

Vice-President Eline convened the meeting of Hanover Borough Council on Wednesday Evening, August 27, 2014, 7:00 PM, in the Hanover Municipal Building, 44 Frederick Street, Hanover, Pennsylvania as advertised.

The meeting began with the Pledge of Allegiance to the Flag of the United States of America, followed by a moment of silence.

On roll call the following answered as present: Mr. Eline, Mr. Funke, Mr. Marcoccio, Mr. McLin, Mr. Morris, Mr. Roth and Mrs. Yingling; Mayor Adams; Solicitor Yingst; Manager Krebs and Secretary Miller. Mr. Gerken, Mrs. Griffin and Mr. Reichart were absent.

It was moved by Mr. Morris, seconded by Mrs. Yingling to approve the minutes of Hanover Borough Council from July 23, 2014 and August 6, 2014 as presented. Motion carried.

It was moved by Mr. Morris, seconded by Mrs. Yingling to approve the bills. Motion carried.

It was moved by Mr. Morris, seconded by Mrs. Yingling to approve the Report of the Mayor. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Morris to approve the Report of the Fire Chief. Motion carried.

It was moved by Mr. Funke, seconded by Mr. Roth to approve the reports of the following Borough Administrators:

- a.) Borough Manager
- b.) Supervisor of Public Works
- c.) Superintendent of Wastewater Treatment
- d.) Supervisor of Water Treatment Plant
- e.) Supervisor of Water Distribution
- f.) Supervisor of Water Meter Department
- g.) Engineering Department
- h.) Library Co-Directors

Motion carried.

LIBRARY PROGRESS UPDATE

Vice-President Eline welcomed Mr. Bill Schell, President of York County Library System and Mrs. Lisa Kane, Director of Development at York County Library System who were present to address Council and citizens on the Guthrie Memorial Library progress.

President Schell noted that the Guthrie Memorial Library Board of Governors elected Barbara Carbaugh the new President. Vice President is Barbara Eisenhart and Bruce Rebert is Recording Secretary. The recommendations for the open positions on the Board are under consideration and will be decided in the near future. The Building and Grounds Committee consists of Mr. Schell, Deb Van de Castle, Julie Moul, Randy Baugher, Scott Roland and Jim Baumgardner for the purpose of maintenance management as a part of capital needs. Items under the Building and Grounds Committee for consideration include preventative management, energy use and cleanliness. Under technology, there is a new centralized computer system being installed which is paid for through grant acquisition. This will be available at Guthrie in January including training for staff at no charge. Mr. McLin asked what software is being installed, and President Schell replied it is the "Millennium" software for libraries and discussed the many diverse applications for library management and administration.

Mrs. Kane distributed information on the Aristotle Society, and invitations to Council Members for the upcoming Grand Re-Opening of the Bare Center and Honors Reception for the Bare family, where the John D. Bare Center will be officially renamed the John & Joan Bare Center. Mrs. Kane stated the purpose of the Aristotle Society is to establish policy for planned giving to sustain the library in the future by naming the library as a beneficiary in wills. The Society does not require an amount to be disclosed or proof thereof. President Schell described a similar program already in place at Martin Library which has been extremely successful. President Schell encouraged Council members and those present to become a part of this important effort. Manager Krebs pointed out that there is an attorney who has offered to write or rewrite wills at no charge for those who are willing to name the library as a beneficiary.

LIBRARY PROGRESS UPDATE

Vice President Eline thanked President Schell and Mrs. Kane for their hard work and dedication to the library and their presentation this evening.

CITIZENS WITH ITEMS OF BUSINESS TO BE BROUGHT BEFORE COUNCIL

Vice President Eline welcomed Ms. Tammy Miller, executive director of Windy Hill Campus Senior Center located in Spring Grove, PA.

