

President Gerken convened the meeting of Hanover Borough Council on Wednesday Evening, June 25, 2014, 7:00 PM, in the Hanover Municipal Building, 44 Frederick Street, Hanover, Pennsylvania as advertised.

The meeting began with the Pledge of Allegiance to the Flag of the United States of America, followed by a moment of silence.

On roll call the following answered as present: Mr. Eline, Mr. Funke, Mr. Gerken, Mrs. Griffin, Mr. Marcoccio, Mr. McLin, Mr. Morris, Mr. Reichart, Mr. Roth and Mrs. Yingling; Solicitor Yingst; Manager Krebs and Secretary Miller. Mayor Adams was absent.

It was moved by Mr. Eline, seconded by Mrs. Yingling to approve the minutes of Hanover Borough Council from May 28, 2014 as presented. Motion carried.

It was moved by Mr. Funke, seconded by Mr. Eline to approve the bills, the Report of the Mayor and the Report of the Fire Chief. Motion carried.

It was moved by Mr. Eline, seconded by Mr. Funke to approve the reports of the following Borough Administrators:

- a.) Borough Manager
- b.) Supervisor of Public Works
- c.) Superintendent of Wastewater Treatment
- d.) Supervisor of Water Treatment Plant
- e.) Supervisor of Water Distribution
- f.) Engineering Department

Motion carried.

Property Restructure Overview

Manager Krebs reviewed current locations and uses of the following Borough-owned properties:

Summit Avenue: Water Department Pipe Yard which is located on an alley in a residential district;

123 Railroad Street: Current location of Water Meter Department/Street Crew workshop and offices;

East Hanover Street: Old Eagle Fire Station where I & I Department currently stores supplies and heavy equipment trucks which are in a heated garage;

Jacobs Road: Blue Quarry Farm containing seventy-nine (79) acres which was originally purchased as a potential water source but was found to be inadequate.

CITIZENS WITH ITEMS OF BUSINESS TO BE BROUGHT BEFORE COUNCIL

Ms. Sandy Long, property owner of Broadway & Railroad Street questioned the potential property sale and acquisition. She inquired if it was related to an anticipated "merger" between Hanover Borough and Penn Township and if a property was purchased, if we would share the use of it with Penn Township.

Manager Krebs stated that Council was looking at a property for potential purchase to consolidate and relocate certain water and sewer department operations. Manager Krebs clarified that there is no planned merger with Penn Township at this point, but there is a Joint Comprehensive Plan between Hanover Borough and Penn Township, which could be what she was referring to.

There being no further questions or comments, President Gerken asked that citizens hold all comments during the regular business of the meeting, and citizens would be given an opportunity at the end of the meeting to speak.

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. Roth

It was moved by Mr. Roth, seconded by Mr. Funke to ratify the action of the Borough Officers in making the following investments with ACNB for a period of 31 days, May 30, 2014 to June 30, 2014 at an interest rate of .31%:

<u>Funds</u>	<u>Investments</u>
General Fund	\$3,498,620.52
Bicentennial Fund	\$1,379.48
Sewer Fund	\$1,500,000.00
Bucks for Books Fund	\$0.00
Regional Wastewater Treatment Fund	\$0.00
Market House Fund	\$15,000.00
Liquid Fuels Fund	\$180,000.00
Equipment Fund	\$45,000.00
Local Services Tax Fund	\$288,000.00
Business Privilege Tax Fund	\$30,000.00
Brier Memorial Fund	\$11,485.00
Leisure Services Fund	\$44,000.00
Old Hanover Videos Fund	\$980.00
Sewer Projects Fund	\$0.00
Library Projects Fund	\$92,000.00
Hanover Recreation Endowment Fund	\$296,000.00
Water Revenue Fund	\$900,000.00
Water Projects Fund	\$186,500.00
Market House Reserve Fund	\$5,656.45
Hanover Recreation Reserve Fund	\$12,667.92
Library Endowment Fund	\$498,376.06
Sewer Reserve Fund	\$0.00
Total	<u>\$7,605,665.43</u>

Motion carried.

