

President Noble convened the meeting of Hanover Borough Council on Wednesday Evening, May 25, 2016, 7:00 PM, in the Hanover Municipal Building, 44 Frederick Street, Hanover, Pennsylvania as advertised.

The meeting began with the Pledge of Allegiance to the Flag of the United States of America, followed by a moment of silence. On roll call the following answered as present: Mr. Angel, Mr. Baumgardner, Mr. Funke, Ms. Libertini, Mr. Marcoccio, Mr. Noble, Mr. Reichart, Mr. Roth and Mr. Shea; Mayor Adams; Manager O'Rourke and Secretary Neiderer. Solicitor Yingst and Mr. McLin were absent this evening.

It was moved by Mr. Reichart, seconded by Mr. Funke to approve the minutes of Hanover Borough Council from April 27, 2016 as presented. Motion carried.

It was moved by Mr. Shea, seconded by Mr. Roth to approve the payment of the bills. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Reichart to approve the Report of the Mayor, the Report of the Fire Chief and the reports of the following Borough Administrators:

- a.) Supervisor of Public Works
- b.) Superintendent of Water & Wastewater Treatment
- c.) Supervisor of Water Treatment Plant
- d.) Supervisor of Water Distribution
- e.) Supervisor of Water Meter Department
- f.) Engineering Department
- g.) Library Director

2011 Bond Refinancing: Mr. Chris Hoffert, PNC Capital Markets LLC was present to report that the refinancing for the 2011 bonds is on track to obtain the bond rating around June 7th or 8th from Standard & Poors, as recommended at the meeting of the Finance & Personnel Committee. Mr. Paul Lundeen, Rhoads & Sinon, reviewed Ordinance No. 2246 which is on this evening's agenda setting the savings parameter threshold at 3%, and formally authorizing the refinancing of the 2011 bonds.

CITIZENS WITH ITEMS OF BUSINESS TO BE BROUGHT BEFORE COUNCIL

Mr. Warren Peter, Spring Grove, PA was present on behalf of the Fire Museum Committee and read the following speech:

"Good evening Ladies and Gentlemen: I am here this evening as a member of the Board of Directors of the Hanover Fire Museum. At the May 16th Zoning Hearing Board meeting, the issue of allowing the 100 year old fire station on Hanover Street to serve as the new location for the museum to operate and serve the Borough citizens and visitors to Hanover was discussed. Looking at May 16th, one would note that close to four (4) pages of the minutes were devoted to this issue. We felt that the discussion was becoming adversarial on both sides which does not lead to a yes or no decision by the Council as to whether the Eagle Fire Station would be made available to the Fire Museum. The Committee has been rehabbing the building since the May 15th 2015 positive decision with no cost to the Borough except heat and electric. In order to get this issue back on a positive track, the Fire Museum Committee has prepared a business plan proposing our intentions and hoping that this effort will stimulate a business-like approach to the Eagle Station Project. A copy of the plan is being given to you right now. We encourage you to review the document. I suggest that representatives of both sides of the table prior to the next Council meeting sit down and work out any problems in order to allow the Council to make a decision without a lengthy back and forth such as developed at the May 16th meeting. We would like to see cooperation not confrontation as our basic methodology from those on the Fire Museum Committee and Borough Council. Thank you for this time in your heavy agenda this evening."

CITIZENS WITH ITEMS OF BUSINESS TO BE BROUGHT BEFORE COUNCIL

Copies of Mr. Peter's speech and the "Background and Preliminary Business Plan" were distributed to all Council members.

Ms. Carol Solomon, 4 Newberry Street, Hanover, PA was present to inquire about her property at 205 East Middle Street, that was recently notified to pay for one garbage service per rental unit. They had been paying only one bill for multiple apartments. Asked if the Borough would consider changing the refuse collection to the bagged service, as is utilized in Penn Township, since there are many people who generate a minimal amount of garbage for pickup.

Mr. Christopher Lockard, 398 Centennial Avenue, Hanover, PA, on behalf of the Fire Museum Committee stated the Committee has been in contact with the American Association of Museums in relation to the layout and displays for the museum. The Committee has developed a ten (10) year financial plan for long term sustainability and grant acquisitions, fundraising, etc. There is a goal of total self-sufficiency within a ten (10) year period. These items should satisfy Council's directives to the Committee.

Mr. John Gerken, 507 McCosh Street, Hanover, PA stated that people in Hanover are very concerned about the relocation of the Fire Museum, and support the move to the Eagle Fire Company building on East Hanover Street. He recognized that Council passed Resolution No. 1099 in May of 2015 authorizing the move and the present Council has put same on hold. The Zoning Board approved the use of the building as a Fire Museum at the public hearing on Monday, May 16th. He asked what the next step is, and noted there are large donations from a private donor to be considered, and asked Council to please allow the move to go forward in good public faith.

