

President Gerken convened the meeting of Hanover Borough Council on Wednesday Evening, May 28, 2014, 7:00 PM, in the Hanover Municipal Building, 44 Frederick Street, Hanover, Pennsylvania as advertised.

The meeting began with the Pledge of Allegiance to the Flag of the United States of America, followed by a moment of silence.

On roll call the following answered as present: Mr. Funke, Mr. Gerken, Mrs. Griffin, Mr. McLin, Mr. Morris, Mr. Reichart, Mr. Roth and Mrs. Yingling; Solicitor Yingst; Mayor Adams; Manager Krebs and Secretary Miller. Councilmen Eline and Marcoccio were absent.

It was moved by Mrs. Yingling, seconded by Mr. Funke to approve the minutes of Hanover Borough Council from April 23, 2014 as presented. Motion carried.

It was moved by Mr. Funke, seconded by Mr. Reichart to approve the bills, the Report of the Mayor and the Report of the Fire Chief. Motion carried.

It was moved by Mr. Funke, seconded by Mrs. Yingling to approve the reports of the following Borough Administrators:

- a.) Borough Manager
- b.) Supervisor of Public Works
- c.) Superintendent of Wastewater Treatment
- d.) Superintendent of Water Department
- e.) Supervisor of Water Treatment Plant
- f.) Supervisor of Water Distribution
- h.) Engineering Department
- i.) Library Director

Motion carried.

BID OPENING – Harvesting of Hay

Three (3) bids were opened, read and recorded for the harvesting of hay. (See attached bid tabulation sheet.)

CITIZENS WITH ITEMS OF BUSINESS TO BE BROUGHT BEFORE COUNCIL

Ms. Debra Sanders, 249 Baltimore Street was present to express concern during an incident at the intersection of Baltimore Street and Hanover Street when the traffic lights were flashing yellow on Hanover Street and red on Baltimore Street between 10:30 AM and 2:30 PM when the children were leaving St. Joseph's School and trying to cross the streets. The crossing guards had little control due to the speeding cars through the intersection. Ms. Sanders notified the police department but stated they did not arrive until 3:15 PM. President Gerken assured Ms. Sanders that they would look into her concerns with staff.

Mr. Jad Sneeringer, 355 Dart Drive was present to ask if his proposed subdivision at the corner of Eichelberger Street and Clearview Road was on Council's agenda this evening, and Manager Krebs replied it was not on tonight's agenda. Mr. Sneeringer had a problem with his plan not being properly recorded at the York County Assessment Office. The County needs a Quit Claim Deed in order to record the plan, and approval from the Borough.

Solicitor Yingst has prepared a Quit Claim Deed at the request of Mr. Sneeringer, and Mr. Sneeringer submitted the Deed of Dedication for Solicitor Yingst to review regarding the increased corner radius to be dedicated to the Borough in exchange for the Quit Claim.

After discussion, it was moved by Mr. Funke, seconded by Mrs. Griffin to authorize the proper officers of The Borough of Hanover to execute the Quit Claim Deed prepared by Mr. Yingst and for Mr. Yingst to follow through with any language changes on the Deed of Dedication submitted by Mr. Sneeringer, all court costs and staff labor to be paid by Mr. Sneeringer, contingent upon all issues being resolved before the plan is released by the Borough for recording at the County. On roll call, the following Council persons were in favor of the motion: Mr. Gerken, Mrs. Griffin, Mr. Morris, Mr. Funke, Mr. McLin, Mrs. Yingling and Mr. Roth; and voting in opposition to the motion was Mr. Reichart. The motion passed 7 – 1. Motion carried.

CITIZENS WITH ITEMS OF BUSINESS TO BE BROUGHT BEFORE COUNCIL

President Gerken asked if there were any other items of business that need to be brought before Borough Council by citizens in attendance. There being no further citizens to comment, President Gerken asked that citizens hold all comments during the regular business of the meeting, and citizens would be given an opportunity at the end of the meeting to speak.