It was moved by Mr. Roth, seconded by Mr. Eline to approve the following sewer account credits, one time only, due to leaks that have since been repaired and did not enter the sanitary sewer system:

	<u>Name</u>	<u>Account Number</u>	<u>Property Address</u>	<u>Sewer Credit Amount</u>
a.)	Pressell's Florist	51-0012290-0	637 Broadway	\$ 162.00

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. Roth

	<u>Name</u>	<u>Account Number</u>	<u>Property Address</u>	<u>Sewer Credit Amount</u>
b.)	Robert L. Kern	51-0092420-2	201 York Street	\$ 216.00

Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke to authorize 2014 Real Estate Tax Collector Leroy Wentz, 217 Frederick Street, Hanover, PA to credit the following amounts of miscellaneous corrections per the York County Tax Assessment Office report dated as follows:

<u>Date</u>	<u>Credit</u>	<u>Tax Year</u>
5/20/2014	\$77.66	2014

Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke to charge 2014 Real Estate Tax Collector Leroy Wentz, 217 Frederick Street, Hanover, PA with the collection of additional Real Estate Tax per the York County Tax Assessment Office report dated as follows:

<u>Date</u>	<u>Additional Tax</u>	<u>Tax Year</u>
5/20/2014	\$1,590.08	2014

Motion carried.

It was moved by Mr. Roth, seconded by Mr. Eline to approve Resolution No. 1075 which authorizes the acceptance of funds from the Estate of Stephen Taylor to the Guthrie Memorial Library – Hanover’s Public Library. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke to authorize the proper officers of The Borough of Hanover to enter into a sales agreement to purchase property in the Hanover Borough. Mr. McLin asked where the property was located, what the purpose of the purchase was, and how much the Borough would offer. Manager Krebs responded it is the Tanger property on High Street, the purpose of which is to consolidate Borough operations, and the sale of other properties will serve to justify the expense to purchase this property. The price that Council will offer to purchase the property cannot be publicly disclosed because it is under negotiation. Mr. McLin voted in opposition to the motion. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke to approve the following sewer account credit, one time only, due to a leak that has since been repaired and did not enter the sanitary sewer system:

	<u>Name</u>	<u>Account Number</u>	<u>Property Address</u>	<u>Sewer Credit Amount</u>
a.)	Clearview Car Wash	53-0621590-0	6 Kuhn Drive	\$ 2,334.15

Motion carried.

Planning and Traffic Committee – Mr. Morris

Mr. Jad Sneeringer approached Council and stated his opposition to the first item on the Planning and Traffic Agenda noting it involves his property. President Gerken noted there was time allotted at the beginning of this evening’s meeting for the public to speak and there will be additional time for public comment at the end of the meeting if Mr. Sneeringer wishes to comment. Mr. Sneeringer was asked repeatedly by President Gerken to take his seat so the regular business of the meeting could resume. Mr. Sneeringer refused to do so and was then escorted out of the building by Police Chief Smith.

REPORTS OF THE STANDING COMMITTEES

Planning and Traffic Committee – Mr. Morris

A motion was made by Mr. Morris, seconded by Mr. Eline to table the Final Subdivision Plan for JSS Builders LLC, for the subdivision of the property located at 695 Washington Avenue to create Lots 1 and 2 for residential development, and to add the remaining Lot 3 onto the lands of parcel 49E to the rear; plan sealed by Clark P. Craumer, Professional Land Surveyor, bearing file number C-14-021, dated April 15, 2014, last revision May 20, 2014, in order to provide additional time for the applicant to secure an easement for the utilities to be shown on the Final Subdivision Plan, and obtaining all property owner signatures on the Final Subdivision Plan prior to approval. Mr. McLin voted in opposition to the motion. Motion carried.

It was moved by Mr. Morris, seconded by Mr. Eline to approve the request of The Hanover Chamber of Commerce and Main Street Hanover to display artwork at the Municipal Parking lot on Baltimore Street, corner of Walnut Street provided that the artwork does not interfere with vehicular or pedestrian traffic and same is maintained by Main Street Hanover and the Chamber of Commerce. Motion carried

It was moved by Mr. Morris, seconded by Mr. Roth to approve the request of Weston Caple, 1053B Carlisle Street, to install a sign overhanging the public right-of-way at 318 Carlisle Street, Hanover, PA, as per the application submitted June 13, 2014. Motion carried.

