

President Gerken called the meeting of Hanover Borough Council to order on Wednesday Evening, May 22, 2013, 7:30 PM, in the Hanover Municipal Building, 44 Frederick Street, Hanover, Pennsylvania as advertised.

The meeting began with the Pledge of Allegiance to the Flag of the United States of America, followed by a moment of silence.

On roll call the following answered as present: Mr. Connor, Mr. Eline, Mr. Funke, Mr. Gerken, Mrs. Griffin, Ms. Hormel, Mr. Morris and Mrs. Yingling; Mayor Adams; Solicitor Yingst; Manager Krebs and Secretary Miller. Mr. Hufnagle and Mr. McLin were absent.

It was moved by Mr. Funke, seconded by Mr. Eline to approve the minutes of the following Council Meetings:

- (a) April 24, 2013
- (b) May 8, 2013

Motion carried.

It was moved by Mr. Eline, seconded by Mr. Funke to approve the payment of bills, the Report of the Mayor and the Report of the Fire Chief. Motion carried.

It was moved by Mr. Funke, seconded by Mr. Connor to approve the reports of the following Borough Administrators:

- a.) Borough Manager
- b.) Supervisor of Public Works
- c.) Superintendent of Wastewater Treatment
- d.) Superintendent of Water Department
- e.) Supervisor of Water Treatment Plant
- f.) Supervisor of Water Distribution
- g.) Infiltration & Inflow Crew
- h.) Library Director

Motion carried.

### **BID OPENINGS**

- Water Main Cleaning & Lining – seven (7) bids were received, read, and recorded (see attached bid tabulation sheet).
- Harvesting of Hay – three (3) bids were received, read, and recorded (see attached bid tabulation sheet).

### **CITIZENS WITH ITEMS OF BUSINESS TO BE BROUGHT BEFORE COUNCIL**

Mr. Steve Redding, 457 Fairview Drive, Hanover, PA was present to request a police escort for his upcoming Wounded Warrior Motorcycle ride on Sunday, May 26, 2013. There are approximately two hundred (200) riders expected to participate. One police officer at the beginning would help; he offered to have his riders help to block intersections during the procession.

### **REPORTS OF THE STANDING COMMITTEES**

#### **Finance & Personnel Committee – Mr. Morris**

It was moved by Mr. Morris, seconded by Mr. Funke to approve Resolution No. 1045 entitled "A Resolution amending Resolution No. 1024. This resolution amends a clerical error for the police chief's salary. Motion carried.

## REPORTS OF THE STANDING COMMITTEES

### Finance & Personnel Committee – Mr. Morris

It was moved by Mr. Morris, seconded by Mr. Eline to accept the Liquid Fuels Tax Fund Audit Report of the Auditor General for the time period of January 1, 2009 to December 31, 2010. Motion carried.

It was moved by Mr. Morris, seconded by Mr. Eline to charge 2013 Real Estate Tax Collector Leroy Wentz, 217 Frederick Street, Hanover, Pennsylvania with the collection of additional Real Estate tax per the York County Tax Assessment Office report dated as follows:

<u>Date</u>	<u>Additional Tax</u>	<u>Tax Year</u>
4/23/2013	\$ 1,364.70	2013

Motion carried.

### Water & Sewer Committee – Mr. Connor

It was moved by Mr. Connor, seconded by Mr. Funke to enter into an agreement with EB and ACE, LLC, a Maryland Limited Liability Company for a Temporary Access, Parking and Storage Easement for properties owned by Hanover Borough located in Penn Township, York County Tax Map 440004, Parcels 67 and 69, north of Parr's Hill Reservoirs off Black Rock Road in order to park vehicles and equipment and to store materials during the construction, repair and improvement process. Motion carried.

It was moved by Mr. Connor, seconded by Mr. Funke to award the Hay Bid to Jeff Frock, Hanover, PA, highest bidder for a bid price for one year in the amount of \$2,501.00. Motion carried.