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. Roth

It was moved by Mr. Roth, seconded by Mr. Funke to ratify the action of the Borough Officers in making the following investments with ACNB for a period of 30 days, April 30, 2014 to May 30, 2014 at an interest rate of .30%:

<u>Funds</u>	<u>Investments</u>
General Fund	\$3,398,620.86
Bicentennial Fund	\$1,379.14
Sewer Fund	\$1,400,000.00
Bucks for Books Fund	\$0.00
Regional Wastewater Treatment Fund	\$0.00
Market House Fund	\$18,000.00
Liquid Fuels Fund	\$195,000.00
Equipment Fund	\$27,000.00
Local Services Tax Fund	\$185,000.00
Business Privilege Tax Fund	\$46,000.00
Brier Memorial Fund	\$11,485.00
Leisure Services Fund	\$44,000.00
Old Hanover Videos Fund	\$980.00
Sewer Projects Fund	\$0.00
Library Projects Fund	\$95,000.00
Hanover Recreation Endowment Fund	\$296,000.00
Water Revenue Fund	\$825,000.00
Water Projects Fund	\$186,000.00
Market House Reserve Fund	\$5,656.45
Hanover Recreation Reserve Fund	\$12,664.80
Library Endowment Fund	\$498,376.06
Sewer Reserve Fund	\$0.00
Total	<u>\$7,246,162.31</u>

Motion carried.

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. Roth

It was moved by Mr. Roth, seconded by Mrs. Yingling to approve the following sewer account credits, one time only, due to leaks that have since been repaired and did not enter the sanitary sewer system:

	<u>Name</u>	<u>Account Number</u>	<u>Property Address</u>	<u>Sewer Credit Amount</u>
a.)	Thomas Byers	53-0663781-0	221 High Street	\$359.10
b.)	Thomas Leister	53-0672361-3	21 Sprenkle Avenue	\$ 73.45
c.)	Teresa Foreman	53-0672925-0	256 Third Street 1 st 1 st Floor Rear	\$779.85
d.)	Melissa Niblett	53-0673880-1	279 Third Street	\$ 33.75

Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke to appoint Mr. Samuel Miller, 338 Matthew Drive, New Oxford, PA as Hanover Borough Treasurer and Office Manager effective June 30, 2014. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke to authorize 2014 Real Estate Tax Collector Leroy Wentz, 217 Frederick Street, Hanover, PA to credit the following amounts of miscellaneous corrections per the York County Tax Assessment Office report dated as follows:

<u>Date</u>	<u>Credit</u>	<u>Tax Year</u>
4/22/2014	\$80.40	2014

Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke to authorize 2014 Real Estate Tax Collector Leroy Wentz, 217 Frederick Street, Hanover, PA with the collection of additional Real Estate Tax per the York County Tax Assessment Office report dated as follows:

<u>Date</u>	<u>Additional Tax</u>	<u>Tax Year</u>
4/22/2014	\$ 5.65	2014

Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke authorizing the purchase of equipment at the following estimated costs through the COSTARS program paid for by the 2013 bond funds:

Sewer Jet:	\$356,791.00
Bucket Truck:	\$130,000.00
Roll Off Truck:	\$150,000.00

Mr. McLin asked if the motion could be split into three (3) separate motions.

An amended motion was made by Mr. Roth, seconded by Mr. Funke to authorize purchase of the Sewer Jet from the Sewer Fund at the estimated cost of \$356,791.00. Motion carried.

An amended motion was made by Mr. Roth, seconded by Mr. Funke to authorize purchase of the Bucket Truck from the General Fund at the estimated cost of \$130,000.00. Mr. McLin voted in opposition to the motion. Motion carried.

An amended motion was made by Mr. Roth, seconded by Mr. Funke to authorize purchase of the Roll Off Truck from the General Fund at the estimated cost of \$150,000.00. Mr. McLin voted in opposition to the motion. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke to authorize repairs to the Guthrie Memorial Library/Hanover's Public Library as per the following quotations:

Hanover Glass	\$4,820.00	(Windows, re-caulking, drip edges)
Donald B. Smith, Inc.	\$7,800.00	(Metal gutters)
Donald B. Smith, Inc.	Materials & Labor	(Roof repairs)

REPORTS OF THE STANDING COMMITTEES

Planning and Traffic Committee – Mr. Morris

Motion carried.

It was moved by Mr. Morris, seconded by Mr. Funke to acknowledge receipt of a letter from Attorney John Crabbs withdrawing the request for a proposed Zoning Ordinance amendment regarding owner-occupied apartments. Motion carried.

A motion was made by Mr. Morris, seconded by Mr. Funke authorizing the Solicitor upon receipt of a petition by the adjacent property owner to develop a legal advertisement to hold a public hearing for the vacation of Doss Alley between 34 and 44 Frederick Street.

Solicitor Yingst advised that it would be necessary to add to the motion the approval of the proper officers of The Borough of Hanover to sign a petition in favor of the vacation since they are also an adjacent property owner.

