

President Gerken called the meeting of Hanover Borough Council to order on Wednesday Evening, August 28, 2013, 7:30 PM, in the Hanover Municipal Building, 44 Frederick Street, Hanover, Pennsylvania as advertised.

The meeting began with the Pledge of Allegiance to the Flag of the United States of America, followed by a moment of silence.

On roll call the following answered as present: Mr. Connor, Mr. Eline, Mr. Funke, Mr. Gerken, Ms. Hormel, Mr. Hufnagle; Mrs. Griffin; Mr. McLin, Mr. Morris and Mrs. Yingling; Mayor Adams; Solicitor Yingst; Manager Krebs and Secretary Miller; Junior Councilperson Sheaffer.

It was moved by Mr. Eline, seconded by Mr. McLin to approve the minutes of the following Council Meetings:

- (a) July 24, 2013
- (b) August 8, 2013

Motion carried.

It was moved by Mr. Eline, seconded by Mr. Funke to approve the payment of the bills. Motion carried.

It was moved by Mr. Eline, seconded by Mr. Funke to approve the report of the Mayor, the Report of the Fire Chief, and the reports of the following Borough Administrators:

- a.) Borough Manager
- b.) Supervisor of Public Works
- c.) Superintendent of Wastewater Treatment
- d.) Superintendent of Water Department
- e.) Supervisor of Water Treatment Plant
- f.) Supervisor of Water Distribution
- g.) Infiltration & Inflow Crew
- h.) Library Director

Motion carried.

MAYOR ADAMS - OATHS OF OFFICE

Mayor Adams administered the oath of office to Probationary Firefighter Brian McDermitt, effective September 17, 2013; and to Fire Captain Brian Spickler, effective September 28, 2013.

Captain Joseph Myers, Sr., who will be retiring effective September 28, 2013, presented his Captain's badge to newly appointed Captain Spickler.

Council congratulated Mr. McDermitt and Mr. Spickler and wished them success in their new positions.

CITIZENS WITH ITEMS OF BUSINESS TO BE BROUGHT BEFORE COUNCIL

None was presented.

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. McLin

It was moved by Mr. McLin, seconded by Mr. Hufnagle to ratify the action of the proper officers of The Borough of Hanover to enter into an Agreement with Shipley Energy for natural gas for supply from October 1, 2013 to September 30, 2014 at a fixed rate of 5.57 Dth. Motion carried.

It was moved by Mr. McLin, seconded by Mr. Hufnagle to approve a write-off of the following checks and their filing with the District Attorney's Office for collection due to insufficient funds:

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. McLin

<u>Name</u>	<u>Check No.</u>	<u>Amount</u>
Andrea Cullison 287 South Street, Hanover, PA	105	\$ 59.28
Rebecca-Ann M. Litzenberger 334 Frederick Street, Hanover, PA	437	\$120.00
Blaine M. Stambaugh 636 North Street, McSherrystown, PA	885	\$ 99.87
Alverta M. Rohrbaugh 405 McKinley Avenue, Hanover, PA	313	\$160.74

Motion carried.

It was moved by Mr. McLin, seconded by Mr. Funke to authorize 2013 Real Estate Tax Collector Leroy Wentz, 217 Frederick Street, Hanover, Pennsylvania to credit the following amounts of miscellaneous corrections per the York County Tax Assessment Office report dated as follows:

<u>Date</u>	<u>Credit</u>	<u>Tax Year</u>
7/15/2013	\$ 9,798.40	2012

Motion carried.

It was moved by Mr. McLin, seconded by Mrs. Yingling to charge 2013 Real Estate Tax Collector Leroy Wentz, 217 Frederick Street, Hanover, Pennsylvania with the collection of additional Real Estate tax per the York County Tax Assessment Office report dated as follows:

<u>Date</u>	<u>Additional Tax</u>	<u>Tax Year</u>
7/15/2013	\$ 9,801.99	2012
7/31/2013	\$ 1,753.78	2013

Motion carried.

It was moved by Mr. McLin, seconded by Mr. Hufnagle to approve Resolution No. 1055 for the Borough of Hanover Police Pension which affirms the change in the method for determining the actuarial value of assets from a five-year smoothed method to market value. Motion carried.