Ms. Miller explained that Windy Hill Campus has recently moved to the old Spring Grove Middle School building and was asked by the York area Department of Aging to offer Senior Services to the Hanover area, since the Golden Visions Facility in Hanover has shifted their focus to adult daycare only. Rabbit Transit will provide transportation to Windy Hill at no cost. A daily meal program is provided at no charge. The facility also administers the meals on wheels program in Hanover. They offer a diverse list of programs and services for those over sixty (60) years of age. Their funding comes from state and local support, grant monies, donations and fundraising. Ms. Miller will forward brochures to our office to make available to the public. Volunteers are needed for the meals on wheels program, and financial support is always encouraged. She thanked Council for the opportunity to speak this evening.

Vice-President Eline thanked Ms. Miller for her presentation this evening.

Vice President Eline asked if there were any other comments or questions from those in attendance and there were none, so he asked that all other public comments be held until the conclusion of the meeting and the regular business would now begin.

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. Roth

It was moved by Mr. Roth, seconded by Mrs. Yingling to ratify the action of the Borough Officers in making the following investments with ACNB for a period of 29 days, July 31, 2014 to August 29, 2014 at an interest rate of .31%:

<u>Funds</u>	<u>Investments</u>
General Fund	\$3,098,619.80
Bicentennial Fund	\$1,380.20
Sewer Fund	\$1,500,000.00
Bucks for Books Fund	\$0.00
Regional Wastewater Treatment Fund	\$94,400.00
Market House Fund	\$11,100.00
Liquid Fuels Fund	\$101,600.00
Equipment Fund	\$34,200.00
Local Services Tax Fund	\$324,500.00
Business Privilege Tax Fund	\$16,400.00
Brier Memorial Fund	\$11,490.00
Leisure Services Fund	\$43,600.00
Old Hanover Videos Fund	\$970.00
Sewer Projects Fund	\$0.00

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. Roth

<u>Funds</u>	<u>Investments</u>
Library Projects Fund	\$85,900.00
Hanover Recreation Endowment Fund	\$296,300.00
Water Revenue Fund	\$1,325,000.00
Water Projects Fund	\$186,500.00
Market House Reserve Fund	\$5,656.45
Hanover Recreation Reserve Fund	\$12,674.60
Library Endowment Fund	\$698,376.06
Sewer Reserve Fund	\$0.00
Total	<u>\$7,848,667.11</u>

Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke to authorize the 2014 Real Estate Tax Collector Leroy Wentz, 217 Frederick Street, Hanover, PA to credit the following amounts of miscellaneous corrections per the York County Tax Assessment Office report dated as follows:

<u>Date</u>	<u>Credit</u>	<u>Tax Year</u>
7/15/2014	\$53.46	2014

Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke to charge 2014 Real Estate Tax Collector Leroy Wentz, 217 Frederick Street, Hanover, PA with the collection of additional Real Estate Tax per the York County Tax Assessment Office report dated as follows:

<u>Date</u>	<u>Additional Tax</u>	<u>Tax Year</u>
7/15/2014	\$61.30	2014

Motion carried.

It was moved by Mr. Roth, seconded by Mrs. Yingling to authorize the following credits to sewer accounts, one time only, due to leaks that did not enter the sewer system and have since been repaired:

<u>Account No.</u>	<u>Owner</u>	<u>Location</u>	<u>Credit Amount</u>
51-0204290-0	Robert Witt	129 E. Chestnut Street	\$2,799.65
51-0264511-0	Dennis C. Mills	989 McCosh Street	\$ 67.50
51-0119410-1	Harold Dusman	23 W. Walnut St-1 st Fl.	\$ 161.40

Mr. Eline recused himself from voting on the motion. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke to approve the Hanover Borough Wastewater Treatment Fund Budget for 2015 in ample time to allow the other municipalities to incorporate same into their 2015 budgets. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke to approve the following 2015 Minimum Municipal Obligation Budget for pension plans:

- a. Hanover Employees Pension Plan \$423,936.00
- b. Hanover Fire Drivers Pension Plan \$ 64,277.00
- c. Hanover Police Pension Plan \$478,308.00

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. Roth

Motion carried.

