

**MINUTES OF THE HANOVER BOROUGH
RECREATION BOARD MEETING**

March 9, 2017

The regular meeting of the Hanover Borough Recreation Board was called to order at 5:27 PM Thursday, March 9, 2017 in the Hanover Municipal Building, 44 Frederick Street, Hanover, Pennsylvania.

Attendance: In attendance were Recreation Board Members Stan Dehoff, Art Smith, Andrea Hutton, Jared Laird; School Board Representative Jared Reck; Borough Council Representative Brian Shea; Recreation Director Kyla Swope; Borough Manager Michael Bowersox, Public Works Superintendent AJ Grimm, and Administrative Assistant Cindy Wyatt.

Minutes: A motion was made to approve the February 9, 2017 minutes by Mr. Smith, seconded by Mrs. Hutton. Motion carried.

Treasurers Report: A motion was made to approve the Treasurer's Report for February 2017 by Mr. Smith, seconded by Mrs. Hutton. Motion carried.

Summer Program Reports:

Playgrounds – Director Swope informed the Board that returning supervisors would be receiving letters of intention for Summer 2017 this month. Director Swope also informed the board she has received several supervisor applications for Summer 2017. The start date for the 2017 summer playground season will be Monday, June 12, 2017 and will run until Friday, August 4, 2017. Morning League will begin the following week of June.

Mr. Grimm informed the Board that a structure at West Hanover Street playground has been repaired.

Mr. Smith made a suggestion to contact Lillian Reed at The Evening Sun to publicize the Recreation Board and recreation programs.

New Business:

- A. Borough Council approved Hanover Little League and Mustang Softball's request to use baseball field #2 on Fridays in April and May 2017 and softball field #2 Monday thru Friday April thru June 2017.
- B. Borough Council approved Hanover Automotive Group's request for their annual Easter Egg Hunt at Moul Field Complex to be held Saturday, April 15, 2017 from 9:00 AM to 3:00 PM at a charge of \$50.00 for electricity and \$50.00 deposit for bathroom use.
- C. Borough Council approved Delone Catholic High School Boys Tennis request to use West Hanover Street Tennis courts March 6 thru April 30, 2017 from 3:00 PM to 5:00 PM for practices; 3:00 PM to 7:00 PM for home matches March 17 thru April 18, 2017.
- D. Borough Council approved the appointment of Jared Laird, 262 South Forney Avenue, Hanover to the Hanover Recreation Board for a five-year term from March 1, 2017 to February 28, 2022.
- E. Donations for playground improvements were received from: Weis Markets (\$25.00 gift card), Giant Food (\$20.00 gift card), and Kiwanis Club (\$500.00 check). Mrs. Wyatt suggested that the Weis gift card and Giant Food gift card be used to purchase supplies for the concession stand. Recreation Board was in agreement.

- F. Well Span Health and the American Lung Association are supporting each community in its efforts to create tobacco-free policies by providing free *Young Lungs at Play* signs to be posted in designated tobacco-free areas. Mrs. Wyatt brought this to the board's attention and all were in agreement to place the signs at our playgrounds.
- G. Two grant applications were brought to the board's attention. These grants could be used for playground improvements as well as tennis court improvements.
 - 1. Community Aid Partner Project Proposal
 - 2. J. William Warehime Foundation
- H. According to the contract with Zambelli Fire Works, the Recreation Department has until May 3, 2017 to cancel the contract without any penalties. Mr. Shea will talk with Council members about finding a place to set fireworks off for this summer.
- I. St. Paul's Lutheran Church contacted the Recreation Board about a community project they could do as part of their: "God's work. Our hands." Sunday project to take place on Sunday, September 10, 2017. It was decided the group could build a pavilion at West Hanover Street playground along with other small projects around the playgrounds.
- J. Mr. Grimm informed the Board that trees would be donated and planted this spring at West Hanover Street Playground.
- K. Mr. Grimm brought materials about fundraising and informed the Board about a Food Truck fundraiser to specifically benefit the Parks & Rec program.

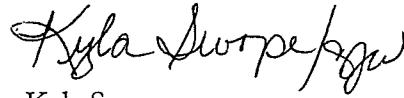
Old Business:

- A. Recreation Position – Mrs. Wyatt and Director Swope will meet to re-assess the duties outlined for the Recreation Director position and the Baseball/Softball Director position. The Baseball/Softball Director position will include the duties of the Morning League Director in an attempt to combine those two positions in a new hire.
- B. Mr. Smith informed the Board that he contacted Hanover High School's Art Department about creating a logo specifically for Parks & Recreation.
- C. The Board came to a decision on a shingle color for the roof at the Moul Field Concession Stand. The Board also came to decision on the metal colors for the structure that is to be built at DeGuy Avenue.
- D. Mr. Smith informed the Board that the Multi-Purpose Field was pinned at Moul Field and that topsoil will be donated from Sam's Club construction. Mr. Smith also suggested about adding a four-foot fence across the field to separate the field from the parking lot and to add lights to the parking lot. Mr. Shea suggested asking the different clubs and organizations in town for donations to fund such projects.

Playground Committee: The next playground committee meeting will be Tuesday, March 21, 2017 at 6:00 PM.

Adjournment: A motion was made by Mr. Shea to adjourn the meeting, seconded by Mr. Smith. Motion carried. Meeting adjourned at 6:47 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Kyla Swope". The signature is written in a cursive style with a large, looping initial "K".

Kyla Swope
Recording Secretary