

Vice-President Reichart convened the meeting of Hanover Borough Council on Wednesday Evening, April 27, 2016, 7:00 PM, in the Hanover Municipal Building, 44 Frederick Street, Hanover, Pennsylvania as advertised.

The meeting began with the Pledge of Allegiance to the Flag of the United States of America, followed by a moment of silence. On roll call the following answered as present: Mr. Angel, Mr. Baumgardner, Mr. Funke, Ms. Libertini, Mr. Marcoccio, Mr. Reichart, Mr. Roth and Mr. Shea; Solicitor Yingst; Mayor Adams; Manager Ford and Secretary Neiderer. Mr. McLin and Mr. Noble were not in attendance this evening.

It was moved by Mr. Shea, seconded by Mr. Roth to approve the minutes of Hanover Borough Council from March 23, 2016 as presented. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Shea to approve the payment of the bills. Motion carried.

It was moved by Mr. Funke, seconded by Mr. Roth to approve the Report of the Mayor, the Report of the Fire Chief and the reports of the following Borough Administrators:

- a.) Borough Manager Report
- b.) Supervisor of Public Works
- c.) Superintendent of Water & Wastewater Treatment
- d.) Supervisor of Water Treatment Plant
- e.) Supervisor of Water Meter Department
- f.) Engineering Department
- g.) Supervisor of Water Distribution Department
- h.) Library Director
- i.) Infiltration & Inflow (I & I) Crew Report

Motion carried.

Vice-President Reichart reported that Hanover Borough Council held executive sessions Wednesday, April 6, 2016; and April 19, 2016 to discuss personnel issues.

Public Service & Communications Committee – Mr. Shea

It was moved by Mr. Shea, seconded by Mr. Funke to approve the Morning League baseball training program to be formally named "The Carroll Granger's Morning League" in honor of Mr. Granger's over 40 years of service with the Hanover Borough Recreation Department. Motion carried.

Mayor Adams

Mayor Adams presented a Certificate of Appreciation to Mr. Granger acknowledging his service to Hanover's baseball program, and read the following comments submitted by friends and colleagues:

"In recognition of your service to the Borough we would like to acknowledge that you taught three (3) generations of the Corbin family. Bob Corbin, a classmate of yours, you taught to coach, Bob's sons James, Robbie, and Michael were taught by you as well as his grandsons Michael and Daniel. Your fellow coworker and classmate Rick Bollinger wanted to let us know that he taught you everything you know. He also wanted you to remember all the instructions given at Eagle Park behind the York Street Treat and riding around in the Borough truck keeping the fields in tip top shape."

Mayor Adams

Mayor Adams presented a Certificate of Appreciation to Mr. Andy Hansford in recognition of his forty-two (42) Years of Sponsorship for Baseball/Softball Program. Mr. Hansford thanked Hanover Borough Council for his recognition, and stated he was proud to have contributed to this valuable program for the community.

Mayor Adams read and presented a proclamation to Justine Trucksess, Main Street Manager and Hanover Area Chamber of Commerce President Gary Laird in recognition of National Small Business Week May 1st through May 7th, 2016.

Stormwater/MS4 Regulations

Sharon Reynolds was present from the York County Planning Commission to summarize the background and purpose of the forthcoming Stormwater regulations, in relation to the development of a York County Regional Stormwater Authority. The County is planning the formation of the authority and would like input and questions from municipalities.

Vice-President Reichart thanked Ms. Reynolds for her presentation.

CITIZENS WITH ITEMS OF BUSINESS TO BE BROUGHT BEFORE COUNCIL

None was presented.

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. Roth

It was moved by Mr. Roth, seconded by Mr. Shea to ratify the action of the Borough Officers in making the following investments with People's Bank for a period of 30 days, March 31, 2016 to April 30, 2016 at an interest rate of 0.55%:

<u>Funds</u>	<u>Investments</u>
General Fund	\$3,699,900.00
Sewer Fund	\$1,355,000.00
Guthrie Memorial Library Fund	\$0.00
Regional Wastewater Treatment Fund	\$607,200.00
Market House Fund	\$44,500.00
Liquid Fuels Fund	\$275,100.00
Equipment Fund	\$206,200.00
Local Services Tax Fund	\$305,000.00
Business Privilege Tax Fund	\$443,200.00
Leisure Services Fund	\$43,100.00
Sewer Projects Fund	\$0.00
Library Projects Fund	\$13,700.00

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. Roth

<u>Funds</u>	<u>Investments</u>
Hanover Recreation Endowment Fund	\$302,300.00
Water Revenue Fund	\$3,000,000.00
Water Projects Fund	\$186,500.00
Hanover Recreation Board Fund	\$23,000.00
Library Endowment Fund	\$1,500,992.99
2013 Water Bonds	\$80,000.00
2013 Sewer Bonds	\$90,000.00
2013 General Bonds	\$165,000.00
2015 Water Bonds	\$3,800,000.00
Total	<u>\$16,140,692.99</u>

Motion carried.