It was moved by Mr. Connor, seconded by Mrs. Griffin to award the bid for Water Main Cleaning & Lining to Heitkamp, Inc., Watertown, Connecticut, low bidder, for a total cost of \$82,273.50. Motion carried.

### Public Service Committee – Mr. Eline

It was moved by Mr. Eline, seconded by Mr. Funke to approve the request of the Hanover Lions Club to rent a booth at the Hanover Market House on Saturdays between Thanksgiving and Christmas 2013, (November 30<sup>th</sup>, December 7<sup>th</sup>, 14<sup>th</sup> & 21<sup>st</sup>) for the purpose of selling Hanover Lions Club Diner books at a rate of \$5.48 per day with payment forwarded to the Market Master and issued to the Borough of Hanover for reimbursement to the vendor. Motion carried.

It was moved by Mr. Eline, seconded by Mrs. Yingling to approve the request of ERA Preferred Properties, 570 Carlisle Street, Hanover, PA to hold a 5K Walk/Run beginning at 9:00 AM on Saturday, October 5<sup>th</sup> with a Rain Date of October 17<sup>th</sup>, provided the race route is approved by the Police Chief and Fire Chief and a certificate of insurance is provided naming The Borough of Hanover as an additional insured for the event, as per their letter and race route submitted May 10, 2013. Motion carried.

It was moved by Mr. Eline, seconded by Mrs. Griffin to approve the request of Mr. Steve Redding, 457 Fairview Drive, Hanover, PA for a police escort on Route 94 South through the Borough on Sunday, May 26, 2013 between 2:00 PM – 2:30 PM provided there is sufficient man power and the riders obey all traffic regulations, as we will not have adequate staffing to man each intersection and no emergencies arise to require police presence elsewhere.

- Chief of Police Smith commented although this is a good cause, and we do support the procession, there is not enough police manpower to close intersections. Police escorts and riders must obey the traffic laws. There will be one police car in the beginning of the procession. This type of procession opens the Borough to liability issues, noting there are thirteen (13) traffic signals along Route 94 in the Borough.

Motion carried.

## MAYOR'S REPORT

Mayor Adams thanked Linda & Christi from The Frame Shoppe for their donation of their beautiful framing for the 1915 Hanover Borough pennant. Mr. Scott Roland donated this pennant to the Borough.

Mayor Adams thanked Council and staff for filling in for him while he and his family vacationed in the Dominican Republic with his family the week of April 21<sup>st</sup>.

## OTHER MATTERS

### New Business

- A sample of the Main Street banner was placed at each Council member's spot for review, noting the date will be changed to 1763. The banners will be sold to businesses for sponsorships and placed in the downtown area to promote the Main Street initiative. The banners were designed by the York County Economic Alliance.
- Manager Krebs stated we have secured a AA- bond rating. A special Council meeting will be held on June 5th to finalize the bond ordinance.
- Mr. Eline noted the Hanover Heritage Tree Dedication Ceremony will take place on Friday, May 24<sup>th</sup> at 1:00 PM at the West Hanover Street Playground, and he invited all to attend.
- Council congratulated Ms. Bowersox on being the 2013 Prom Queen for Hanover High School.
- Mr. Gerken noted there are still tickets available for the Air Force Jazz Band Concert on June 29<sup>th</sup> at the High School. The event is free and if you would like tickets, please see Secretary Miller.
- Ms. Hormel, Mr. Funke, Mrs. Yingling and Mayor Adams plan to ride on the fire truck in the Memorial Day Parade on Monday, May 27<sup>th</sup>.