An amended motion was made by Mr. Morris, seconded by Mr. Funke to authorize the Solicitor of The Borough of Hanover to develop a legal advertisement to hold a public hearing for the vacation of Doss Alley between 34 and 44 Frederick Street upon receipt of petition by the adjacent property owner of 34 Frederick Street; and authorizing the proper officers of The Borough of Hanover as adjacent property owner of 44 Frederick Street to sign a petition in favor of the vacation of Doss alley between 34 and 44 Frederick Street. Motion carried. Manager Krebs stated the petition for 34 Frederick Street was received today, a copy of which is at each Councilperson's place this evening.

It was moved by Mr. Morris, seconded by Mrs. Yingling to approve Resolution No. 1073 for The Borough of Hanover to participate in the 2015, 2016 and 2017 Community Development Block Grant Program through the York County Planning Commission. Motion carried.

It was moved by Mr. Morris, seconded by Mr. Roth to approve the extension of the time period for execution of the following Community Development Block Grant Contracts until December 31, 2014:

- a. #45561902 for the Hanover Commons Storm Sewer Project
- b. #45341888 for the Hanover Borough – Penn Township Joint Comprehensive Plan
- c. #45351889 for the Hanover Borough – Penn Township Joint Comprehensive Plan

Motion carried.

It was moved by Mr. Morris, seconded by Mr. Funke to approve the request of Mummert Enterprises, 8 Stuart Avenue, Hanover, PA, for the Cherry Tree Phase IV Development plan drawn by Reginald F. Baugher, PLS, Hanover Land Services, Hanover, PA dated July 28, 2011, last revised February 23, 2012, bearing job #6040, approved by Hanover Borough Council September 28, 2011, for extension of filing and recording said plan retroactive to December 11, 2013 through December 12, 2014. Motion carried.

It was moved by Mr. Morris, seconded by Mr. Roth to approve Resolution No. 1074 authorizing the proper officers of The Borough of Hanover to enter into an agreement with the Township of Penn for reimbursement of costs related to relocation of the Borough's utilities along Center Street in conjunction with a planned highway construction project. Motion carried.

It was moved by Mr. Morris, seconded by Mr. Roth to approve the Final Subdivision Plan for 213 Eichelberger Street, Charlotte S. Devan Estate, to create a new lot along Highland Avenue, Plan sealed by Clark P. Craumer, Professional Land Surveyor with Land Surveying and Design, Abbottstown, PA bearing drawing number C 13-033, dated December 10, 2013, last updated April 21, 2014. Motion carried.

Water and Sewer Committee – Mr. Reichart

It was moved by Mr. Reichart, seconded by Mr. Funke to authorize staff to advertise for the Request for Qualifications for the Water Treatment Plant Improvement Project contingent on approval of the final draft plans by the Hanover Borough Council Water and Sewer Committee at their upcoming meeting scheduled June 3rd, 2014 at 6:00 PM. Motion carried.

REPORTS OF THE STANDING COMMITTEES

Water and Sewer Committee – Mr. Reichart

It was moved by Mr. Reichart, seconded by Mr. Funke to award the bid for harvesting of hay as per bid specifications to high bidder, Jeffrey Frock in the amount of \$2,501.00 per year for a period of five (5) years. Motion carried.

Public Service Committee – Mrs. Yingling

It was moved by Mrs. Yingling, seconded by Mr. Roth to grant permission to Misty Stillman to hold yoga classes at the Myers Arboretum on Saturday mornings in the spring and summer from 9:00 AM to 10:15 AM weather permitting, provided the area is policed for litter following the classes. (*She has submitted her certificate of insurance.*) Motion carried.

It was moved by Mrs. Yingling, seconded by Mr. Funke to approve the request of Elizabeth Keretzman on behalf of One 18 Movement, Gap, PA to hold a children's puppet show in Wirt Park on Thursday, Friday and Saturday, June 12th, 13th and 14th from 12:30 PM to 4:00 PM requiring no Borough services and provided the park is policed for litter following the event and a certificate of insurance is submitted listing The Borough of Hanover as an additional insured. Motion carried.

It was moved by Mrs. Yingling, seconded by Mr. Roth to approve the request of the Hanover YWCA to hold their second annual "Walk a Mile in Her Shoes" event on August 15, 2014 from 5:00 PM to 8:00 PM beginning at the Warehime-Myers Mansion on Baltimore Street which requires no Borough services, provided all walk participants and volunteers obey all pedestrian and traffic regulations. Motion carried.