It was moved by Mr. Morris, seconded by Mr. Roth to approve the request of Douglas Reese to install a sign overhanging the public right-of-way at 10 North Railroad Street, Hanover, PA as per his application submitted June 17, 2014. Motion carried.

Public Service Committee – Mr. Eline

It was moved by Mr. Eline, seconded by Mr. Funke to approve the request of The Hanover Chamber of Commerce and Main Street Hanover to place GPS enabled devices for the purpose of Geocaching at the following Borough properties contingent on approval of exact locations with Hanover Borough staff:

- a. Moul Field - Rail Trail
- b. Fire Museum
- c. Terrace Avenue Water Tower (outside fencing)
- d. YMCA – Fisher Crouse House
- e. Guthrie Memorial Library

Motion carried.

It was moved by Mr. Eline, seconded by Mr. Reichart to approve the request of ERA Preferred Properties Real Estate Inc., 570 Carlisle Street, Hanover, PA to hold their 12th annual Hillside/ERA Preferred Properties 5K Run/Walk on Saturday, October 11, 2014 with October 18th as rain date beginning at 9:00 AM to benefit the Muscular Dystrophy Association provided the race route is approved by the Police Chief and Fire Chief and a certificate of insurance is provided naming The Borough of Hanover as an additional insured for the event, as per their letter and race route submitted May 29, 2014. Motion carried.

It was moved by Mr. Eline, seconded by Mr. Funke to ratify the action of the proper Borough Officers approving the request of the Greater Hanover Professional Firefighters Association to hold their annual Boot Drive for the Muscular Dystrophy Association on Eisenhower Drive on Saturday, June 21st and Saturday August 23rd beginning 9:00 AM. Motion carried.

It was moved by Mr. Eline, seconded by Mr. Funke to approve the lease agreement for the Concession Stand located at Good Field for a period of three (3) years from June 25, 2014 to June 25, 2017 to Three Hogs, 1951 Smith Station Road, Hanover, PA. Motion carried.

It was moved by Mr. Eline, seconded by Mr. McLin to approve the request of TrueNorth Wellness Services. 33 Frederick Street. Hanover, PA to use the bathrooms and recreational areas at Myers Park on Filbert Street for their Amazing Kids Club Field Day on Monday, June 30th, 2014 from 10:00 AM to 2:30 PM provided a certificate of insurance is submitted naming the Borough of Hanover as an additional insured and a \$50.00 deposit is submitted for the bathrooms, which will be refunded upon inspection of the bathrooms following the event, as per their letter of June 17, 2014. Motion carried.

REPORTS OF THE STANDING COMMITTEES

Public Service Committee – Mr. Eline

It was moved by Mr. Eline, seconded by Mr. Reichart to approve the request of Mike and Leah Kohler, 6 Stuart Avenue, Hanover, PA to use Moul Field (lower field) and bathrooms for a birthday party for their son on Saturday, August 9, 2014 from 9:00 AM to 4:00 PM provided a \$50.00 deposit is submitted for the bathrooms, which will be refunded upon inspection of the bathrooms following the event, as per their letter of June 9, 2014. Motion carried.

It was moved by Mr. Eline, seconded by Mr. Reichart to approve the request of the Potters House, Hanover, PA to change the time for their previously approved music and prayer events in Wirt Park from 6:00 PM to 8:00 PM to the new time of 9:00 AM to 8:00 PM, provided a certificate of insurance is submitted naming The Borough of Hanover as additional insured, a fee of \$100.00 is submitted for each event, and the park is policed for litter following the event. Mr. McLin asked to amend the motion to lower the charge to \$50.00 per event instead of \$100 per event. There was discussion among Council members regarding the amount. The above motion approving the charge of \$100.00 per event was already on the floor for vote. Council approved the motion as listed on the agenda, with Mr. McLin voting in opposition to the motion. Motion carried.

It was moved by Mr. Eline, seconded by Mr. Funke to approve the request of the Hanover Fellowship Church to use Myers Park for the following days provided a certificate of insurance is submitted naming The Borough of Hanover as additional insured:

- a.) Community outreach from 8:00 AM to 7:30 PM on Saturday, September 13, 2014 with the use of bathrooms, concession stand and electric with no vendors at a fee of \$100.00 with a rain date of September 20, 2014;
- b.) Worship service from 8:00 AM to 12:30 PM on Sunday, September 14, 2014 with no Borough services requested and a rain date of Sunday, September 21, 2014.