Ms. Anita Bouie, East Berlin, PA spoke in favor of the museum's move to the Eagle Fire Company building on East Hanover Street. She has donated two (2) items to the museum and feels it is a valuable piece of Hanover's history. The museum needs a larger area for their display and the Fire Station is perfect for the collection and expansion. She is concerned about the cost of the chimney repair needed at the current location.

Mr. Edward Markle, 248 Locust Street, Hanover, PA, Vice President of Eagle Fire Company spoke in favor of the move of the Fire Museum to the Eagle Fire Station on East Hanover Street.

Mrs. Darlene Funk, business owner of 417 York Street, Hanover, PA and resident of Locust Street, spoke in favor of the move of the museum to the Eagle Fire Station on East Hanover Street since it will not cost the Borough taxpayers anything. She believes the current lease with Pennrose could be negotiated positively and that she anticipates Pennrose would give a positive response in support of the community at large and the Fire Museum. The Fire Museum Committee is working to set up the 501(c)3 designation for non-profit designation and has many benefactors contributing to its success. Mrs. Funk asked what additional items the Council is looking for in order for the move to proceed. Mr. Shea stated he is concerned that the Borough may not be able to get out of the lease with Pennrose Properties. Mr. Noble stated no one is against the move of the Fire Museum and it will be discussed further at the June 1st Facilities Committee meeting. Mr. Marcoccio asked for Pennrose to be a part of the discussion at that meeting. Mr. Noble agreed that the landlord will be contacted and asked to be present at the Facilities Committee meeting on June 1st at 6:00 PM.

Ms. Lori Miller Lewis, 29 Broadway was present to present a petition to Council for renovation of Center Square at the southeast quadrant where the gazebo is located. She stated there is garbage and dirt in the corner, dog feces and urination from dogs, and cigarette butts. She presented a drawing of suggested improvements to place railroad ties for planting areas, more trees and a bicycle rack to President Noble.

President Noble thanked all for their concerns this evening.

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. Roth

It was moved by Mr. Roth, seconded by Mr. Reichart to approve ORDINANCE NO. 2246 entitled "AN ORDINANCE OF THIS BOROUGH INCURRING NONELECTORAL DEBT TO BE EVIDENCED BY A SERIES OF GENERAL OBLIGATION BONDS IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$5,250,000, PURSUANT TO THE PENNSYLVANIA LOCAL GOVERNMENT UNIT DEBT ACT, TO REFUND ALL OF THIS BOROUGH'S OUTSTANDING GENERAL OBLIGATION BONDS, SERIES OF 2011, AND TO PAY RELATED COSTS; ACCEPTING A BOND PURCHASE PROPOSAL; SETTING FORTH THE PARAMETERS, SUBSTANTIAL FORM OF, AND CONDITIONS FOR ISSUING THE REFUNDING BONDS; PLEDGING THE FULL FAITH, CREDIT, AND TAXING POWER OF THIS BOROUGH IN SUPPORT OF SUCH BONDS; CREATING A SINKING FUND AND APPOINTING A PAYING AGENT AND SINKING FUND DEPOSITORY; AUTHORIZING THE REDEMPTION OF THE REFUNDED BONDS; AND AUTHORIZING RELATED ACTION." On roll call, the following voted in favor of the motion: Mr. Angel, Mr. Baumgardner, Mr. Funke, Ms. Libertini, Mr. Marcoccio, Mr. Noble, Mr. Reichart, Mr. Roth and Mr. Shea. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Marcoccio to approve the revised resignation from Tax Collector Leroy Wentz with a new effective date of May 31, 2016, *extending from the previously submitted date of May 15, 2016.* Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke to appoint Holly Liska, Hanover, PA as Hanover Borough Tax Collector effective June 1, 2016 to complete the current four (4) year term expiring December 31, 2017. Mayor Adams administered the Oath of Office and Council welcomed Ms. Liska to her new position. Motion carried.

It was moved by Mr. Roth, seconded by Reichart to ratify the action of the Borough Officers in making the following investments with People's Bank for a period of 31 days, April 30, 2016 to May 31, 2016 at a variable interest rate of 0.45%:

<u>Funds</u>	<u>Investments</u>
General Fund	\$6,466,800.00
Sewer Fund	\$1,558,600.00
Guthrie Memorial Library Fund	\$0.00
Regional Wastewater Treatment Fund	\$487,800.00
Market House Fund	\$41,000.00
Liquid Fuels Fund	\$266,600.00
Equipment Fund	\$161,900.00
Local Services Tax Fund	\$314,700.00
Business Privilege Tax Fund	\$445,200.00
Leisure Services Fund	\$0.00
Sewer Projects Fund	\$0.00
Library Projects Fund	\$13,700.00
Hanover Recreation Endowment Fund	\$302,900.00
Water Revenue Fund	\$3,150,000.00

