

President Gerken convened the meeting of Hanover Borough Council on Wednesday Evening, June 24, 2015, 7:00 PM, in the Hanover Municipal Building, 44 Frederick Street, Hanover, Pennsylvania as advertised.

On roll call the following answered as present: Mr. Eline, Mr. Gerken, Mrs. Griffin, Mr. Marcoccio, Mr. McLin, Mr. Morris, Mr. Reichart, Mr. Roth and Mrs. Yingling; Solicitor Yingst; Mayor Adams; Manager Krebs and Secretary Neiderer. Councilperson Funke was absent.

It was moved by Mr. Morris, seconded by Mr. Eline to approve the minutes of Hanover Borough Council from May 27, 2015 as presented. Motion carried.

It was moved by Mr. Morris, seconded by Mr. Eline to approve the bills, the Report of the Mayor and the Report of the Fire Chief. Motion carried.

It was moved by Mr. Eline, seconded by Mrs. Yingling to approve the reports of the following Borough Administrators:

- a.) Borough Manager
- b.) Supervisor of Public Works
- c.) Superintendent of Water & Wastewater Treatment
- d.) Supervisor of Water Treatment Plant
- e.) Supervisor of Water Distribution
- f.) Supervisor of Water Meter Department
- g.) Engineering Department
- h.) Library Director

Motion carried.

REPORTS OF THE STANDING COMMITTEES

Mrs. Yingling – Public Safety Committee

It was moved by Mrs. Yingling, seconded by Mr. Eline to hire Mr. Zachariah Lloyd as a probationary police officer with the Hanover Borough Police Department effective July 9, 2015 under the Rules and Regulations of the Hanover Borough Civil Service Commission. Motion carried.

It was moved by Mrs. Yingling, seconded by Mr. Eline to request the Hanover Borough Civil Service Commission establish qualifications of existing sergeants in the Hanover Police Department and to further test those deemed eligible for the purpose of establishing an eligibility list for promotion to a Lieutenant position. Motion carried.

It was moved by Mrs. Yingling, seconded by Mrs. Griffin to request the Hanover Borough Civil Service Commission establish qualifications of existing patrol officers in the Hanover Police Department and to further test those deemed eligible for the purpose of establishing an eligibility list for promotion to a sergeant position. Motion carried.

Mayor Adams administered the Oath of Office to Probationary Patrolman Zachariah Lloyd and Hanover Borough Council congratulated him on his appointment.

Mayor Adams read and presented a Certificate of Valor to Mr. David Dranbauer in honor of his heroic actions in subduing a suspected serial arsonist on May 21, 2015:

Certificate of Valor

Citizen Response to Arson Fire

WHEREAS, *David Dranbauer acted in a courageous manner and risked his own life to stop a suspected serial arsonist on Thursday, May 21, 2015; and*

WHEREAS, *He put himself in harm's way to stop a man from fleeing the scene of an arson fire, thus preventing further harm and destruction; and*

WHEREAS, *This courageous action which averted further property destruction and risk to public safety was an act of extreme valor and deserves special recognition by the governing body of the Borough of Hanover, its citizens, and the police and fire departments;*

THEREFORE, *I Do hereby tender this Certificate of Valor with the deepest gratitude and sincere appreciation of this Borough Council and all of the citizenry to Mr. Dranbauer for his selfless and heroic action.*

IN WITNESS WHEREOF, *I have hereunto set my hand, and caused this seal to be affixed.*

Mayor Ben J. Adams

REPORTS OF THE STANDING COMMITTEES

Mrs. Yingling – Public Safety Committee

Citizens, Staff and Council Members gave Mr. Dranbauer a standing ovation in recognition of his courageous actions on behalf of the community.

CITIZENS WITH ITEMS OF BUSINESS TO BE BROUGHT BEFORE COUNCIL

Ms. Justine Kilkelly, Hanover Main Street Manager, was present to thank Hanover Borough Police and Borough Staff for supporting the "Chalk It Up" and "Sip and Stroll" Events held by Main Street Hanover.

