

TO: Ben Adams  
 All Members of Hanover Borough Council  
 Michael O'Rourke, Manager

FROM: Jan Cromer, Fire Chief

DATE: November 8, 2016

SUBJECT Monthly Fire Report for October

**TYPE ALARMS**

VEHICLE ACCIDENTS	20	HELICOPTER STANDBY	0
AMBULANCE ASSISTS	0	MEDICAL ASSISTS	12
APPLIANCE FIRES	0	MISCELLANEOUS/UNCLASSIFIED	0
ASSIST POLICE	2	CONTROL BURN	0
NATURAL GAS/PROPANE INVESTIGATION	3	AUTOMATIC ALARMS Malfunction - 6 False - 2	8
MUTUAL AID RESPONSES	30	BOMB THREATS	0
ODOR INVESTIGATION	1	BOX ALARMS False - 1 Malicious - 1	2
PEDESTRIAN STRUCK	0	CARBON MONOXIDE ALARMS	1
PUBLIC SERVICE CALLS	1	CHIMNEYS & FURNACES	0
RESCUE CALLS	1	DEBRIS REMOVAL	0
SEARCH DETAILS	0	DUMPSTER/TRASH/REFUSE	0
SMOKE INVESTIGATION	3	ELECTRICAL	0
STRUCTURAL FIRES Residential - 5 Comm./Indust - 1	6	EXPLOSIONS	0
VEHICLE FIRES	0	GARAGES/SHEDS	0
WIRES/POLES	0	GRASS/TREES/MULCH	0
RIT RESPOSNES	1	HAZARDOUS MATERIALS	2
FIRE POLICE RESPONSE	0	ATR RESPONSE	0
GOOD INTENT CALL	7	SMOKE DETECTOR ACTIVATION	7
DISPATCHED & CANCELLED	3		

FIRE RESPONSES		98
RESCUE TRUCK RESPONSES	4	
SALVAGE TRUCK RESPONSES	0	
AIR TRUCK RESPONSES	0	
ARSON RESPONSES	0	
MEDICAL ASSISTS	12	
PUMP DETAILS		
AMBULANCE RESPONSES		
FIRE POLICE		
TOTAL RESPONSES		110
TOTAL ESTIMATED DAMAGES		\$ 500.00

**EMS SERVICE TO HANOVER BOROUGH**

**FOR**

**October 2016**

<b>Responses In Hanover Boro</b>	<b>299</b>
<b>Responses By MICU 49</b>	<b>210</b>
<b>Responses by Ambulance 49</b>	<b>89</b>

## Fire Chief's Report

- 1 – The Fire Chiefs attended fifteen meetings for the month of October
- 2 – Fire Prevention/ Education programs were held at  
Lowes, St Pauls Church, Early Bloomers and Pleasant Street Head Start  
Hanover Day Nursery, St Joes School, St Marks Church, Trinity Church (2), YWCA (2)
- 3 – Fire Drills were held at Hanover Hall
- 4 – Fire Extinguisher Trainings were held for Swam Electric, Hampton Inn and Hanover Hall.
- 5 – Tours of the Fire Station were held for twelve adults and thirty-four children
- 6 – The firefighters preformed annual pump maintenance on Engine 46-1, Engine 46-2, Engine 46-3 and  
E-One Aerial Truck.
- 7 – Fire Inspections were conducted on sixteen businesses.
- 8 – There were two Department Trainings held and six platoon trainings
- 9 – Cleaning and painting of apparatus room has started.

Respectfully;



Jan Cromer  
Fire Chief

# DEPARTMENT OF PUBLIC WORKS MONTHLY REPORT

November, 2016

During the past month the following work was performed by the employees of the Public Works department:

- STREETS:** leaf collection continues  
Various street patching  
Daily street sweeping  
Signal lights changed as needed  
Street lights changed as needed  
Decorative lights changed as needed  
Signs installed as needed for repair or replacement  
Street line painting local and state  
Curb installs patched in  
Continue work for adaptive signal intersection project with PennDOT
- REFUSE:** Daily collection of refuse  
Collection of recyclables for commercial customers  
Residential curbside collection of recyclables  
Special pick-ups as requested  
Staffing and maintenance of transfer station  
Staffing of recycle yard  
Continuing review and reporting of refuse practices  
Continued efforts to make sure all commercial sites are in compliance
- PARKS:** Maintenance and repair of equipment as needed  
Mowing and trimming of all parks and borough owned property  
Mulching leaves  
Resurfacing and lining of portions of the Rail Trail  
Gate install on Rail Trail
- TREES:** Trimming trees as needed and by shade tree comm. recommendation  
Hauling leaves, limbs and brush to H&H  
Special limb pick ups  
Trimming vegetation blocking road signs  
Curb side leaf pick-up
- MISC.** Clean up and mowing of foreclosed properties within the borough as needed  
Hanging Christmas decorations  
Installation of wiring for new phone system continues throughout all borough facilities continues  
Ordering and delivery of sanitation supplies to borough facilities  
Collection and maintenance of all parking meters  
Repair or maintenance of items in the library, market house, Fisher building and the borough office  
Construction inspections  
Downtown clean-up

