

President Gerken convened the public meeting of Hanover Borough Council in the Hanover Municipal Building, 44 Frederick Street, Hanover, Pennsylvania at 6:00 PM as advertised.

The meeting started with the Pledge of Allegiance followed by a moment of silent prayer.

Roll Call: The following municipalities were present this evening:

Conewago Township – Supervisors Bortner, Knight and Legore were present. This represented a quorum.

Hanover Borough – Council Members present were Connor, Eline, Funke, Gerken, McLin, Griffin, Hormel, Hufnagle, Morris and Yingling; Mayor Adams; Solicitor Yingst; Manager Krebs and Secretary Miller. The Secretary announced a quorum.

Germany Township – Supervisors Lanahan and Osborne were present. This represented a quorum.

McSherrystown Borough – Council Members Bolton, Forbes, McKim, Von Sas, Walter and Weaver were present; and Supervisor Cook. This represented a quorum.

Penn Township – Commissioners present were Goldsmith, Heilman and Klunk; and Secretary Rodgers. This represented a quorum.

Union Township – Supervisors present were Aldridge and Freet. This represented a quorum.

West Manheim Township – Supervisors present were Gobrecht, Hartlaub, and Woerner. This represented a quorum.

### **CITIZENS WITH ITEMS OF BUSINESS TO BE BROUGHT BEFORE THE MUNICIPALITIES**

None was presented.

### **REGIONAL BID AWARDS FOR COMMONLY USED SUPPLIES AND SERVICES**

#### **Bituminous Paving Materials**

Hanover Borough – It was moved by Mr. Morris, seconded by Mr. McLin to accept the bid and award the contract to York Materials Group LLC for premixed bituminous concrete under Alternate #1 and Alternate #2 to Bituminous Paving Materials of York, Inc. for the following bid prices as quoted:

#### **FOB Plant – Alternate #1**

1.	ID2 Surface Course (SRL Type M)	<u>\$56.95</u>	per ton.
2.	ID2 Base Course	<u>\$48.10</u>	per ton.
3.	Pre-mixed Bituminous Stock Pile Material	<u>\$90.00</u>	per ton.
4.	Bituminous Concrete Base Course (BCBC)	<u>\$47.00</u>	per ton.
5.	ID3 Surface Course	<u>\$51.40</u>	per ton.
6.	9.5 mm Superpave Surface Course	<u>\$56.95</u>	per ton.
7.	19 mm Superpave Surface Course	<u>\$51.40</u>	per ton.
8.	25 mm Superpave Base Course	<u>\$48.10</u>	per ton.

**REGIONAL BID AWARDS FOR COMMONLY USED SUPPLIES AND SERVICES**

**Bituminous Paving Materials**

**FOB Job – Alternate #2**

- |    |  |                                |          |
|----|--|--------------------------------|----------|
| 1. | ID2 (SRL Type M Aggregate) \$          | <u>        \$60.90        </u> | per ton. |
| 2. | ID2 (SRL - Type H & M Aggregate) \$    | <u>        \$52.05        </u> | per ton. |
| 3. | ID2 Base Course \$                     | <u>        \$93.95        </u> | per ton. |
| 4. | Bituminous Concrete Base Course (BCBC) | <u>        \$50.95        </u> | per ton. |
| 5. | ID3 Surface Course \$                  | <u>        \$55.35        </u> | per ton. |
| 6. | 9.5 mm Superpave Surface Course \$     | <u>        \$60.90        </u> | per ton. |
| 7. | 19 mm Superpave Surface Course \$      | <u>        \$55.35        </u> | per ton. |
| 8. | 25 mm Superpave Base Course \$         | <u>        \$52.05        </u> | per ton. |

All in accordance with specifications and upon receipt of the necessary bond; and that the proper officers be, and they hereby are, authorized to execute a contract for the same. Motion carried.

Conewago Township: It was moved by Mr. Legore, seconded by Mr. Knight to accept the motion of Hanover Borough and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

Germany Township: It was moved by Mr. Osborne, seconded by Mr. Lanahan to accept the motion of Hanover Borough and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

McSherrystown Borough: It was moved by Mr. Walter, seconded by Mr. Forbes to accept the motion of Hanover Borough and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

Penn Township: It was moved by Mr. Klunk, seconded by Mr. Goldsmith to accept the motion of Hanover Borough and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

Union Township: It was moved by Mr. Aldridge, seconded by Mr. Freet to accept the motion of Hanover Borough and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