It was moved by Mr. Roth, seconded by Mrs. Yingling to approve a write-off of the following check and filing with the District Attorney's Office for collection due to insufficient funds:

<u>Name</u>	<u>Check No.</u>	<u>Amount</u>
Steven Peterson 225½ Princess Street Hanover, PA	Check #104	\$ 109.44

Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke to approve Resolution No. 1076 entitled **A RESOLUTION OF THE BOROUGH OF HANOVER, YORK, COUNTY, PENNSYLVANIA, DECLARING ITS INTENT TO FOLLOW THE SCHEDULES AND PROCEDURES FOR DISPOSITION OF RECORDS AS SET FORTH IN THE MUNICIPAL RECORDS MANUAL APPROVED ON DECEMBER 16, 2008.**

Motion carried.

It was moved by moved by Mr. Roth, seconded by Mr. Funke to award the bid for one (1) one hundred (100') foot Midmount 2015 Aerial Ladder Truck to Sutphen Corporation, 6450 Elterman Road, Dublin OH in the amount of \$1,183,205.74 as per bid specifications. Mr. McLin voted in opposition to the motion. Motion carried.

It was moved by Mr. Roth, seconded by Mrs. Yingling to authorize the proper officers of The Borough of Hanover to approve Resolution No. 1077 for the Winter Services Agreement #3900037156 with the Pennsylvania Department of Transportation from the winter season of 2014-2015 through the winter season of 2018-2019. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke to ratify the actions of the proper officers of The Borough of Hanover entering into a property auction agreement for sale of personal and real property known as the Blue Quarry Farm, Jacobs Road, Hanover, PA. Motion carried.

Public Service Committee – Mr. Funke

It was moved by Mr. Funke, seconded by Mrs. Yingling to approve the request of Delone Catholic High School to reserve the West Hanover Street tennis courts for the Delone Catholic Girls' Tennis Team for practices starting August 11, 2014 through August 15, 2014 from 8:30 AM to 11:00 AM and 4:30 PM to 7:00 PM; and for practices and home matches from 3:00 PM to 7:00 PM beginning August 18th through September 26, 2014, provided a certificate of insurance is submitted naming The Borough of Hanover as additional insured, and the areas are police for litter following the events as per their letter of request dated July 30, 2014. Motion carried.

It was moved by Mr. Funke, seconded by Mrs. Yingling to approve the following agreements with instructors to teach the Fall 2014 Leisure Council adult education classes, provided the classes receive adequate attendance to fund the classes:

	<u>Name</u>	<u>Address</u>	<u>Rate</u>
a.)	Joanne Diodato Poetry	320 Maple Drive Abbottstown, PA 17301	\$20.00/hour
b.)	Henry Hartman Small Engine Repair	2300 Black Rock Road Hanover, PA 17331	\$20.00/hour
c.)	Linda Moore Basket Weaving	1945 Rosepointe Way Spring Grove, PA 17362	\$20.00/hour
d.)	Jeffrey Thomas Computers & iPads	710 Pine Grove Road Hanover, PA 17331	\$25.00/hour
e.)	Charles McClintock Wine Appreciation	3376 Smoketown Road Spring Grove, PA 17362	\$35.00/hour

REPORTS OF THE STANDING COMMITTEES

Public Service Committee – Mr. Funke

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| f.) | Carole Sachs
Floral Design | 185 Barley Circle
Hanover, PA 17331 | \$20.00/hour |
| g.) | Misty Stillman
Yoga | 262 York Street
Hanover, PA 17331 | \$20.00/hour |

Mr. Marcoccio asked if the rate listed was for the price of the class. Secretary Miller explained it was the rate of pay for the instructors, and that the classes are not held unless there is adequate student registration to cover costs for the classes. Motion carried.