It was moved by Mr. McLin, seconded by Mr. Funke to approve the following 2014 Minimum Municipal Obligation Budget:

a. Non-Uniform	\$297,712
b. Water	\$150,298
c. Fire Drivers	\$ 66,988
d. Police	\$478,718

Motion carried.

It was moved by Mr. McLin, seconded by Mrs. Yingling to approve the exoneration of the 2013 municipal tax for Olivia's House, 101 Baltimore Street, Hanover as per their letter of request to the York County Assessment Office. Motion carried.

It was moved by Mr. McLin, seconded by Mr. Funke to approve an agreement with The Guthrie Gals, LLC, d/b/a Galas at the Guthrie, Hanover, PA for rental of portions of the Guthrie Memorial Library, Hanover's Public Library for a period of five (5) years starting October 1, 2013, contingent on final approval by the Borough Solicitor. Motion carried.

Mr. Hufnagle asked if the \$2,000 per month lease covered the cost of utilities; Manager Krebs answered affirmatively. Ms. Hormel asked what the square footage was that was being leased; Manager Krebs noted the square footage totals are still being finalized.

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. McLin

Mr. McLin introduced Megan McDonald to Council, Staff and citizens present. She is a partner in the Broken Cookie and The Guthrie Gals, LLC and thanked Council for the opportunity to be a part of the library's transition, and looks forward to their new business location in the library.

Mr. McLin invited Library Director Hiigel to speak on behalf of the library:

“Over the last several months we have been examining the role of the library, where we're going in the future, and how to provide our services in a more cost effective way. The library staff well understands the fiscal pressures being placed upon all levels of government and are committed to doing whatever is necessary to provide the programs and services that the Hanover community has come to expect, but in a more efficient way.

We also understand that the way libraries are used is on the cusp of a major change. With the rapidly dropping price of ereaders and the introduction of the York County Library's eBranch, we've seen an explosion in the amount of use that ebooks are getting. The fact is that as we move forward, we will see less and less need to house large quantities of physical books. The role of the library of the future is not to be a book depository, but as a community and education center, where our talented staff can guide patrons to the information they need, in the format they want.

To that end, assuming you approve the rental agreement presented tonight, the Guthrie Memorial Library will be opening with a new floor plan. The children's department will be moving to a new home in the Hormel Reading Room, while the current children's area will be leased to Guthrie Gals for use as an event space. We will still be offering all the same programs, like story times, that our patrons enjoy so much, just in a different place. Our children's books, DVDs, CDs, and public computers will still be available and ready for use.

By renting out space, we'll be simultaneously helping to cover our costs and moving closer to the community center that our building was always intended to be. As part of the rental agreement, 'Galas at the Guthrie' would also hold fundraising events for the library, allowing us to fulfill part of our development strategic plan and allow our development department to focus its time and resources on securing corporate partnerships and major gifts.

The library is vitally important to the Hanover community, with 214,000 visitors, 341,000 items checked out, and 25,000 computer users in 2012. We will continue to be a center of education and self-improvement for people of all ages and socioeconomic levels. I'd like to thank Council for taking the long view on the benefits we provide and continuing to support our mission.”

Council thanked Mr. Hiigel and Ms. McDonald for their attendance this evening.

Planning & Traffic Committee – Mr. Funke

It was moved by Mr. Funke, seconded by Mr. Eline to approve the request of Mummert Enterprises, 8 Stuart Avenue, Hanover, PA, for the Cherry Tree Phase III Development plan drawn by Reginald F. Baugher, PLS, Hanover Land Services, Hanover, PA dated July 22, 2010, last revised July 12, 2011, bearing file #E-5569, approved by Hanover Borough Council July 13, 2011, for extension of filing and recording said plan until December 7, 2013. Motion carried. Ms. Hormel voted in opposition to the motion.

Public Service Committee – Mr. Eline

It was moved by Mr. Eline, seconded by Mr. Funke to enter into an agreement with James B. Winebrenner, III, 227 Maple Grove, Road, Hanover, PA, owner of the property at the intersection of North Forney Avenue and West Chestnut Street in the Borough of Hanover, York County, Pennsylvania (*see Exhibit A of the Agreement*), to continue to use the said tract for recreational purposes and to maintain the property for a period of one (1) year from August 2013 to July 2014. Motion carried.