It was moved by Mrs. Yingling, seconded by Mr. Funke to approve the request of St. Matthew Lutheran Church Youth Group to use Moul Field for a softball game on Sunday, June 22nd from 12:00 Noon to 5:00 PM (rain date Sunday June 29th) with use of the restrooms, provided a certificate of insurance is submitted naming The Borough of Hanover as an additional insured, the area is policed for litter following the event, and a \$50.00 deposit is received for use of bathrooms which will be refunded upon inspection of the bathrooms following the event. Motion carried.

It was moved by Mrs. Yingling, seconded by Mr. Funke to approve the request of Gene Latta Ford, Inc., to use the lighted field at Moul Field for a softball game on Saturday, June 21st from 8:00 PM until 11:00 PM with use of restrooms, provided a certificate of insurance is submitted naming The Borough of Hanover as an additional insured, the area is policed for litter following the event, and a \$50.00 deposit is received for use of bathrooms which will be refunded upon inspection of the bathrooms following the event. Motion carried.

It was moved by Mrs. Yingling, seconded by Mr. Funke to deny the request of the Jehovah's Witnesses to place a portable stand on the public right-of-ways of Center Square and the downtown area. Motion carried.

It was moved by Mrs. Yingling, seconded by Mr. Funke to approve the request of the American Legion Auxiliary to have free parking along Carlisle Street from Gail Street to Library Place for their 26th Annual Community Blood Screening Program on Saturday, June 7, 2014 from 5:30 AM to 10:30 AM as per their letter of request received May 22, 2014. Motion carried.

It was moved by Mrs. Yingling, seconded by Mr. Reichart to approve the request of the American Legion Riders to barricade Park Avenue from Railroad Street to Carlisle Street on Saturday, June 21, 2014 from 7:00 AM to 11:00 AM for staging of motorcycles to begin their Third Annual Veterans Ride along Railroad Street to York Street, provided that the riders obey all traffic laws and agree not to direct traffic, as per their map and special event permit application. Motion carried.

It was moved by Mrs. Yingling, seconded by Mr. Funke to approve the request of the 14u Thunderstruck Competitive Softball Tournament Team to use Good Field and bathrooms Mondays, Tuesdays, Thursdays from 5:30 to 8:00 PM and Saturdays from 10:00 AM to 12:30 PM from June through November 2014, at a cost of \$250.00 total, provided a certificate of insurance is submitted naming the Borough of Hanover as an additional insured and bathrooms are kept clean on a regular basis, with the exception of Saturday, August 30th for setup of the Chili Cookoff. Motion carried.

REPORTS OF THE STANDING COMMITTEES

Public Service Committee – Mrs. Yingling

It was moved by Mrs. Yingling, seconded by Mr. Funke to approve the request of Rager, Lehman and Houck, PC to hold a summer event/picnic at Good Field or Moul Field on August 23rd or 24th from 12:00 PM to 8:00 PM allowing the consumption of alcoholic beverages and use of bathrooms as per their special permit application, provided a certificate of insurance is submitted naming The Borough of Hanover as additional insured and a charge of \$100.00 is received for electric use and use of bathrooms. Motion carried.

It was moved by Mrs. Yingling, seconded by Mr. Funke to approve the request of The Potter's House to use Wirt Park on Sunday, July 6th, Sunday, August 3rd and Sunday September 7th from 6:00 PM to 8:00 PM with use of electricity for a music and prayer event as per their special event permit application, provided a certificate of insurance is submitted naming The Borough of Hanover as additional insured and charging a fee of \$100.00 per event which covers the use of electricity and refuse pickup. Motion carried.

It was moved by Mrs. Yingling, seconded by Mr. Funke to approve the request of The Potter's House to use Moul Avenue Complex near the concession stand on Saturday, September 13th from 7:00 PM to 9:00 PM and Wirt Park on Saturday, October 4th from 7:00 PM to 9:00 PM for movie nights with use of electricity as per their special event permit application provided a certificate of insurance is submitted naming The Borough of Hanover as additional insured at a charge of \$100.00 per event which covers the use of electricity and refuse pickup. Motion carried.

Mr. Gerken thanked Mrs. Yingling for reading the Public Service Agenda this evening.

MAYOR'S REPORT

Mayor Adams presented a Community Recognition Certificate to Mr. Kenneth Mattson on behalf of the Church of Jesus Christ Latter Day Saints, New Oxford, PA for their cleanup of the Baer Avenue Playground on April 26, 2014. A Community Recognition Certificate will also be presented to Mr. and Mrs. John Flynn for their neighborhood cleanup of the wetlands area and fence repair at a future meeting, since they were not in attendance this evening.