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. Roth

<u>Funds</u>	<u>Investments</u>
Water Projects Fund	\$186,500.00
Hanover Recreation Reserve Fund	\$23,700.00
Library Endowment Fund	\$1,501,493.01
2013 Water Bonds	\$0.00
2013 Sewer Bonds	\$90,000.00
2013 General Bonds	\$165,000.00
2015 Water Bonds	\$3,800,000.00
Total	<u>\$18,975,893.01</u>

It was moved by Mr. Roth, seconded by Mr. Funke to appoint Interim Manager Mr. Michael O'Rourke as Hanover Borough Zoning Officer and Assistant Borough Secretary. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Shea to approve Ordinance No. 2243 entitled **"AN ORDINANCE OF THE BOROUGH OF HANOVER, YORK COUNTY, PENNSYLVANIA AMENDING ORDINANCE NO. 2188 BY MODIFYING CHAPTER 298, ARTICLE II OF THE HANOVER BOROUGH CODE TO DELETE THE REQUIREMENT FOR AN ANNUAL INSPECTION OF SIGNS AND THE PAYMENT OF A FEE THEREFORE AND BY AUTHORIZING THE BOROUGH MANAGER TO INSPECT SIGNS AS NECESSARY TO INSURE COMPLIANCE WITH RELEVANT LAWS, ORDINANCES AND REGULATIONS."** On roll call, the following voted in favor of the motion: Mr. Angel, Mr. Baumgardner, Mr. Funke, Ms. Libertini, Mr. Marcoccio, Mr. Noble, Mr. Reichart, Mr. Roth and Mr. Shea. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Angel to approve Ordinance No. 2244 entitled **"AN ORDINANCE OF THE BOROUGH OF HANOVER, YORK COUNTY, PENNSYLVANIA AMENDING CHAPTER 325, ARTICLE VI, SECTIONS 62 AND 64 OF THE HANOVER BOROUGH CODE (ORDINANCE NO. 2188) BY ESTABLISHING DUTIES OF EMPLOYERS TO COLLECT THE LOCAL SERVICES TAX; PROVIDING FOR THE ASSESSMENT OF A PRO RATA SHARE OF TAX FOR EMPLOYEES BASED ON PAYROLL PERIODS DURING WHICH THE EMPLOYEE ENGAGES IN AN OCCUPATION; PROVIDING FOR LIABILITY OF EMPLOYERS FOR FAILURE TO WITHHOLD THE LOCAL SERVICES TAX AND PROVIDING EXCEPTIONS TO SUCH LIABILITY; AND PROVIDING FOR A DATE BY WHICH AN EMPLOYER SHALL DETERMINE THE NUMBER OF EMPLOYEES FROM WHOM SAID TAX SHALL BE DEDUCTED AND PAID OVER TO THE TAX COLLECTOR AND THE DATES TO SUPPLEMENT SAID DETERMINATION."** On roll call, the following voted in favor of the motion: Mr. Angel, Mr. Baumgardner, Mr. Funke, Ms. Libertini, Mr. Marcoccio, Mr. Noble, Mr. Reichart, Mr. Roth and Mr. Shea. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke to authorize the Borough Solicitor to advertise the amendment of the Business Privilege Tax Ordinance No. 1675 referencing Section 325 Section 37 of the Code of the Borough of Hanover which will represent a change from a dual filing system to a single filing system. Motion carried.

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. Roth

It was moved by Mr. Roth, seconded by Mr. Reichart to award the Request for Proposal – Schematic Design and Codes Review Services for the Hanover Heritage Conference Center, 22 Carlisle Street to Core Design Group, 37 North Queen Street, York, PA in the amount of \$21,700.00, low bidder as per the recommendation of Main Street Hanover, which will be funded through the Department of Community and Economic Development (DCED) Keystone Communities Planning Grant. Mr. Baumgardner recused himself from voting on the motion because he is employed by Core Design; the Secretary is in receipt of Mr. Baumgardner's statement of abstention. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Shea to approve Resolution No. 1130 for disposition of records according to the regulations of regulations of the Local Government Records Committee, Pennsylvania Historical and Museum Commission Bureau of Archives and History. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke to approve Resolution No. 1131 entitled "A RESOLUTION ESTABLISHING THE MINIMUM AMOUNT OF LIABILITY INSURANCE REQUIRED BY AN APPLICANT FOR THE ISSUANCE OR RENEWAL OF AN OUTDOOR SEATING PERMIT FOR EATING ESTABLISHMENTS EFFECTIVE May 25, 2016." Mr. Baumgardner asked about the amount of insurance required which the resolution states as \$1,000,000 General Liability; \$5,000 Medical Expense; \$1,000,000 Personal and Adv. Injury; and \$2,000,000 General Aggregate. Mr. Shea noted the requirement for the resolution to designate the amounts of insurance is called for in the outdoor seating ordinance. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Angel to approve the following sewer account credit, one time only, due to a leak that has since been repaired and did not enter the sanitary sewer system:

<u>Name</u>	<u>Account Number</u>	<u>Property Address</u>	<u>Sewer Credit Amount</u>
Martin P. Eisenhart	51-0013980-1	210 E. Walnut Street	\$367.75

Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke to approve the following tuition reimbursements to employees who have successfully completed courses toward their respective degrees and agree to be employed three (3) years following completion of said degrees:

- a. Zachary Steckler, Civil Engineering – Penn State University -
\$3,975.00
- b. Jose Gonzalez, Jr., Criminal Justice Adm - University of Phoenix
\$1,370.00

Motion carried.