Mr. Jim Crowder was present to thank Mr. Dranbauer personally for assisting in the arrest of the suspected arsonist; as his car was one of the vehicles that was set on fire.

There being no further comments from citizens to be brought before Council, President Gerken announced that all further public comment would be held until the close of tonight's meeting, after the regular portion of tonight's agenda.

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. Roth

It was moved by Mr. Roth, seconded by Mr. Morris to ratify the action of the Borough Officers in making the following investments with People's Bank for a period of 29 days, June 1, 2015 to June 30, 2015 at an interest rate of 0.50%:

<u>Funds</u>	<u>Investments</u>
General Fund	\$5,442,916.89
Bicentennial Fund	\$1,383.11
Sewer Fund	\$1,863,700.00
Guthrie Memorial Library Fund	\$0.00
Regional Wastewater Treatment Fund	\$73,600.00
Market House Fund	\$26,700.00
Liquid Fuels Fund	\$129,800.00
Equipment Fund	\$309,100.00
Local Services Tax Fund	\$412,300.00
Business Privilege Tax Fund	\$128,200.00
Leisure Services Fund	\$44,500.00
Sewer Projects Fund	\$0.00
Library Projects Fund	\$39,300.00
Hanover Recreation Endowment Fund	\$296,600.00
Water Revenue Fund	\$1,650,000.00
Water Projects Fund	\$186,500.00
Market House Reserve Fund	\$5,669.37

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. Roth

<u>Funds</u>	<u>Investments</u>
Hanover Recreation Reserve Fund	\$12,703.56
Library Endowment Fund	\$860,876.06
Library Endowment Additional Investment	\$5,000.00
2010 Water Bonds	\$55,000.00
2013 Water Bonds	\$5,050,000.00
2013 Sewer Bonds	\$155,000.00
2013 General Bonds	\$165,000.00
2015 General Bonds	\$2,550,000.00
Total	<u>\$19,463,848.99</u>

Motion carried.

It was moved by Mr. Roth, seconded by Mrs. Griffin to approve Ordinance No. 2220 entitled **“AMENDING ORDINANCE NO. 938 (AS PREVIOUSLY AMENDED) ENTITLED, “AN ORDINANCE REGULATING THE USE AND PARKING OF VEHICLES ON THE STREETS AND HIGHWAYS OF THE BOROUGH OF HANOVER”, AS SET FORTH IN THE CODE OF ORDINANCES OF THE BOROUGH OF HANOVER.”** *(This ordinance approves the Parking Space Convenience Pass.)* On roll call, the following voted in favor of the motion: Mr. Eline, Mr. Gerken, Mrs. Griffin, Mr. Marcoccio, Mr. McLin, Mr. Morris, Mr. Reichart, Mr. Roth and Mrs. Yingling. The vote passed with nine (9) in favor of and zero (0) against. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Morris to approve Resolution No. 1101 entitled **“A RESOLUTION OF THE BOROUGH OF HANOVER, YORK, COUNTY, PENNSYLVANIA, DECLARING ITS INTENT TO FOLLOW THE SCHEDULES AND PROCEDURES FOR DISPOSITION OF RECORDS AS SET FORTH IN THE MUNICIPAL RECORDS MANUAL APPROVED ON DECEMBER 16, 2008.”** *(This ordinance allows staff to dispose of outdated records.)* Motion carried.

It was moved by Mr. Roth, seconded by Mrs. Yingling to approve the lease purchase agreement for a Pitney Bowes DM400 postage meter for the General Office at the rate of \$213.00 per month for a sixty-three (63) month lease. Motion carried.

It was moved by Mr. Roth, seconded by Mrs. Yingling to approve the purchase of a Canon model IPF 825 scanner/plotter for the Engineering Department in the amount of \$13,315.05. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Reichart to approve an Addendum to the Agreement between the Hanover Ridge Avenue Corporation (seller) and the Borough of Hanover (Buyer) to purchase property located at 222 High Street, Hanover, PA; the original agreement entered into by both parties dated June 26, 2014 and hereby extending the due diligence period for sale/purchase of said property from June 30, 2015 until December 31, 2015. Mr. McLin questioned if this was the gas station property, and Manager Krebs replied that it was for the purchase of the gas station property to extend the agreement to purchase until the property is remediated. Mr. McLin voted against the motion. Motion carried.