It was moved by Mr. Roth, seconded by Mr. Angel to approve Resolution No. 1125 authorizing PNC Capital Markets LLC, the law firm of Rhoads & Sinon LLP, in conjunction with the Borough Solicitor, the Borough Manager and the Finance Director of the Borough to proceed with the necessary steps to refund outstanding General Obligation Bonds, Series of 2011. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke to approve, with regret, the resignation of Manager Florence Ford effective April 28, 2016. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Marcoccio to approve the appointment of Michael O'Rourke to serve as Interim Borough Manager beginning May 2, 2016. Motion carried.

- Mr. O'Rourke stated he is looking forward to getting to know the community, staff and the Borough citizens, and thanked Council for the opportunity to serve as Borough Manager.
- Vice-President Reichart thanked Mrs. Ford for her service to the community as Borough Manager.
- Mrs. Ford thanked Council for the opportunity to serve the community.

It was moved by Mr. Roth, seconded by Mr. Funke to approve the tuition reimbursement for Brian Spickler, Columbia Southern University in the amount of \$630.00 for courses successfully completed toward his degree in Fire Administration, as per the signed agreement to remain employed with the Borough of Hanover for a period of three (3) years following completion of his degree. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke to approve Ms. Falyn Morningstar to further her education with the Harrisburg Area Community College and Penn State University for a Master's Degree in Environmental Engineering and to submit her receipts of successful completion of courses to Council for future reimbursement, as per signed agreement stating she agrees to be employed by Hanover Borough for a minimum of three (3) years following the completion of her degree. Motion carried.

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. Roth

It was moved by Mr. Roth, seconded by Mr. Marcoccio to approve the lease of one Market Stall to Breanna Bennett for 6 months in the amount of \$225.00 to sell cleaning supplies. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Shea to approve Resolution No. 1126 - Designation of Agent for the Public Disaster Assistance Application and Agreement for Finance Assistance with the Commonwealth of Pennsylvania Emergency Management Agency for Winter Storm Jonas. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Shea to reject all bids for the sale of the E-One Aerial Platform Truck. Two (2) bids were received. (See *bid tabulation sheet attached*.) Manager Ford explained that the bids will be re-advertised and extended until July 2016. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke to transfer cash and financial reserves and relating revenues and expenditures from the Hanover Leisure Council Fund to the Guthrie Memorial Library Fund and close the relating institution accounts, and to approve budget amendments as follows to transfer the leisure accounts from the Hanover Leisure Council Fund to the Guthrie Memorial Library Fund:

<u>Account & Description</u>		<u>Addition(Reduction)</u>
05.005.34100	Interest	\$ (120)
05.005.38000	Leisure Class Receipts	\$(5,000)
05.451.2200.2000	Leisure Class Supplies & Contracts	\$(3,000)
17.017.34100	Interest	\$ 120
17.01736795	Fundraising - Family Activities/Classes	\$ 5,000
17.456.3684.2251	Family Activities/Classes	\$ 3,000

Motion carried.

It was moved by Mr. Roth, seconded by Mr. Angel to support and join as a petitioner in the proposed Petition to Transfer the Investment Fund in order to seek court approval to transfer the Library Endowment Fund to the Hanover Public Library Association subject to the terms and conditions set forth in said Petition. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Shea to approve the Request for Proposal – Schematic Design and Codes Review Services for the Hanover Heritage Conference Center, 22 Carlisle Street to Core Design Group, 37 North Queen Street, York, PA in the amount of \$21,700.00, low bidder as per the recommendation of Main Street Hanover, which will be funded through the Department of Community and Economic Development (DCED) Keystone Communities Planning Grant. Mr. Baumgardner abstained from voting on the motion. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Shea to authorize the Hanover Borough Solicitor to proceed with an ordinance amendment for wording revisions of the Local Services Tax Ordinance #2129, as amended, to clarify payment amount of \$52.00 per year. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Marcoccio to authorize the Hanover Borough Solicitor to proceed with the amendment of the Sign Inspection Ordinance #2050, as amended, to repeal the annual fee for sign inspections by Borough personnel for all signs overhanging the public rights-of-way. Motion carried.