It was moved by Mr. Funke, seconded by Mrs. Yingling to approve the request of the Hanover Hospital Hanover Area Heart Walk Committee to hold their annual Heart Walk on Sunday, September 14, 2014 at Hanover Hospital from 11:30 AM to 3:00 PM, as per their route map and letter dated July 30, 2014 which requires no Borough services, provided all walk participants and volunteers obey all pedestrian and traffic regulations. Motion carried.

It was moved by Mr. Funke, seconded by Mrs. Yingling to approve the following requests of the Hanover YWCA regarding Domestic Violence Awareness Month as per their letter of August 4, 2014:

- a. Approving the placement of purple ribbons around the Center Square trees for the month of October provided same are maintained during the month, replacing displaced ribbons and damaged ribbons; and provided the ribbons are all removed by the last day of October 2014.
- b. Approving the sublease of a market stall Saturday, October 4, 2014 provided the YWCA pays the \$5.50 weekly rate for the stall.

Motion carried.

It was moved by Mr. Funke, seconded by Mrs. Yingling to approve the request of the Potters House, Hanover PA to change their date of September 13th 2014 Moul Field Movie Night Event from 7:00 PM to 9:00 PM to the date of September 6th from 7:00 PM to 9:00 PM; and acknowledging the cancellation of their previously approved Wirt Park event request. Motion carried.

It was moved by Mr. Funke, seconded by Mrs. Yingling to approve the request of TrueNorth Wellness Services to hold a line dancing event in the northwest corner of Center Square and closing the quadrant to parking during the event on Friday, September 19, 2014 from 11:00 AM to 1:00 PM. Motion carried.

It was moved by Mr. Funke, seconded by Mrs. Yingling to approve Resolution No. 1078 thanking The United States Air Force Local Recruiting Office for their volunteer efforts in cleaning garbage and weeds from Borough rights-of-way. Motion carried.

It was moved by Mr. Funke, seconded by Mrs. Yingling to approve the request of the PA Blaze Girls Fastpitch to use O'Brien Field at the Moul Field Recreational Complex and Good Field from now until October 31, 2014, provided the fields are maintained, bathrooms are cleaned and areas are policed for litter and a certificate of insurance is submitted naming The Borough of Hanover as additional insured; and excluding the date of August 31, 2014 for the Hanover Chili Cookoff at Good Field. Motion carried.

It was moved by Mr. Funke, seconded by Mrs. Yingling to approve the request of Kim Smith, 26 McCosh Street, Hanover, PA to hold a charity softball game at Moul Field on Sunday, September 21, 2014 from 1:30 PM to 4:30 PM with use of bathrooms provided a deposit of \$50.00 is submitted which is refundable after the event upon inspection of the bathrooms, and the area is policed for litter following the event. Motion carried.

It was moved by Mr. Funke, seconded by Mrs. Yingling to approve the request of Barbara DeCesare, 49 N. Hartman Street, York, PA to hold a 50th birthday party and baseball game at Moul Field on Sunday, October 19th, 2014 from 1:00 PM to 5:00 PM with use of bathrooms and electricity at a fee of \$100.00, provided the area is policed for litter and the bathrooms are cleaned following the event. Motion carried.

REPORTS OF THE STANDING COMMITTEES

Public Service Committee – Mr. Funke

It was moved by Mr. Funke, seconded by Mrs. Yingling to approve the request of the Hanover Area Jaycees to hold the annual Halloween Parade on Thursday, October 30, 2014 with a rain date of Monday, November 3, 2014 as per their letter of August 12, 2014. Motion carried.

It was moved by Mr. Funke, seconded by Mrs. Yignling to approve the following requests to rent stalls at the Hanover Area Market House at the rate of \$5.50 per day:

<u>Organization</u>	<u>Date(s)</u>	<u>Use</u>
Cub Scout Troop #107	September 6 th & 13 th October 4 th	Popcorn Sales
Hanover Lions Club	November 29 th December 6 th , 13 th , & 20 th	Diner Coupon Books

Motion carried.