It was moved by Mr. Eline, seconded by Ms. Hormel to grant the request of Misty Stillman, 262 York Street, Hanover, PA to utilize Myers Arboretum on Saturday, September 28th, 2013 from 9:00 AM to 12:00 PM for a yoga class and potluck social; and to hold yoga classes on Saturday mornings from 9:00 AM to 10:15 AM from September through October 2013, weather permitting, provided the park is policed for litter after use; and a certificate of insurance is submitted naming The Borough of Hanover as an additional insured. Motion carried.

REPORTS OF THE STANDING COMMITTEES

Public Service Committee – Mr. Eline

It was moved by Mr. Eline, seconded by Mr. Hufnagle to approve the following agreements with instructors to teach the Fall 2013 Leisure Council adult education classes, provided the classes receive adequate attendance to fund the classes:

<u>Name</u>	<u>Address</u>	<u>Rate</u>
a.) Carol Sachs Floral Design	185 Barley Circle Hanover, PA 17331	\$20.00/hour
b.) Henry Hartman Small Engine Repair	2300 Black Rock Road Hanover, PA 17331	\$20.00/hour
c.) Linda Moore Basket Weaving	1945 Rosepointe Way Spring Grove, PA 17362	\$20.00/hour
d.) Bryan Tayman Basic Computer Usage	369 South Center Street Hanover, PA 17331	\$25.00/hour
e.) Charles McClintock Wine Appreciation	3376 Smoketown Road Spring Grove, PA 17362	\$35.00/hour

Motion carried.

It was moved by Mr. Eline, seconded by Mr. Hufnagle to approve Resolution No. 1056 for the YWCA Hispanic American Center to install one (1) banner overhanging the right-of-way at 219 Carlisle Street for their Fifth Annual Diversity Summit from September 1st, 2013 to September 30, 2013, provided a certificate of insurance is submitted naming The Borough of Hanover as an additional insured, and this approval is not to be shared with any other organization. Motion carried.

It was moved by Mr. Eline, seconded by Mrs. Griffin to approve the request of Mr. Kerry Durika, President, PA Blaze Girls' Fastpitch to use a field at the Moul Recreation Complex on weekends from Saturday, September 7th through Sunday, October 27th for softball use, provided there are no scheduling conflicts with other teams who have previously reserved the field. Motion carried.

It was moved by Mr. Eline, seconded by Mr. Funke to grant the request of the Hanover Public School District to conduct a homecoming parade on Friday, October 4, 2013 from roughly 6:00 PM to 6:15 PM beginning at the Hanover Street Elementary School and continuing up McAllister Street to Sheppard and Myers Stadium in Penn Township, provided the parade route is approved by the Hanover Chief of Police and the Township of Penn. Motion carried.

VIDEO REPORT - PROGRESS

Mr. Rorrer presented the video report and Mr. Reed described photos of the demolition of the old sewer plant which was completed by our own employees from the Public Works Department, Water Department and I & I Crew. Mr. Reed noted that the project was completed under time and under budget, and congratulated the employees on a job well done.

MAYOR'S REPORT

The Mayor attended the 40th Anniversary of Gene Latta Ford on August 15th and read a proclamation for the event; and on August 16th he accompanied Police Chief Smith and Administrative Asst. Roberts to the Hanover High School where Mayor Adams administered the oath of office for the new crossing guards for the school year.

OTHER MATTERS

Communications

- Councilperson Hormel thanked the Public Works Department for filling in the areas of the rail trail where recent heavy rains washed areas of stone away;

OTHER MATTERS

Communications

- In reply to Councilperson Hormel, Manager Krebs stated the public hearing for the nature trail has not yet been scheduled;
- Councilman McLin thanked staff for the recent Borough Newsletter which was delivered with the Merchandiser, and copies are available on the desk in the Council Chamber for anyone who needs one.

Council President Gerken thanked all Councilpersons, staff, and citizens for their attendance this evening.

ADJOURNMENT

It was moved by Mr. Funke, seconded by Mr. Hufnagle to adjourn the meeting at 7:58 PM to a closed caucus session involving legal issues. Motion carried.

Respectfully submitted,



Dorothy C. Miller
Borough Secretary