**ADJOURNMENT** – the meeting adjourned at 8:10 PM on the motion of Mr. Funke, seconded by Mr. Eline. Motion carried.

Respectfully submitted,



Dorothy C. Miller  
Secretary

**BID TABULATION SHEET**

**BIDS AWARDED WEDNESDAY, MAY 22, 2013 at 7:30 PM**

**WATER MAIN CLEANING & LINING**

All labor equipment, and material necessary to clean and cement line the following water mains during the 2013 construction season:

Approximately 1,450' of 6" main on Diller Road  
 Approximately 860' of 4" Main on Lincoln Drive  
 Approximately 660' of 6" Main on S. Madison Street  
 Approximately 190' of 6" Main on Filbert Street  
 Approximately 140' of 4" Main on Filbert Street  
 Approximately 345' of 6" Main on Juniper Lane  
 Approximately 415' of 6" Main on Sycamore Lane  
Approximately 170' of 6" Main on North Forney Avenue  
**TOTAL 4,230'**

**ESTIMATED BID PRICE: \$ 295,000.00**

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 Approximately 345' of 6" Main on Juniper Lane  
 Approximately 415' of 6" Main on Sycamore Lane  
Approximately 170' of 6" Main on North Forney Avenue  
**TOTAL 4,230'**

**ESTIMATED BID PRICE: \$ 108,000.00**

W. Walsh Company  
 32 Walton Street  
 Attleboro, MA 02703  
NAME OF BIDDER

Dewcon, Inc.  
 PO Box 439  
 Basking Ridge, NJ 07920  
NAME OF BIDDER

J. Fletcher Creamer &  
 Son, Inc.  
 101 East Broadway  
 Hackensack, NJ 07601  
NAME OF BIDDER

Metra Industries  
 50 Muller Place  
 Little Falls, NJ 07424  
NAME OF BIDDER

Mainlining Service,  
 555 Pound Road  
 Elma, NY 14059  
NAME OF BIDDER

\* Heitkamp, Inc.  
 99 Callender Road  
 Watertown, CT 06795  
NAME OF BIDDER

Spiniello Companies  
 350 E Biddle Street  
 Baltimore, MD 21213  
NAME OF BIDDER

NAME OF BIDDER

**\$ 250,000.00**

**\$ 183,653.42**

**\$ 132,700.00**

**\* \$ 82,273.50**

**\$ 173,000.00**

**\$**

*\*Indicates successful bidder at meeting held May 22, 2013*

**BID TABULATION SHEET**

**BIDS AWARDED WEDNESDAY, MAY 22, 2013 7:30 PM**

**HAY BID**

Hay shall be harvested as shown on map attached to specifications, between June 1, 2013 and no later than August 15, 2013, care being taken not to destroy the the root systems of permanent grasses, as per attached specifications.

Cayden Valley Farm  
6301 Old Hanover Road  
Spring Grove, PA 17362  
NAME OF BIDDER

Wendell Grove  
19 Hickory Avenue  
Gettysburg, PA 17325  
NAME OF BIDDER

\* Jeff Frock  
195 Raubenstine Road  
Hanover, PA 17331  
NAME OF BIDDER

**Alternate #1**

Area #1:	NO BID	NO BID	\$ 700.00
Area #2:	NO BID	NO BID	\$ 750.00
Area #3:	NO BID	NO BID	\$ 200.00
<i>Subtotal:</i>			<u>\$ 1,650.00</u>

**Alternate #2**

Lump Sum Bid For All Areas 1, 2 & 3:	NO BID	\$ 1,750.00	* \$ 2,501.00
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**Alternate #3**

Lump Sum Bid for All Areas (1,2 & 3) Per Year for (5) Five Year Contract	\$1,500 per year	NO BID	\$1,560 per year
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Hay shall be harvested as shown on map attached to specifications, between June 1, 2013 and no later than August 15, 2013, care being taken not to destroy the the root systems of permanent grasses, as per attached specifications.

NAME OF BIDDER

NAME OF BIDDER

NAME OF BIDDER

**Alternate #1**

Area #1:	\$	\$	\$
Area #2:	\$	\$	\$
Area #3:	\$	\$	\$

**Alternate #2**

Lump Sum Bid For All Areas 1, 2 & 3:	\$	\$	\$
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**Alternate #3**

Lump Sum Bid for All Areas (1,2 & 3) Per Year for (5) Five Year Contract	\$	\$	\$
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*\*Indicates successful bidder at meeting held May 22, 2013*