It was moved by Mr. Roth, seconded by Mrs. Griffin to approve the request for tuition reimbursement for the following Hanover Borough employees who have signed the Letter of Agreement for a minimum of three (3) years of employment with Hanover Borough after completion of said degree:

<u>Name</u>	<u>Degree</u>	<u>University</u>	<u>Amount</u>
Anthony J. Clouser	Fire Science	Waldorff College	\$ 660.00
Joseph Campo	Forensic Psychology	Walden University	\$4,400.00

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. Roth

Motion carried.

It was moved by Mr. Roth, seconded by Mrs. Griffin to authorize the proper officers of The Borough of Hanover to execute a receipt and release for the Estate of Betty L. Dubs to accept the bequest from her estate to the Guthrie Memorial Library in the amount of one hundred thirty-nine thousand six hundred seven dollars and eleven cents (\$139,607.11). Motion carried.

It was moved by Mr. Roth, seconded by Mr. Morris to accept, with regret the resignation of Barbara A. Krebs, as Hanover Borough Manager effective July 17, 2015; and employment with the Borough of Hanover ending October 2, 2015. On roll call, the following voted in favor of the motion: Mr. Eline, Mr. Gerken, Mrs. Griffin, Mr. Marcoccio, Mr. McLin, Mr. Morris, Mr. Reichart, Mr. Roth and Mrs. Yingling. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Morris to authorize Cynthia J. Wyatt, Administrative Assistant to the Manager to sign all relevant Borough documents, contracts, and agreements including but not limited to administrative documents for financial, pension and zoning transactions until the official appointment of a Zoning Officer and new Hanover Borough Manager. On roll call, the following voted in favor of the motion: Mr. Eline, Mr. Gerken, Mrs. Griffin, Mr. Marcoccio, Mr. McLin, Mr. Morris, Mr. Reichart, Mr. Roth and Mrs. Yingling. Motion carried.

President Gerken commented that the framed newspaper article and photo on Barb's office wall refers to her father, Joseph O'Brien who was designated by the Pennsylvania Boroughs Association as "Pa's Number One Problem Solver," and President Gerken suggested that his daughter, Barbara Krebs' picture should be placed alongside her father's as being another great problem solver for Hanover Borough. On behalf of Council, President Gerken thanked Manager Krebs for her time served with the Borough, and wished her success in all her future endeavors.

Planning & Traffic Committee – Mr. Morris

It was moved by Mr. Morris, seconded by Mr. Roth to approve the Final Subdivision Plan for Hillside Medical Center, bearing 151700, sealed by Gerald D. Funke, PLS, GHI Engineering, 213 Carlisle Street, Hanover, PA dated May 5, 2015, and last revised June 2, 2015. Motion carried.

Street Committee – Mr. Morris

It was moved by Mr. Morris, seconded by Mr. Roth to approve Ordinance 2221 entitled "AN ORDINANCE OF THE BOROUGH OF HANOVER, YORK COUNTY, PENNSYLVANIA AMENDING ORDINANCE NO. 2188 BY AMENDING CHAPTER 346, SECTION 1, PARAGRAPH C BY ESTABLISHING A NO PARKING ZONE ON A PORTION OF THE NORTH SIDE OF STOCK STREET BETWEEN CARLISLE STREET AND BROADWAY." On roll call, the following voted in favor of the motion: Mr. Eline, Mr. Gerken, Mrs. Griffin, Mr. Marcoccio, Mr. McLin, Mr. Morris, Mr. Reichart, Mr. Roth and Mrs. Yingling. Motion carried.

Water & Sewer Committee – Mr. Reichart

It was moved by Mr. Reichart, seconded by Mrs. Griffin to enter into a Consent Assessment of Civil Penalty with the Commonwealth of Pennsylvania Department of Environmental Protection for Violations of the Pennsylvania Safe Drinking Water Act and Regulations Hanover Municipal Waterworks PWSID No. 7670076 in the amount of \$20,000.00. President Gerken commended Manager Krebs on negotiating the original fine from \$400,000 to \$20,000.00. Motion carried.