Planning & Traffic Committee – Mr. Roth

It was moved by Mr. Roth, seconded by Mr. Funke to approve Ordinance No. 2245 entitled "AN ORDINANCE AMENDING ORDINANCE NO. 2188 (THE HANOVER BOROUGH CODE), SECTION 346-1, SUBSECTION B, BY ADDING A NO PARKING AREA ON THE ALLEY RUNNING FROM GRANT DRIVE SOUTH TO PROPERTY OF THE HANOVER PUBLIC SCHOOL DISTRICT AND SUBSECTION C, BY RESTRICTING PARKING ON SECTIONS OF GRANT DRIVE, BLOSSOM DRIVE, SPENCER DRIVE AND WASHINGTON AVENUE; BY AMENDING SECTION 346-2, BY MAKING ALL OF BLOSSOM DRIVE LOCATED IN THE BOROUGH A ONE-WAY STREET; BY AMENDING SECTION 346-8, REORDERING AND RENAMING SUBSECTION B AS SUBSECTION C AND BY ADDING NEW SUBSECTION B, WHICH ESTABLISHES A MAXIMUM SPEED OF 15 MILES PER HOUR ON A PORTION OF GRANT DRIVE AND ALL OF BLOSSOM DRIVE AND SPENCER

REPORTS OF THE STANDING COMMITTEES

Planning & Traffic Committee – Mr. Roth

DRIVE; AND BY AMENDING SECTION 346-14, BY ADDING STOP SIGN INTERSECTIONS ON GRANT DRIVE, BLOSSOM DRIVE, SPENCER DRIVE AND WASHINGTON AVENUE.” On roll call, the following voted in favor of the motion: Mr. Angel, Mr. Baumgardner, Mr. Funke, Ms. Libertini, Mr. Marcoccio, Mr. Noble, Mr. Reichart, Mr. Roth and Mr. Shea. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Reichart to approve the extension of the time period for execution of the following Community Development Block Grant Contracts until December 31, 2016:

- a. #45511980 for the Hanover Commons Storm Sewer Improvements
- b. #45571986/45582013 for the Jackson, Juniper & Commerce Street Storm Sewer Improvements
- c. #45392079 for the Hanover Borough – Penn Township Zoning Ordinance Updates
- d. #45592092 for the Sewer Main Lining Phase I

Motion carried.

It was moved by Mr. Roth, seconded by Mr. Reichart to enter into a contract with the York County Commissioners for a new Community Development Block Grant entitled the 219 Baltimore Street Acquisition and Demolition Project in the amount of \$150,000.00 utilizing 2013 grant funds; and in the amount of \$200,000 utilizing 2015 grant funds, for a total amount of \$350,000.00. Motion carried.

Engineering, Compliance, Office & Facilities Committee – Mr. Baumgardner

It was moved by Mr. Baumgardner, seconded by Mr. Reichart to authorize staff to enter into a 3-year agreement for VOIP phone system lease and telecommunication services/maintenance with Comcast, and terminate relating services with current provider CenturyLink, and authorize related infrastructure upgrades for converting the Borough-wide telecommunications system to digital service. *Estimated 3-year cost for contract and upgrades of \$153,241, an estimated savings over that time of \$26,359 over current telecommunication services and upgrade requirements.* Motion carried.

It was moved by Mr. Baumgardner, seconded by Mr. Shea to enter into a contract with BFPE International Fire Safety and Security, York, PA to isolate and troubleshoot the repair of the alarm notification system at the Guthrie Memorial Library as per their Quotation #013288YFAS dated April 27, 2016. Motion carried.

Public Service & Communications Committee – Mr. Shea

It was moved by Mr. Shea, seconded by Mr. Funke to approve the request of Main Street Hanover to barricade the Center Square Quadrants at M & T Bank and at Clark's Shoe/Miscreation Brewing for the Chalk-It-Up and Sip & Stroll Events from 8:00 AM to 7:00 PM on Saturday, June 11th provided all Borough labor costs are paid prior to the event. Motion carried.