It was moved by Mr. Funke, seconded by Mrs. Yingling to approve the request of Misty Stillman, Life in Balance Yoga, 262 York Street, Hanover PA to hold yoga classes in the Myers Arboretum from 9:00 AM to 10:15 AM during the fall 2014 and for her annual Yoga in the Park Event on Saturday, September 27th from 9:30 AM to 12:30 PM, provided the park is policed for litter following the event. *(We have certificate of insurance on file.)* Motion carried.

It was moved by Mr. Funke, seconded by Mrs. Yingling to allow Mr. Kerry Durika to use Stawski Field (at Moul Field Recreational Complex) on Fridays, Saturdays and Sundays during September, October and November 2014 to conduct softball clinics for elementary age girls, provided the fields are maintained, and the area is policed for litter following the clinics. Motion carried.

It was moved by Mr. Funke, seconded by Mrs. Yingling to approve the request of the Hanover Athletic Booster Club, Hanover, PA to hold the 5th Annual Hawks Hustle 5K Race and 1 mile walk/run on Saturday, November 15th from 9:00 AM to 10:00 AM and charging a fee of \$500.00 for the event to cover costs to provide police services at the beginning of the race when the participants will enter Wilson Avenue. On roll call, the following voted in favor of the motion: Mr. Eline, Mr. Funke, Mr. Morris and Mr. Marcoccio; and voting in opposition to the motion were Mr. McLin, Mrs. Yingling and Mr. Roth. The motion passed with four (4) in favor of and three (3) against. Motion carried.

Water & Sewer Committee – Mr. Morris

It was moved by Mr. Morris, seconded by Mr. Roth to authorize the proper officers of The Borough of Hanover to enter into a water consumer deposit agreement with Daniel T. Gebhart, 180 Airport Road, Hanover, PA for installation of approximately 230' of 4" and 220' of 6" water main on Sandune Court; including 6 – 1" service laterals and 6 – 1" double service laterals in the Rio-Sand Estates Development in the amount of \$19,567.35. Mr. Funke recused himself from voting on the motion. Motion carried.

Planning & Traffic Committee – Mr. Morris

It was moved by Mr. Morris, seconded by Mr. Roth to approve Resolution No. 1079 entitled **Municipal Election to "Opt-In" - York County Regional Chesapeake Bay Pollutant Reduction Plan**. Mr. Marcoccio voted in opposition to the motion. Motion carried.

MAYOR'S REPORT

Mayor Adams reported he began the welcome ceremony at the Annual Dutch Festival Celebration held Saturday, July 26th, 2014 and judged the car show. On August 15th he read a proclamation at the Peace Garden donated by the Soroptimist Club at the Warehime-Myers Mansion which was also the beginning of the "Walk a Mile in Her Shoes" event that supports the YWCA Safe Home and the fight against domestic violence. He thanked all for their participation in the event.

OTHER MATTERS

Communications

Vice-President Eline noted there is a revision to the June 25, 2014 Council Minutes regarding Tax Collector miscellaneous corrections and additional real estate tax, page 3, second and third paragraphs changing the amounts as follows:

- Tax Collector miscellaneous corrections from \$77.65 to \$77.66; and
- Tax Collector additional real estate tax from \$1,562.22 to \$1,590.08.

Unfinished Business

Vice-President Eline asked if there were any citizens with any questions or comments this evening.

Mr. William Gill on behalf of the Hanover Area Jaycees thanked Hanover Borough Council for their approval this evening for the annual Halloween Parade, and Council's support over the years for this important community event. Vice President Eline in turn thanked the Jaycees for their dedication to continuing this event.

Mr. McLin questioned the next step involving the amusement tax discussed at the Public Service Committee this evening. Vice-President Eline stated it will be referred to the Finance & Personnel Committee and then to Council for consideration.

Adjournment

It was moved by Mr. Funke, seconded by Mrs. Yingling to adjourn the meeting at 7:45 PM to a closed caucus session. Motion carried.

Respectfully submitted,



Dorothy C. Miller
Secretary