Public Service Committee – Mr. Eline

It was moved by Mr. Eline, seconded by Mrs. Yingling to approve the request of Christopher Stallings on behalf of the Hanover Area Chapter of Alcoholics Anonymous to use two (2) softball fields at the Moul Avenue Recreational Complex on Saturday, August 22, 2015 with a Rain Date of Saturday, August 29th, provided a certificate of insurance is submitted listing The Borough of Hanover as additional insured, bathrooms are cleaned before and after the event, area is policed for litter following the event, and a fee of \$10.00 is charged per field per game plus use of electricity for lights as per their letter received June 18, 2015. Motion carried.

REPORTS OF THE STANDING COMMITTEES

Public Service Committee – Mr. Eline

It was moved by Mr. Eline, seconded by Mr. Reichart to approve the request of the Hanover Area Council of Churches to hold their 38th annual CROP walk on Sunday, October 18, 2015 from 1:00 PM until 5:00 PM per their letter, walk map and special event application dated June 16, 2015, provided all walkers obey traffic laws and do not block sidewalks by other public users, a certificate of insurance is submitted naming The Borough of Hanover as additional insured; and waiving the fee of \$500.00 since no Borough services are utilized. Motion carried.

It was moved by Mr. Eline, seconded by Mrs. Yingling to grant the request of The YMCA of York County to utilize the Rail Trail for a portion of their half marathon scheduled for Sunday, October 4th, contingent upon submission of the proper permit applications, fees and a certificate of insurance naming The Borough of Hanover as an additional insured for the event; and all areas are policed for litter following the event. Motion carried.

It was moved by Mr. Eline, seconded by Mr. Roth to grant the request of Reverend Blas Antonio Yanez, 312 East Ross Street, Lancaster, PA to hold a Community Outreach Event at Wirt Park on Saturday, August 1st, 2015 from 11:00 AM to 7:00 PM with use of electricity at a charge of \$50.00 provided that a certificate of insurance is submitted naming The Borough of Hanover as an additional insured for the event and the area is policed for litter following the event as per their Special Event Permit Application submitted June 18, 2015. Motion carried.

MAYOR'S REPORT

Mayor Adams thank Mr. Dranbauer for his bravery in subduing the suspected serial arsonist to prevent further fires in the area.

OTHER MATTERS

Communications

President Gerken explained Mr. R. Daniel Noble was sent a reply letter denying his request, on behalf of the Northpointe Unit Owners' Association for the Borough to accept deeds of dedication for the sewer and stormwater system within their development; same was forwarded to all Council Members. The request was denied at the May 27, 2015 Hanover Borough Council meeting.

New Business

It was moved by Mr. Eline, seconded by Mrs. Griffin to accept the resignation of Mr. Philip "Nordy" Bowman, with regret, from the Hanover Recreation Board, effective June 11, 2015 after thirty (30) years of service. Motion carried.

Unfinished Business

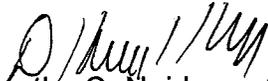
Manager Krebs updated Council on the Bond Ordinance (refinancing of 2010 bond issue) - the three (3%) percent threshold savings that Council agreed to on May 27th, 2015 will be well within the parameters of the market for the refinancing of the 2010 bond issue which will amount to approximately \$400,000 in net savings. Bonds will finalize in the near future.

Manager Krebs thanked Hanover Borough Council for the opportunity to serve the community in her twenty-six (26) years of service.

Adjournment

There being no further comments by Council or the public, it was moved by Mr. Eline, seconded by Mr. Morris to adjourn the meeting at 7:28 PM. Motion carried.

Respectfully submitted,


Dorothy C. Neiderer, Secretary

AN ORDINANCE

AMENDING ORDINANCE NO. 938 (AS PREVIOUSLY AMENDED) ENTITLED, "AN ORDINANCE REGULATING THE USE AND PARKING OF VEHICLES ON THE STREETS AND HIGHWAYS OF THE BOROUGH OF HANOVER", AS SET FORTH IN THE CODE OF ORDINANCES OF THE BOROUGH OF HANOVER.