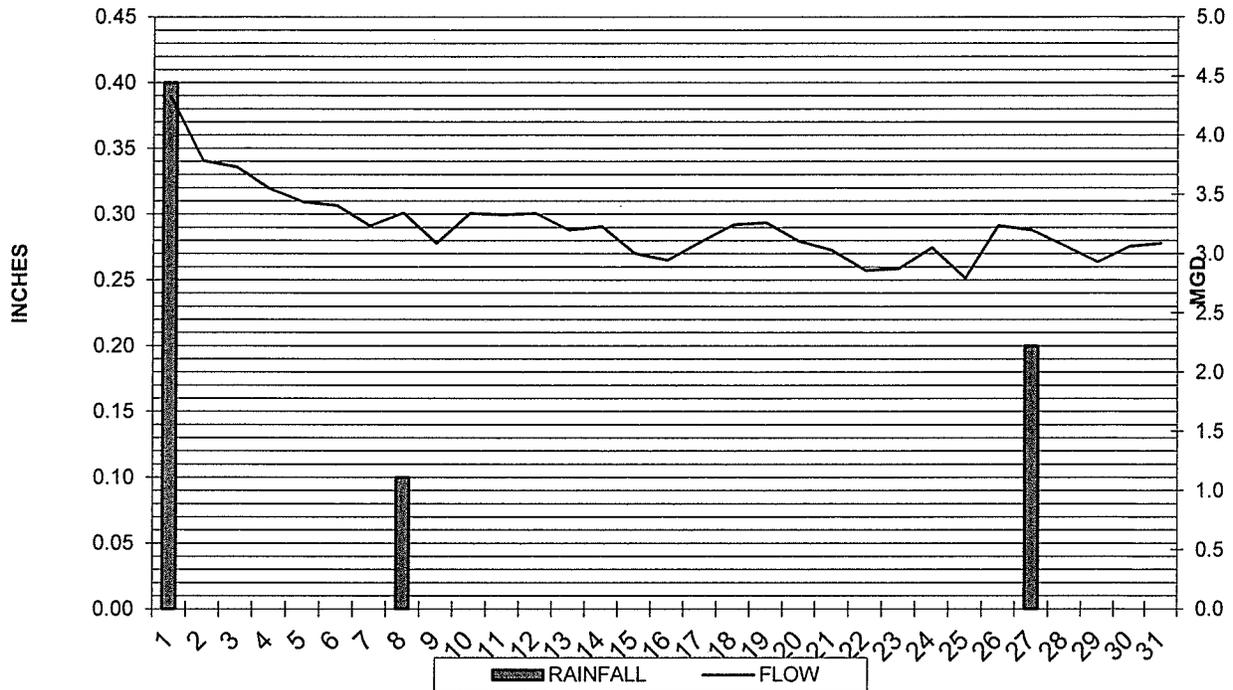
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**Set up and tear down for special events (Santa parade, Christmas tree, Santa Cabin, Election, ect)**  
**Maintenance of borough owned parking lots**  
**Budget prep and future planning**

# Wastewater Monthly Report for November 2016

October 2016

RAINFALL vs AVERAGE DAILY FLOW



- The average daily flow for the month of October was 3.232 MGD. The maximum daily flow of 4.327 MGD occurred on October 1<sup>st</sup>. The total rainfall for the month of October was 1.0 inch.
- The Discharge Monitoring Report for the month of October 2016 was filed with DEP showing no permit exceedances.
- There was 283.2 wet tons of sludge hauled from the treatment plant and land applied during the month of October. Total sludge land applied from January thru October is 2116 wet tons. Sludge hauling will continue as weather permits and as fields become available. Currently there is approximately 200 tons on the storage pad.
- There was 323,287 gallons of bulk water hauled during October. Total bulk water hauled from January thru October is 9,588,899 gallons.
- The Borough received the draft NPDES permit from DEP which is currently in the comment period.