West Manheim Township: It was moved by Mr. Hartlaub, seconded by Mr. Woerner to accept the motion of Hanover Borough and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

**Crushed Stone**

Hanover Borough: It was moved by Mr. Morris, seconded by Mr. McLin that Council accept the bid and award the contract for crushed stone to Vulcan Construction Materials LP for:

1. Screenings (AASHTO 10) at a price of \$ 8.50 per ton.
2. PA 2A Stone at a price of \$ 5.60 per ton.
3. Sand and Crushed Stone Anti-skid Type 2 at a price of \$ 8.30 per ton.
4. 1B Stone (AASHTO #8) & HE6 Stone (AASHTO #9) at a price of \$ 10.25 per ton.
5. 2B Stone (AASHTO #57) at a price of \$ 9.10 per ton.
6. All other stone including 4-inch Ballast (AASHTO #1) – (AASHTO #3), at a price of \$ 9.15 per ton.
7. Rip-Rap at a price of \$ 10.50 per ton.

## REGIONAL BID AWARDS FOR COMMONLY USED SUPPLIES AND SERVICES

### Crushed Stone

All FOB Plant and all in accordance with specifications and upon receipt of the necessary bond and that the proper officers be, and hereby are, authorized to execute a contract for the same. Motion carried.

Conewago Township: It was moved by Mr. Legore, seconded by Mr. Knight to accept the motion of Hanover Borough and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

Germany Township: It was moved by Mr. Osborne, seconded by Mr. Lanahan to accept the motion of Hanover Borough and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

McSherrystown Borough: It was moved by Mr. Walter, seconded by Mr. Forbes to accept the motion of Hanover Borough and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

Penn Township: It was moved by Mr. Klunk, seconded by Mr. Goldsmith to accept the motion of Hanover Borough and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

Union Township: It was moved by Mr. Aldridge, seconded by Mr. Freet to accept the motion of Hanover Borough and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

West Manheim Township: It was moved by Mr. Hartlaub, seconded by Mr. Woerner to accept the motion of Hanover Borough and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

### Stone Delivery Prices

Hanover Borough: It was moved by Mr. Morris, seconded by Mr. McLin that Council accept the price per ton for delivery only in full truck load quantities to job locations as specified at time of delivery in:

a.	HANOVER BOROUGH:	\$ 2.25
b.	PENN TOWNSHIP:	\$ 2.30
c.	CONEWAGO TOWNSHIP:	\$ 1.60
d.	MCSHERRYSTOWN BOROUGH:	\$ 1.60
e.	UNION TOWNSHIP:	\$ 2.50
f.	WEST MANHEIM TOWNSHIP:	\$ 2.50
g.	GERMANY TOWNSHIP	\$ 3.30

Motion carried.

Conewago Township: It was moved by Mr. Legore, seconded by Mr. Knight to accept the motion of Hanover Borough and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

Germany Township: It was moved by Mr. Osborne, seconded by Mr. Lanahan to accept the motion of Hanover Borough and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

## REGIONAL BID AWARDS FOR COMMONLY USED SUPPLIES AND SERVICES

### Crushed Stone

McSherrystown Borough: It was moved by Mr. Walter, seconded by Mr. Forbes to accept the motion of Hanover Borough and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

Penn Township: It was moved by Mr. Klunk, seconded by Mr. Goldsmith to accept the motion of Hanover Borough and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

Union Township: It was moved by Mr. Aldridge, seconded by Mr. Freet to accept the motion of Hanover Borough and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

West Manheim Township: It was moved by Mr. Hartlaub, seconded by Mr. Woerner to accept the motion of Hanover Borough and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

### Petroleum Products

Hanover Borough: It was moved by Mr. Morris, seconded by Mr. McLin to accept the bid award for petroleum products to the following at the bid prices as quoted:

- 1A. To Richland Partners LLC, dba Leffler Energy for regular lead-free minimum 87 octane gasoline for a price of \$ 3.1197 per gallon.
- 1B. To Richland Partners LLC, dba Leffler Energy for premium or super, minimum 92 octane gasoline for a price of \$3.4305 per gallon.
- 2A. To PPC Lubricants for #15-40 motor oil in bulk for a price of \$ 6.88 per gallon.
- 2B. To PPC Lubricants for #15-40 motor oil in 55-gallon drums for a price of \$ 7.23 per gallon.
- 2C. To PPC Lubricants for #10-20 hydraulic oil/low foaming action in bulk for a price of \$ 5.63 per gallon.
- 2D. To PPC Lubricants for #10-20 hydraulic oil/low foaming action in 55-gallon drums for a price of \$ 5.98 per gallon.
3. To PPC Lubricants for multi-purpose grease for a price of \$ 1.88 per pound.
4. To Richland Partners LLC, dba Leffler Energy for diesel oil #2 for a price of \$3.2951 per gallon.
5. To Richland Partners LLC, dba Leffler Energy for fuel oil #2 for a price of \$ 3.1897 per gallon.
6. To Mid Atlantic Cooperative Solutions dba/Aero Energy for standard kerosene for a price of \$ 4.1623 per gallon.
7. To PPC Lubricants for transmission fluid-Dexron II in 55-gallon drums for a price of \$ 6.29 per gallon.
- 8A. To PPC Lubricants for EP 5 Castrol Isolube lubricant, or equal, in 55 gal drums for a price of \$ 22.11 per gallon.

## REGIONAL BID AWARDS FOR COMMONLY USED SUPPLIES AND SERVICES

### Petroleum Products

- 8B. To PPC Lubricants for Mobil SCH 634 Synthetic Lubricant, or equal, in 55 gal drums for a price of \$ 21.59 per gallon.

All in accordance with specifications and that the proper officers be, and hereby are, authorized to execute a contract for the same. Motion carried.

Conewago Township: It was moved by Mr. Legore, seconded by Mr. Knight to accept the motion of Hanover Borough and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

Germany Township: It was moved by Mr. Osborne, seconded by Mr. Lanahan to reject all petroleum bids. Motion carried.

McSherrystown Borough: It was moved by Mr. Walter, seconded by Mr. Forbes to accept the motion of Hanover Borough and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

Penn Township: It was moved by Mr. Klunk, seconded by Mr. Goldsmith to accept the motion of Hanover Borough and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

Union Township: It was moved by Mr. Aldridge, seconded by Mr. Freet to accept the motion of Hanover Borough and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

West Manheim Township: It was moved by Mr. Hartlaub, seconded by Mr. Woerner to accept the motion of Hanover Borough and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

### Snow & Ice Rock Salt

Hanover Borough: It was moved by Mr. Morris, seconded by Mr. McLin to award the bid for snow and ice rock salt and calcium chloride at the following quoted bid prices:

Alternate #1 – To Oceanport LLC for bulk snow and ice rock salt for a price of: \$ 65.95 per ton.

Alternate #2 – To Agsalt Processing for Calcium Chloride in 50 to 100 pound bags or drums for a price of \$ 500.00 per ton FOB Borough's and/or Township's Public Works buildings.

All in accordance with specifications and upon receipt of the necessary bond; and that the proper officers be, and hereby are, authorized to execute a contract for the same. Motion carried.

Conewago Township: It was moved by Mr. Legore, seconded by Mr. Knight to accept the motion of Hanover Borough and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

Germany Township: It was moved by Mr. Osborne, seconded by Mr. Lanahan to accept the motion of Hanover Borough on Alternate #1 Rock Salt only and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

McSherrystown Borough: It was moved by Mr. Walter, seconded by Mr. Forbes to accept the motion of Hanover Borough on Alternate #1 Rock Salt only and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

## REGIONAL BID AWARDS FOR COMMONLY USED SUPPLIES AND SERVICES

### Snow & Ice Rock Salt

Penn Township: It was moved by Mr. Klunk, seconded by Mr. Goldsmith to accept the motion of Hanover Borough on Alternate #1 Rock Salt and Alternate #2 Standard Calcium Chloride and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

Union Township: It was moved by Mr. Aldridge, seconded by Mr. Freet to accept the motion of Hanover Borough and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

West Manheim Township: It was moved by Mr. Hartlaub, seconded by Mr. Woerner to accept the motion of Hanover Borough and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

### Chemical Products

Hanover Borough: It was moved by Mr. Morris, seconded by Mr. McLin to award chemical products as quoted under Alternate #1 as follows:

1. To UNIVAR USA, Inc. for 150 lb. cylinders of liquid chlorine at a price of \$ 0.727 per lb.
2. To UNIVAR USA Inc. for one-ton containers of liquid chlorine at a price of \$ 0.35 per lb.
3. To UNIVAR USA Inc. or HTH tablets in 100 lb. drums at a price of \$ 345.00 per 100 lb. (CWT).
4. To Siemens Industry, Inc. for ferrous sulphate liquid in full tanker loads at a price of \$ 0.632 per gallon.
5. To Brenntag Northeast, Inc. for soda ash in 50 lb. bags at a price of \$ 25.20 per 100 lb. (CWT).
6. To Main Pool & Chemical Co., Inc. for copper sulphate in 50 lb. bags at a price of \$ 165.00 per 100 lb. (CWT).
7. To Main Pool & Chemical Co., Inc. for hydrofluosilicic acid in 150 lb. drums only at a price of \$ 47.50 per 100 lb. (CWT).
8. To Brenntag Northeast, Inc. for potassium permanganate in 331 lb. dry drums at a price of \$ 288.00 per 100 lb. (CWT).
9. To USALCO, LLC for liquid alum in full tanker loads at a price of \$ 0.9525 per gallon.
10. To UNIVAR USA, Inc. for sulphur dioxide in one-ton containers at a price of \$ 1,338.00 per ton.
11. To UNIVAR USA, Inc. for liquid Polyaluminum chloride in bulk at a price of \$ 1.389 per gallon.
12. To UNIVAR USA, Inc. for Liquid Methanol in bulk at a price of \$ 1.67 per gallon or 12¢ above the methanol index which was \$1.55 on 3/1/2013.

## REGIONAL BID AWARDS FOR COMMONLY USED SUPPLIES AND SERVICES

### Chemical Products

All in accordance with specifications and upon receipt of the necessary bond; and that the proper officers be, and hereby are, authorized to execute a contract for the same. Motion carried.

Penn Township: It was moved by Mr. Klunk, seconded by Mr. Goldsmith to accept the motion of Hanover Borough and award the contract as per bid motion of Hanover Borough at the bid price quoted on item eight (8) and eleven (11) only. Motion carried.

### Traffic Line Painting

Hanover Borough: It was moved by Mr. Morris, seconded by Mr. McLin to award the bid for traffic line painting to the following at the following bid prices:

1. To Alpha Space Control Co., Inc. for Center Line Painting: Two (2) four-inch yellow lines at a price of \$0.095 per lineal foot.
2. To Alpha Space Control Co., Inc. for Edge Line Painting: One (1) four-inch white line (solid or dashed) at a price of \$0.0475 per lineal foot.

All in accordance with specifications and upon receipt of the necessary bond; and that the proper officers be, and hereby are, authorized to execute a contract for the same. Motion carried.

Conewago Township: It was moved by Mr. Legore, seconded by Mr. Knight to accept the motion of Hanover Borough and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

Germany Township: It was moved by Mr. Osborne, seconded by Mr. Lanahan to accept the motion of Hanover Borough and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

Penn Township: It was moved by Mr. Klunk, seconded by Mr. Goldsmith to accept the motion of Hanover Borough on and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

Union Township: It was moved by Mr. Aldridge, seconded by Mr. Freet to accept the motion of Hanover Borough and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

West Manheim Township: It was moved by Mr. Hartlaub, seconded by Mr. Woerner to accept the motion of Hanover Borough and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

### Water Borne Traffic Paint

Hanover Borough: It was moved by Mr. Morris, seconded by Mr. McLin to award the bid for water borne traffic paint to the following at the following bid prices:

1. To Sherwin Williams Company, Hanover, Pennsylvania for white paint in 5 gallon pails at a price of \$12.99 per gallon.
2. To Sherwin Williams Company, Hanover, Pennsylvania for yellow paint in 5 gallon pails at a price of \$13.99 per gallon.
3. To Sherwin Williams Company, Hanover, Pennsylvania for blue paint in 5 gallon pails at a price of \$12.99 per gallon.

## **REGIONAL BID AWARDS FOR COMMONLY USED SUPPLIES AND SERVICES**

### **Water Borne Traffic Paint**

All in accordance with specifications and upon receipt of the necessary bond; and that the proper officers be, and hereby are, authorized to execute a contract for the same. Motion carried.

Conewago Township: It was moved by Mr. Legore, seconded by Mr. Knight to accept the motion of Hanover Borough and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

McSherrystown Borough: It was moved by Mr. Walter, seconded by Mr. Forbes to accept the motion of Hanover Borough and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

Union Township: It was moved by Mr. Aldridge, seconded by Mr. Freet to accept the motion of Hanover Borough and award the contract as per bid motion of Hanover Borough at the bid prices as quoted. Motion carried.

### **Motion to Adjourn the Joint Bid Award Meeting:**

Hanover Borough: President Gerken asked if there were any questions regarding the bids. There being no questions, it was It was moved by Mr. Morris, seconded by Mr. McLin to adjourn the Regional Joint Bid Award meeting at 6:20 PM. Motion carried.

Conewago Township: It was moved by Mr. