moved by Mr. Funke, seconded by Mrs. Griffin to adjourn the meeting at 8:30 PM to a Closed Caucus session to discuss legal issues. Motion carried.

Respectfully submitted,


Dorothy C. Miller
Secretary