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. Roth

It was moved by Mr. Roth, seconded by Mr. Angel to grant a sewer billing credit for account # 53-0652180-0 for Eleanor Deck for property located at 337 Frederick Street in the amount of \$1,414.27 which exempts the 75% commercial surcharge for the present quarter and further waiving the 75% commercial surcharge for future sewer billing charges while the building remains unoccupied. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke to accept, with regret, the resignation of Tax Collector Leroy E. Wentz effective May 15, 2016 as per his letter of April 19, 2016. Motion carried.

Planning & Traffic Committee – Mr. Roth

It was moved by Mr. Roth, seconded by Mr. Shea to approve Resolution No. 1127 authorizing signature for Amendment of the Community Development Block Grant funding approval for engineering and design of the Hanover Commons Storm Water System Improvements. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Shea to approve Resolution No. 1128 entering into a contract with the County of York to receive funding from the Community Development Block Grant in the amount of \$20,000 for "Storm Sewer Improvements I" within Hanover Borough. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke to approve Resolution No. 1129 entering into a contract with the County of York to receive funding from the Community Development Block Grant in the amount of \$80,000 for "Sewer Main Lining Phase 2" within Hanover Borough. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke to authorize the Borough Solicitor to publish the proposed ordinance amendments to section 346 – Vehicles and Traffic Regulations of the Hanover Borough Code in reference to Cherry Tree Phases I & II. Motion carried.

Engineering, Compliance, Office & Facilities Committee – Mr. Baumgardner

It was moved by Mr. Baumgardner, seconded by Mr. Roth to authorize the Borough Manager to sign the proposal with Paragon Engineering Services for the design of the chiller and boiler unit at the Wirt Park Fire Station. Motion carried.

Water & Sewer Committee – Mr. Angel

It was moved by Mr. Angel, seconded by Mr. Roth to approve the request of Judy Chamberlain to hold a summer solstice yoga class at Long Arm Dam on the grass near the boat launch area on Saturday, June 21st from 7:00 PM to 8:30 PM provided the area is policed for litter following the event. Motion carried.

It was moved by Mr. Angel, seconded by Mr. Marcoccio to approve the request of Michael B. Tasto II, on behalf of the Special Olympics of Adams County to hold their Special Olympics Kayaking Program at Long Arm Reservoir on Saturdays, from June 11th through September 10th as per their letter and schedule dated April 1st with certificate of insurance, provided there is adequate supervision and the area is policed for litter after classes. Motion carried.

REPORTS OF THE STANDING COMMITTEES

Water & Sewer Committee – Mr. Angel

It was moved by Mr. Angel, seconded by Mr. Funke to approve the use of the 2,000 gallon water tank trailer by the Civil War Re-enactors and the 16th Pennsylvania Volunteer Infantry September 15, 2016 at Codorus State Park Band Shell area per their letter received March 2016. Motion carried.

Public Service & Communications Committee – Mr. Shea

It was moved by Mr. Shea, seconded by Mr. Marcoccio to approve the request of St. Matthew Lutheran Church to reserve twenty (20) meters on Franklin Street and West Chestnut Street for \$15.00 for their Vacation Bible School June 20th to June 24th, 2016, 8:30 AM to 12:00 Noon per their letter dated April 4, 2016. Motion carried.

It was moved by Mr. Shea, seconded by Mr. Funke to approve the request of PA Blaze Girls Softball organization to use the upper field at Moul Field from April through July on Tuesdays, Wednesdays and Fridays at a fee of \$250.00 provided the fields are maintained, bathrooms are cleaned, areas are policed for litter and a certificate of insurance is submitted naming The Borough of Hanover as additional insured. Motion carried.

It was moved by Mr. Shea, seconded by Mr. Funke to approve the special event permit application for The Potters House Christian Church to hold Tent Church Meetings from 11:00 AM to 1:00 PM and 6:00 PM to 8:00 PM on Sundays, June 26th, July 31st and August 28th at Moul Field with use of bathrooms and electricity at a charge of \$50.00 per day for electric; and \$50.00 refundable deposit per day for bathrooms; provided a certificate of insurance is submitted naming The Borough of Hanover as additional insured, and the area is policed for litter following each event. Motion carried.