Motion carried.

Water & Sewer Committee – Mr. Reichart

It was moved by Mr. Reichart, seconded by Mr. Eline to approve the filing of the application for the 2014 Proposed Water Rate Increase to the Pennsylvania Public Utility Commission for those customers located outside The Borough of Hanover. Motion carried.

OTHER MATTERS

Communications

Manager Krebs asked Council members to check their schedules and let her know if the date of Thursday, July 31st or Thursday, August 14th would be more convenient to hold the annual Council picnic.

New Business

It was moved by Mrs. Yingling, seconded by Mr. Funke to appoint Ms. Barbara Carbaugh to the Guthrie Memorial Library Board of Governors as Association Appointee to fill an unexpired term ending January 31, 2015. Motion carried.

It was moved by Mrs. Yingling, seconded by Mr. Funke to appoint Mr. Gary Bond, 1117 Eichelberger Street, PA as alternate member of the Hanover Borough Zoning Hearing Board. Motion carried.

Unfinished Business

President Gerken asked if there were any other comments or questions to be brought before Council this evening.

OTHER MATTERS

Unfinished Business

Ms. Karen Kalina, 441 West Middle Street asked when the public hearing was scheduled for the vacation of a portion of Doss Alley. Manager Krebs replied it is set for July 23rd and will be advertised.

Sandy Long, property owner of Broadway and Railroad Street asked if there would be further discussion on the purchase of the Tanger property. Manager Krebs elaborated that the property consists of over two (2) acres and is centrally located with loading docks which would suit the needs of the Water and I & I crews. There was discussion with the School District and other municipalities while searching for viable properties, prior to the decision to negotiate prices for the Tanger property, which Council agreed is the best option.

Armando Malvone, 693 Washington Avenue stated he is the proposed purchaser of the property that Mr. Sneeringer was trying to subdivide which contains a driveway and easement leading to his home.

There was discussion among Mr. Malvone and Manager Krebs noting that Council will not place the subdivision plan on the agenda for approval until the adjoining property owners have signed off on the plan. Manager Krebs stressed the need for adjoining property owners' utility access to be shown on the plan. Mr. Morris, Planning Chair reiterated that Mr. Sneeringer has had ample time since April of this year to take the necessary steps to prepare for this evening's meeting, and Council's public meeting protocol is not new or unreasonable.

Don Long, property owner of 40 Broadway stated his opposition to the purchase of property that is not budgeted, and asking whether the repairs to the dams have been budgeted. Manager Krebs reviewed the Department of Environmental Protection's requirements thus far, which first include the reconstruction and improvements to the Hanover Water Filtration Plant, and improvements at Parr's Hill Reservoir for the Covers and Pump Station. After these improvements have been completed then the dam improvements will be addressed. Manager Krebs further noted the proposed rate increase which will bring in increased revenue in anticipation of these repairs; and the sale of other properties will recoup the costs of the purchase of the Tanger property.

Mr. Eline asked about potential mosquito breeding problems if rain barrels were utilized as recommended on the Borough's Consumer Confidence Report. Mr. Steckler noted any home improvement store sells kits for rain barrels which include screening to defer mosquito access to the water.

Ms. Deb Sanders, 249 Baltimore Street described her "girl scout" method of making home-made rain barrels which also filter insect access to the water. Council commended her on her expertise in this area.

Mr. Don Long reminded Council to take into consideration the cost to bring the Tanger property up to code.

Mr. Dan Brady, 931 East Walnut Street encouraged Mr. Eline, Public Service Chair to get kids involved via their Science teachers for any potential rain barrel projects.

Ms. Christina Malvone, 693 Washington Avenue reiterated they want their easement area left alone, and they do not want it taken away or abandoned on Mr. Sneeringer's plan. Manager Krebs assured the Malvones Council will work with them on this issue and agreed with her intent.

Adjournment

It was moved by Mr. Funke, seconded by Mr. Reichart to adjourn the meeting at 8:13 PM to a closed caucus session regarding land acquisition. Motion carried.

Respectfully submitted,


Dorothy C. Miller
Secretary