Mayor Adams reported his attendance at the ACNB grand re-opening for their expansion on Eichelberger Street on May 14th; York Traditions Bank grand opening on Eisenhower Drive on May 19th; Burlington Coat Factory grand opening at the North Hanover Mall on May 23rd; the Mayor, his son and Councilman Funke attended the Memorial Day Parade on May 26th where he accepted a flag from the Allied Veterans Council of Hanover; and Mayor Adams urged all to attend the Keystone Main Street Designation Ceremony on Center Square on Friday, May 30th beginning at 11:00 AM.

VIDEO REPORT

Water Dept. Supt. Shue described the photos of construction at the Parr's Hill reservoir pump station as well as the completed floating covers; Manager Krebs displayed the new connection from Railroad Street to Carlisle Street adjacent the library; photos of damages at the library due to roof leaks; Baer Avenue Playground mulching, weeding and cleanup by the Church of Jesus Christ Latter Day Saints; the cleanup of the wetland area and repair of fencing by Mr. and Mrs. Flynn and neighbors noting they removed twenty (22) bags of garbage from the area; construction of the Habitat for Humanity residence on Kennedy Court; and the Burlington Coat Factory new store location.

OTHER MATTERS

Communications

Mr. Gerken noted the annual Council Picnic is being planned for Thursday, July 31st.

Mr. Gerken reminded those in attendance of the upcoming Water and Sewer Committee meeting Tuesday, June 3rd at 6:00 PM; and the Retirement Party for Water Department Supt. Gordon Shue on Friday, June 20th at the Railside Restaurant on Railroad Street. Anyone wishing to attend, please let Manager Krebs know.

OTHER MATTERS

New Business

It was moved by Mr. Morris, seconded by Mr. Roth to reappoint Mr. Tim Keriazes to the Hanover Borough Civil Service Commission for a period of six (6) years, from June 30, 2014 to June 30, 2020. Motion carried.

It was moved by Mr. Morris, seconded by Mr. Roth to appoint Mrs. Kathryn Sheppard Hoar to the Guthrie Memorial Library Board of Governors as Association appointee to fill an unexpired term ending January 31, 2016. Motion carried.

It was moved by Mr. Morris, seconded by Mr. Roth to accept, with regret, the resignation of Amy Ehrhart from the Guthrie Memorial Library of Governors as Association appointee, effective immediately. Motion carried.

Unfinished Business

President Gerken asked for further questions or comments and there were none.

Adjournment

It was moved by Mr. Funke, seconded by Mr. Roth to adjourn the meeting at 8:10 PM. Motion carried.

Respectfully submitted,


Dorothy C. Miller
Secretary

BID TABULATION SHEET

BIDS AWARDED WEDNESDAY, MAY 28, 2014 7:00 PM

HAY BID

Hay shall be harvested as shown on map attached to specifications, between June 1, 2014 and no later than August 15, 2014, care being taken not to destroy the the root systems of permanent grasses, as per attached specifications.

Wendell Grive
19 Hickory Ave
Gettysburg, PA 17325
NAME OF BIDDER

* Jeff Frock
195 Raubenstine Road
Hanover, PA 17331
NAME OF BIDDER

Cayden Valley Farm
6301 Old Hanover Rd
Spring Grove, PA 17362
NAME OF BIDDER

Alternate #1

Area #1:	NO BID	NO BID	NO BID
Area #2:	NO BID	NO BID	NO BID
Area #3:	NO BID	NO BID	NO BID

Subtotal:

Alternate #2

Lump Sum Bid For All Areas 1, 2 & 3:	\$ 1,250.00	\$ 2,501.00	NO BID
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Alternate #3

Lump Sum Bid for All Areas (1,2 & 3) Per Year for (5) Five Year Contract	NO BID (per year)	* \$ 2,501.00 (per year)	\$ 1,000.00 (per year)
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Hay shall be harvested as shown on map attached to specifications, between June 1, 2014 and no later than August 15, 2014, care being taken not to destroy the the root systems of permanent grasses, as per attached specifications.

NAME OF BIDDER

NAME OF BIDDER

NAME OF BIDDER

Alternate #1

Area #1:	\$	\$	\$
Area #2:	\$	\$	\$
Area #3:	\$	\$	\$

Alternate #2

Lump Sum Bid For All Areas 1, 2 & 3:	\$	\$	\$
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Alternate #3

Lump Sum Bid for All Areas (1,2 & 3) Per Year for (5) Five Year Contract	\$ (per year)	\$ (per year)	\$ (per year)
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*Indicates successful bidder at meeting held May 28, 2014