It was moved by Mr. Shea, seconded by Mr. Angel to approve the request of ERA Preferred Properties Real Estate Inc., 570 Carlisle Street, Hanover, PA to hold their 14th annual Hillside/ERA Preferred Properties 5K Run/Walk on Saturday, October 22, 2016 beginning at 9:00 AM to benefit the Muscular Dystrophy Association provided the race route is approved by the Police Chief and Fire Chief and a certificate of insurance is provided naming The Borough of Hanover as an additional insured for the event, as per their letter and race route submitted April 29, 2016. Motion carried.

REPORTS OF THE STANDING COMMITTEES

Public Service & Communications Committee – Mr. Shea

Liberty Day – Update: The 10K and 2 mile runs will take place on Moul Field as in past years. Mr. Shea stated he has spoken with Police Chief Martin and Fire Chief Cromer and details are being finalized regarding the traffic and parking issues for the fireworks which will be set off behind Lowe's to the rear of Eisenhower Drive on the vacant lot off Wilson Avenue at 9:30 PM on July 4th. There are no vendors allowed at the fireworks area; citizens are encouraged to patronize local eateries and businesses in the area. Chief Cromer stated donations received to date are at about half of the \$11,000 needed for the event. Mr. Shea thanked Chief Cromer and staff for their work in preparing for this important community event.

It was moved by Mr. Shea, seconded by Mr. Funke to approve the request of the American Legion Auxiliary to have free parking along Carlisle Street from Gail Street to Library Place for their Annual Community Blood Screening Program on Saturday, June 4, 2016 from 5:30 AM to 10:30 AM as per their letter of request received May 25, 2016. Motion carried.

It was moved by Mr. Shea, seconded by Mr. Roth to approve the request of Main Street Hanover for the band "Deep Six" to play from 6:30 to 9:00 PM on June 11, 2016 as part of the Sip & Stroll Special Event in the northeast quadrant of Center Square in front of Miscreation Brewery/Clark's Companies. Motion carried.

Water & Sewer Committee – Mr. Reichart

It was moved by Mr. Reichart, seconded by Mr. Funke to approve a Water Consumer Deposit in the amount of \$6,500.00 for 130' of 1" main extension for Mr. Steven Pascoe at 510 North Fifth Street, McSherrystown to serve a garage. Motion carried.

It was moved by Mr. Reichart, seconded by Mr. Funke to approve the Right of Way agreement with Donna M. Weber located in Penn Township, York County, PA - Deed Book 1337 Page 1253 for the extension of the 6" main coming off Laurel Drive across a farm field to connect to Outback Drive. Motion carried.

It was moved by Mr. Reichart, seconded by Mr. Roth to approve the following Water Main Replacement Projects:

- a. Replacement of 6" Main on Charles Avenue \$27,500
Replaces existing 4" cast iron pipe (from 1923-1927) to 6" ductile iron pipe (size increase to support fire services) on Charles Avenue and installation of new fire hydrant.
- b. Replacement of 6" Main on Baer Avenue \$15,000
Cementing of existing 6" line, and partial replacement of existing 4" line to 6" (size increase to support fire services)

Motion carried.

MAYOR'S REPORT

Mayor Adams reported his attendance at Giant Foods on Eisenhower Drive May 5th with 96.1 WSOX Radio Station where he correctly answered five (5) out of five (5) questions on Hanover area trivia. He encouraged all to attend the annual Memorial Day Parade on Monday, May 30th at 8:30 AM. The parade will begin on Carlisle Street near Royal Farms and end with a memorial service with the veterans at Mount Olivet Cemetery.

OTHER MATTERS

➤ Communications

President Noble reminded Council members they are invited to ride on the fire apparatus in the Memorial Day Parade; Mr. Funke, Ms. Libertini and Mr. Shea will participate.

➤ New Business

Mrs. Justine Trucksess, Main Street Manager invited Council and the public to attend a Main Street meeting at the Bare Center at the Guthrie Memorial Library, 2 Library Place for a meeting on Wednesday, June 15th at 4:30 PM. All suggestions and comments are welcome.

➤ Unfinished Business

President Noble asked if there were any additional comments from citizens.

Ms. Deb Sanders, Baltimore Street, Hanover, PA stated her concern about the pond near the access Road off Wilson Avenue behind Eisenhower Drive that is attracting wildlife such as geese and other water fowl because they frequently end up being killed by vehicular traffic. She asked for proper signage to help protect the wildlife.

Adjournment

It was moved by Mr. Reichart, seconded by Mr. Angel to adjourn the meeting at 8:03 PM. Motion carried.

Respectfully submitted,


Dorothy C. Neiderer
Borough Secretary

AN ORDINANCE

AN ORDINANCE OF THE BOROUGH OF HANOVER, YORK COUNTY, PENNSYLVANIA AMENDING ORDINANCE NO. 2188 BY MODIFYING CHAPTER 298, ARTICLE II OF THE HANOVER BOROUGH CODE TO DELETE THE REQUIREMENT FOR AN ANNUAL INSPECTION OF SIGNS AND THE PAYMENT OF A FEE THEREFORE AND BY AUTHORIZING THE BOROUGH MANAGER TO INSPECT SIGNS AS NECESSARY TO INSURE COMPLIANCE WITH RELEVANT LAWS, ORDINANCES AND REGULATIONS.

BE IT ENACTED AND ORDAINED by the Borough Council of the Borough of Hanover, York County, Pennsylvania, and it is hereby enacted and ordained by the authority of the same as follows:

Ordinance No. 2188, the Hanover Borough Code, is hereby amended by revising Chapter 298, Article II, Sections 7 and 9 thereof (hereinafter "Code") as follows:

I. Section 298-7 is amended to read as follows:

§ 298-7. Issuance of Permit

The Borough Manager shall examine the application and accompanying information and the premises upon which the sign is proposed to be located, and if it shall appear that the proposed sign is in compliance with all the requirements of this chapter and any other applicable ordinance, he shall then issue a permit. Such permit shall be valid for a period of six (6) months and all work for which the permit was issued shall be completed within said time period. Should said work not be completed within six (6) months after issuance of the sign permit, the applicant shall be required to submit a new application for review, which application shall be subject to all changes that have been made to ordinances and regulations relevant to the proposed sign.

II. Section 298-9. Inspection

§ 298-9. Inspection

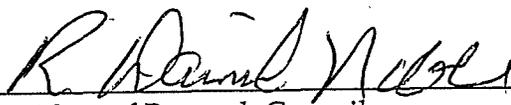
The Borough shall inspect and approve the initial installation of the sign and shall make periodic inspections thereof to determine conformity of the sign with the regulations set forth in this section and other relevant laws, ordinances and regulations. In the event a sign is changed, the Borough Manager may inspect same to determine that such change does not result in the failure of the sign to comply with the terms hereof and with other relevant laws, ordinances and regulations. Should it be determined that a sign is no longer in compliance with the terms hereof or any relevant laws, ordinances or regulations or that a change to the sign results in such noncompliance, the Borough Manager may initiate an enforcement action pursuant to the terms of this Chapter.

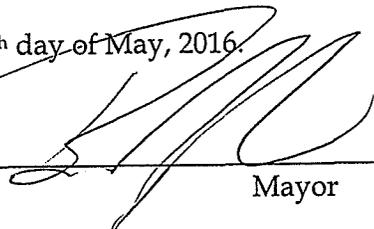
ENACTED AND ORDAINED by the Hanover Borough Council on this 25th day of May, 2016.

ATTEST:

BOROUGH OF HANOVER


Secretary

By: 
President of Borough Council


Approved this 25th day of May, 2016.

Mayor

NO. 2244

AN ORDINANCE

AN ORDINANCE OF THE BOROUGH OF HANOVER, YORK COUNTY, PENNSYLVANIA AMENDING CHAPTER 325, ARTICLE VI, SECTIONS 62 AND 64 OF THE HANOVER BOROUGH CODE (ORDINANCE NO. 2188) BY ESTABLISHING DUTIES OF EMPLOYERS TO COLLECT THE LOCAL SERVICES TAX; PROVIDING FOR THE ASSESSMENT OF A PRO RATA SHARE OF TAX FOR EMPLOYEES BASED ON PAYROLL PERIODS DURING WHICH THE EMPLOYEE ENGAGES IN AN OCCUPATION; PROVIDING FOR LIABILITY OF EMPLOYERS FOR FAILURE TO WITHHOLD THE LOCAL SERVICES TAX AND PROVIDING EXCEPTIONS TO SUCH LIABILITY; AND PROVIDING FOR A DATE BY WHICH AN EMPLOYER SHALL DETERMINE THE NUMBER OF EMPLOYEES FROM WHOM SAID TAX SHALL BE DEDUCTED AND PAID OVER TO THE TAX COLLECTOR AND THE DATES TO SUPPLEMENT SAID DETERMINATION.

BE IT ENACTED AND ORDAINED by the Borough Council of the Borough of Hanover, York County, Pennsylvania, and it is hereby enacted and ordained by the authority of the same as follows:

Ordinance No. 2174 is hereby amended by revising Chapter 325, Section 62 and Chapter 325, Section 64 of the Code of the Borough of Hanover (hereinafter "Code") as following:

- I. Section 325-62 is amended to read as follows:
 - A. Each employer within the Borough and each employer situate outside the Borough who engages in business within the Borough is hereby charged with the duty of collecting the tax from each of the employees engaged by the employer and performing work for the employer within the Borough. Each person subject to the tax shall be assessed a pro rata share of tax for each payroll period in which the person is engaging in an occupation.
 - B. The pro rata share of the tax assessed on the person for a payroll period shall be determined by dividing the combined rate of the Local Services Tax levied for the calendar year by the number of payroll periods established by the employer for the calendar year. For purposes of determining the pro rata share, an employer shall round down the amount of the tax collected each payroll period to the nearest one-hundredth of a dollar.
 - C. Employer collection of the Local Services Tax shall be made on a payroll period basis for each payroll period, beginning with the first payroll period in which the person is engaging in an occupation.
 - D. It shall be the duty of each employer located within the Borough and each employer situate outside the Borough who engages in business within the Borough to comply with the requirements set forth herein and as provided in 53 P.S. § 6924.301, et seq., as from time to time amended, regarding the levy, assessment and collection of the Local Services Tax; provided, however, that no employer shall be held liable for failure to withhold the Local Services Tax or for the payment of the withheld tax money to the Borough if the failure to withhold taxes arises from incorrect information submitted by the employee as to the employee's place or places of

employment, the employee's principal office or where the employee is principally employed. In addition, an employer shall not be responsible for investigating exemption certificates, monitoring tax exemption eligibility or exempting any employee from the Local Services Tax.

II. Section 325-64 is amended to read as follows:

- A. Each employer shall use his employment and payroll records from the first day of January to March 31 each year for determining the number of employees from whom said tax shall be deducted and paid over to the collector on or before May 1 of the same calendar year. Supplemental reports shall be made by each employer on or before August 1 and November 1 of the current year and January 31 of the following year for new employees as reflected on his employment and payroll records from April 1 to June 30, July 1 to September 30, and October 1 to December 31, and payments on these supplemental reports shall be made on or before August 1 and November 1 of the current year and January 31 of the following year, respectively.
- B. Any employer who discontinues business or ceases operation before December 31 of any tax year shall, within 15 days after discontinuing business or ceasing operation, file the return hereinabove required and pay the tax to the Receiver of Taxes.

ENACTED AND ORDAINED by the Hanover Borough Council on this 25th day of May, 2016.

ATTEST:

BOROUGH OF HANOVER


Secretary

By: 
President of Borough Council

Approved this 25th day of May, 2016.


Mayor



AN ORDINANCE

AN ORDINANCE AMENDING ORDINANCE NO. 2188 (THE HANOVER BOROUGH CODE), SECTION 346-1, SUBSECTION B, BY ADDING A NO PARKING AREA ON THE ALLEY RUNNING FROM GRANT DRIVE SOUTH TO PROPERTY OF THE HANOVER PUBLIC SCHOOL DISTRICT AND SUBSECTION C, BY RESTRICTING PARKING ON SECTIONS OF GRANT DRIVE, BLOSSOM DRIVE, SPENCER DRIVE AND WASHINGTON AVENUE; BY AMENDING SECTION 346-2, BY MAKING ALL OF BLOSSOM DRIVE LOCATED IN THE BOROUGH A ONE-WAY STREET; BY AMENDING SECTION 346-8, REORDERING AND RENAMING SUBSECTION B AS SUBSECTION C AND BY ADDING NEW SUBSECTION B, WHICH ESTABLISHES A MAXIMUM SPEED OF 15 MILES PER HOUR ON A PORTION OF GRANT DRIVE AND ALL OF BLOSSOM DRIVE AND SPENCER DRIVE; AND BY AMENDING SECTION 346-14, BY ADDING STOP SIGN INTERSECTIONS ON GRANT DRIVE, BLOSSOM DRIVE, SPENCER DRIVE AND WASHINGTON AVENUE.

BE IT ENACTED AND ORDAINED by the Borough of Hanover, York County, Pennsylvania, and it is hereby enacted and ordained by the authority of same, as follows:

Section 1: Ordinance No. 2188 (the Hanover Borough Code), Section 346-1, 346-2, 346-8, and 346-14 are hereby amended as follows:

Section 2: Section 346-1, Subsection B is hereby amended by the provision of one (1) new subparagraph to provide and read as follows:

On the first alley east of and parallel to Moul Avenue, extending from Grant Drive south to its termination point at lands belonging to the Hanover School District, No Parking.

Section 3: Section 346-1, Subsection C is hereby amended by the addition of (8) new subparagraphs to restrict parking on the streets set forth below:

On Grant Drive, on the south/west side, from the intersection with Moul Avenue east to the first intersection with Blossom Drive; from the first intersection with Blossom Drive east to the first driveway on Grant Drive (approximately 100 feet from Blossom Drive); from a sign 320 feet from the first intersection with Blossom Drive east to the next driveway on Grant Drive; from a sign approximately 730 feet from the first intersection with Blossom Drive south to the second intersection with Blossom Drive, no parking is permitted on the south/west side.

On Grant Drive, on the north/east side, from a sign approximately 250 feet from the intersection with Moul Avenue to the first driveway on Grant Drive; from a sign approximately 280 feet from the first intersection with Blossom Drive, to the second intersection with Blossom Drive; from the southern side of the second intersection with Blossom Drive to a sign 30 feet from the second intersection with Blossom Drive; from a sign 200 feet from the second intersection with Blossom Drive

south to the third intersection with Blossom Drive, no parking is permitted on the north/east side.

On Blossom Drive, on the right-hand side, from the first intersection with Grant Drive to a sign 60 feet from Grant Drive; from a point approximately 105 feet from the first intersection with Grant Drive to a point approximately 650 feet from the first intersection with Grant Drive; from a point 55 feet west of the second intersection with Grant Drive; from the second intersection with Grant Drive to the intersection with Spencer Drive; from the intersection with Spencer Drive north to the next driveway on Blossom Drive; from a point 145 feet from the intersection with Spencer Drive west to the intersection with Washington Avenue; from the intersection with Washington Avenue west to a sign 50 feet from Washington Avenue; from a point 152 feet from the intersection with Washington Avenue east to the intersection with Grant Drive, no parking is permitted on the right hand side.

On Blossom Drive, on the left hand side, from the intersection with Grant Drive, to a sign 60 feet from Grant Drive; from a sign 395 feet from the intersection with Grant Drive south to the next driveway; from a point 50 feet west of the second intersection with Grant Drive to the second intersection with Grant Drive; from the second intersection to Grant Drive east 25 feet to a sign; from a point 500 feet from the second intersection with grant drive to a point 50 feet north of the intersection with Spencer Drive; from a point 135 feet from the intersection with Spencer Drive west approximately 60 feet to the next driveway on Blossom Drive; from a point 260 feet from the intersection with Washington Avenue west to the third intersection with Grant Drive, no parking is permitted on the left hand side.

On Spencer Drive, on the south side, from the intersection with Blossom Drive to the first driveway on Spencer Drive; from a point 170 feet from Blossom Drive east to the next driveway on Spencer Drive, no parking is permitted on the south side.

On Spencer Drive, from the intersection with Blossom Drive 45 feet east to a sign, no parking is permitted on the north side.

On Spencer Drive, at the back of the cul-de-sac, between the last driveways on Spencer Drive, no parking is permitted.

On Washington Avenue, from the intersection with Blossom Drive to the first driveway on Washington Avenue, no parking is permitted on both sides of the road.

Section 4: Section 346-2 is hereby amended by the addition of one (1) new subparagraph to provide and read as follows:

Blossom Drive, in its entirety within the Borough is declared to be a one-way thoroughfare, with its entrance at the first intersection with Grant Drive off of Moul Avenue and its exit at the third intersection with Grant Drive.

Section 5: Section 346-8, is hereby amended by identifying former Subsection B as Subsection C. The following paragraph is hereby added to the Section as new Subsection B:

The maximum speed shall be 15 miles per hour on the following thoroughfares:

Grant Drive between Moul Avenue and its southernmost intersection with Blossom Drive; Blossom Drive in its entirety; Spencer Drive in its entirety.

Section 6: Section 346-14, is hereby amended by the addition of new stop sign intersections on Grant Drive, Blossom Drive, Spencer Drive and Washington Avenue as set forth below:

The following intersections are hereby declared to be stop intersections, and official stop signs shall be erected (or are hereby confirmed if heretofore erected) in such a position as to face traffic approaching the first-named street in the direction or directions hereby indicated.

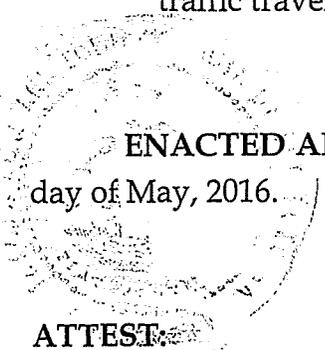
At the intersection of Moul Avenue and Grant Drive, facing traffic traveling west on Grant Drive

At the intersection of Grant Drive and the first alley east of and parallel with Moul Avenue, facing traffic traveling north on said alley.

At the second intersection of Grant Drive and Blossom Drive, facing traffic traveling west on Blossom Drive; and at the southernmost intersection of Grant Drive and Blossom Drive, facing traffic traveling east on Blossom Drive.

At the intersection of Blossom drive and Spencer Drive, facing traffic traveling west on Spencer Drive.

At the intersection of Blossom Drive and Washington Avenue, facing traffic traveling south on Washington Avenue.

 ENACTED AND ORDAINED by the Hanover Borough Council this 25th day of May, 2016.

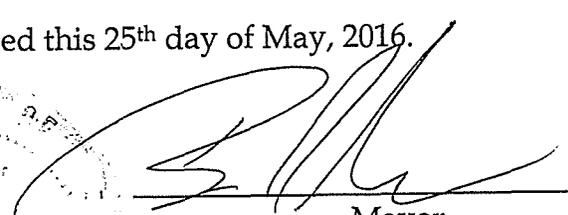
ATTEST:

BOROUGH OF HANOVER


Secretary

By: 
President of Borough Council

Approved this 25th day of May, 2016.



Mayor