BE IT ENACTED AND ORDAINED by the Borough Council of the Borough of Hanover, York County, Pennsylvania, and it is hereby enacted and ordained by the authority of the same as follows:

SECTION 1. "Parking Space Convenience Pass." The Borough of Hanover shall make available a "Parking Space Convenience Pass," to be used Monday through Friday, with the exception of holidays, but no more than twelve (12) hours out of a twenty-four (24) hour day, for any twelve (12) hour metered parking space in a Hanover Borough municipal parking lot as identified on a list of municipal lots on file with the Borough.

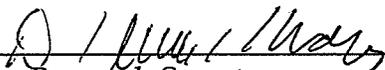
- a. Such parking passes shall require the execution of a "Parking Space Convenience Pass Agreement" between the Lessee and The Borough of Hanover. The terms of said agreement shall be determined by the Borough Manager upon consultation with the Borough Council, Police Chief, and Fire Chief.
- b. The Borough shall charge the Lessee a rental fee of \$25.00 per month for issuance and use of a "Parking Space Convenience Pass."

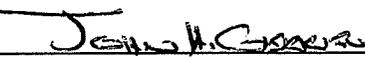
SECTION 2. The fee established for monthly rental of metered parking spaces under the "Parking Space Convenience Pass Agreement," may be adjusted by resolution passed from time to time by the Hanover Borough Council.

ENACTED AND ORDAINED by the Hanover Borough Council this 24th day of June, 2015.

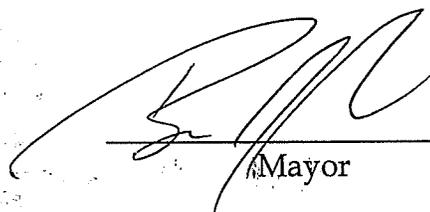
ATTEST:

BOROUGH COUNCIL OF
THE BOROUGH OF HANOVER


Borough Secretary

By: 
Council President

Approved this 24th day of June, 2015.


Mayor

NO. 2221

AN ORDINANCE

AN ORDINANCE OF THE BOROUGH OF HANOVER, YORK COUNTY, PENNSYLVANIA AMENDING ORDINANCE NO. 2188 BY AMENDING CHAPTER 346, SECTION 1, PARAGRAPH C BY ESTABLISHING A NO PARKING ZONE ON A PORTION OF THE NORTH SIDE OF STOCK STREET BETWEEN CARLISLE STREET AND BROADWAY.

BE IT ENACTED AND ORDAINED by the Borough Council of the Borough of Hanover, York County, Pennsylvania, and it is hereby enacted and ordained by the authority of the same as follows:

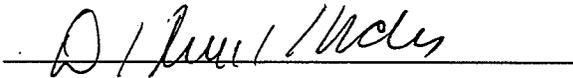
SECTION 1. Ordinance No. 2188 is hereby amended by amending Chapter 346, Section 1, Paragraph C of the Code of the Borough of Hanover (hereinafter the "Code") by the provision of a new subparagraph to provide and read as follows:

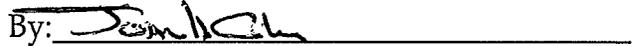
On Stock Street from the intersection of Stock Street with Carlisle Street to the intersection of Stock Street with Eichelberger Street; and from the intersection of Stock Street with McCosh Street to the intersection of Stock Street with Penn Street no person shall be permitted to park on the North Side.

ENACTED AND ORDAINED by the Hanover Borough Council this 24th day of June, 2015.

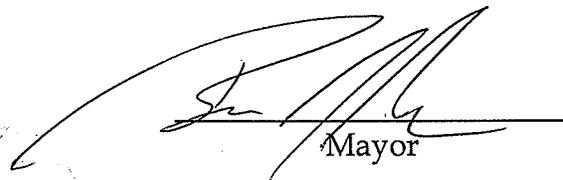
ATTEST:

BOROUGH COUNCIL OF
THE BOROUGH OF HANOVER



By: 

Approved this 24th day of June, 2015.



Mayor