Respectfully submitted  
Timothy Mayers  
Superintendent Wastewater Treatment

**Distribution Report**  
October 15 – November 17, 2016

- A. Completed daily PA One calls –Hanover Borough, Penn Twp., McSherrystown Borough, Conewago Twp.
- B. Maintenance/Repair:
  - a. Completed work on spillway at LBS dam
  - b. Installing fill ground on dam breast
  - c. Misc. curb box repairs
  - d. Repaired leaking fire hydrant High St.
  - e. Repaired leaking service line Skyview Circle, Conewago Twp.
- C. Water Main Projects:
  - a. Pressure tested fire line and domestic line at Sam’s Club
  - b. Fair Ave. pipe project – Transferring services onto new pipeline
  - c. Baugher Dr. – Completed all service lateral transfers onto new main, ready to cap old line
- D. Meetings Attended:
  - a. Held safety meeting for Distribution Dept.
  - b. Water/Sewer Committee
  - c. Budget meeting
  - d. Five year planning meeting for water/sewer/storm sewer/streets
  - e. Gannett Flemming engineers for LBS and S&M dam inspections per DEP
  - f. Various meetings with contractors, customers, staff meetings and borough manager
  - g.
- E. Emergency Call In:
  - a. Thursday, Oct. 27, 9pm, PA One call Beck Mill Rd.
  - b. Sunday, Oct. 30, 9pm, 65 Race Horse Rd.
  - c. Saturday, Nov. 6, 10:30pm, 110 Allegheny Ave.
  - d. Thursday, Nov. 10, 7pm, Ridge Ave., McSherrystown, leaking service line
  - e. Sunday, Nov. 13, 9:30am, Waterfront Dr., water main break,
- F. Budget Preparation – Five Year Budget Plan

**Water Dam Report**

- A. Prepared for annual dams inspection reports for DEP by Gannett Flemming
- B. Assisted Distribution Dept. with spillway maintenance project
- C. Routine mowing
- D. Daily readings and reporting of water levels and releases
- E. Patrolling dams and daily trash pick up
- F. Misc. repairs on equipment and tractors
- G. Routine maintenance on tool shed and houses

## WATER METER DEPT. REPORT

NOVEMBER 18, 2016

- Overseeing daily operations of pumps and chlorine settings @ Parr's Hill Reservoir.
- Installed water meters @ 7 new locations.
- We are reading Zone 2 water meters that are all in Penn Twp..
- Changed, tested, and repaired 51 water meters.
- We went to 98 locations for water readings for final bills for tenant/ownership changes.
- Investigated 55 abnormal water usage amounts.
- Hand delivered 81 delinquent bill letters.
- Turned off and winterized 5 playgrounds.
- Turned off 35 more locations for billing issues and necessary repairs. Most have since been restored.

Respectfully Submitted,

Bill Sherman

Meter Supervisor

## HANOVER WATER DEPARTMENT OPERATING REPORT

Water delivered to distribution system (Gallons) October 2016	147,540,000
Water delivered to distribution system (Gallons) October 2015	144,653,000
Difference in consumption (Gallons) for the month	2,887,000
Average daily consumption (Gallons) October 2016	4,759,355
Average daily consumption (Gallons) October 2015	<u>4,666,226</u>
Difference in daily consumption (Gallons) for the month	93,129
Consumers - October 2016 (New Customer Report)	17,155
Consumers - October 2015	<u>16,963</u>
Increase in consumers	192
Rainfall, Hanover Borough, During October 2016	0.76 inches
Rainfall, Hanover Borough, During October 2015	<u>4.52 inches</u> (3.76) inches
Rainfall, Sheppard & Myers Impounding Dam Area, During October 2016	1.91 inches
Rainfall, Sheppard & Myers Impounding Dam Area, During October 2015	<u>5.76 inches</u> (3.85) inches
Rainfall, LBS Dam Area, During October 2016	1.05 inches
Rainfall, LBS Dam Area, During October 2015	<u>5.63 inches</u> (4.58) inches
Water Pumped from Slagle's Run Pump Station During October 2016	<u>16,493,000</u>
During October 2015	0
	<hr/> 16,493,000

Guthrie Memorial Library – Hanover's Public Library  
Director's Report November 2016

## GML: Over 1.9 million served since 2006!

Public Libraries provide a free, safe space for community members to bring their children. Access to a safe environment is a major contribution to a child's early literacy success.

### Director's Activities:

- Staffing
- Mini Golf preparations
- Working to market book- proceeds to benefit library
- Friends BINGO
- Building duties
- Continuing to proctor exams
- YCLS Strategic Planning Focus Group (York)
- Human Resources activities
- Adult Services Programming
- Leadership Hanover

### Meetings:

- LSC/ Withmer
- Robert Lambert, YCLS President (York)
- York County Library System Strategic Planning (York)
- Bill Schell
- Sam Miller
- Debbie Van de Castle
- Kristin Newman
- Annual Appeal Committee
- Honors Committee
- BOG
- BOG members
- Leadership Hanover
- Borough Council
- Borough- Facilities
- Element Environmental
- Violette Engineering
- HPLA Finance Commission
- Kiwanis
- Rotary
- Premier Professionals

- The Hanover, Pennsylvania, Bucket List
- Aristotle members
- Management Team
- Staff
- Friends of the Library

**Library Events:**

There are many great programs in all three departments coming up this fall. Please see attached monthly newsletter and visit [www.yorklibraries.org/guthrie](http://www.yorklibraries.org/guthrie) for more information.

**Fund Raising:**

Upcoming events:

Library Mini Golf

November 25

**Building and Grounds:**

Final portion of carpets were Dry Cleaned.

Our Friends of the Library recently paid for our carpets to be Dry Cleaned. This saved the Borough \$1,200. Thank you very much to all of you who contribute to the Friends of the Library.