It was moved by Mr. Shea, seconded by Mr. Funke to approve the following special event permit applications for Main Street Hanover in the downtown area, with no charges imposed since no Borough services are required, provided the area is policed for litter following the events (*insurance certificate was submitted with applications*):

	<u>Event</u>	<u>Date</u>	<u>Time</u>
a.)	Main Street Mini Golf	May 14, 2016	11:00 AM to 5:00 PM
b.)	Chalk It Up	June 11, 2016	8:00 AM to 2:00 PM
c.)	Sip and Stroll	June 11, 2016	2:00 PM to 7:00 PM

Motion carried.

It was moved by Mr. Shea, seconded by Mr. Angel to approve the request of St. Matthew Lutheran Church Youth Group to utilize Moul Field for a softball game on Sunday, June 26, 2016 between 12:00 PM and 5:00 PM and use of bathrooms with a deposit of \$50.00, which is refundable upon inspection of bathrooms following the event; provided an insurance certificate is submitted listing Borough of Hanover as additional insured and property is policed for litter following the game. Motion carried.

It was moved by Mr. Shea, seconded by Mr. Funke to grant permission to Misty Stillman to hold yoga classes at the Myers Arboretum on Saturday mornings in the spring and summer from 9:00 AM to 10:15 AM weather permitting, provided the area is policed for litter following the classes. (*She has submitted her certificate of insurance.*) Motion carried.

MAYOR'S REPORT

Mayor Adams reported his attendance on April 13th at the Safe Home Candlelight Vigil for prevention of domestic violence where he read a proclamation commemorating the event; he attended the annual Evening of Comedy & Magic sponsored the Exchange Club on April 15th and read a proclamation commemorating the event; and on April 25th he attended and read a proclamation for the annual Arbor Day event at West Hanover Street Playground where our Public Works Department planted a red sunset maple tree that was purchased by the Garden Club. The YWCA preschoolers were in attendance, along with Garden Club representatives who presented each child with a seedling tree to plant. State Forester Matthew Kern presented the Tree City USA Recertification for the Borough's participation for 15 years.

OTHER MATTERS

➤ Communications

- Fireworks: Mr. Reichart stated that on Monday, July 4th, 2016, the 2 Mile and 5K Runs will be held at Moul Field with registration between 7:15 AM and 8:00 AM – (*you may also register online or at the Borough Office 8:00 AM to 4:30 PM*); and the Fireworks will be held behind Lowe's on Eisenhower Drive off Wilson Avenue at 9:30 PM. Hanover Borough Council wishes to acknowledge and thank Conewago Contractors for allowing the fireworks event to be held on their property.

Mr. Shea thanked Chief Cromer for his diligence in finding an area to hold fireworks.

- Reminder: The Joint Fire Department Steering Committee Meeting will be held Thursday, April 28, 2016 at 7:00 PM at the Penn Township Municipal Building, 20 Wayne Avenue, Hanover, PA.

Vice-President Reichart thank everyone for their attendance this evening.

A motion was made by Mr. Funke, seconded by Mr. Shea to adjourn the meeting at 7:50 PM. Motion carried.

Respectfully submitted,



Dorothy Neiderer
Hanover Borough Secretary

SALE OF E-ONE AERIAL PLATFORM FIRE TRUCK

BID TABULATION SHEET
BID OPENED WEDNESDAY, APRIL 27, 2016 4:30 PM

Sale of 1996 Aerial Platform Fire Truck: Detroit 60 Series 12.7
Turbo-charged with Allison HD4060P, 5 speed automatic transmission, SKW hydraulic generator, 200 gallon booster tank, 1500 GPM pump, 2 1/2" pre-connect crosslays, ladders, pike poles, included. Aerial certified 8/2015, pump certified 10/2015; 26,712 miles/4175 hours. Maintenance records available:

Brindlee Mountain Fire Apparatus
15410 US Highway 231
Union Grove, AL 35175
NAME OF BIDDER

\$70,000.00

Blaine Volunteer Fire Dept.
PO Box 351
Blaine, TN 37709
NAME OF BIDDER

Requested donation of truck

NAME OF BIDDER

\$

Sale of 1996 Aerial Platform Fire Truck: Detroit 60 Series 12.7
Turbo-charged with Allison HD4060P, 5 speed automatic transmission, SKW hydraulic generator, 200 gallon booster tank, 1500 GPM pump, 2 1/2" pre-connect crosslays, ladders, pike poles, included. Aerial certified 8/2015, pump certified 10/2015; 26,712 miles/4175 hours. Maintenance records available:

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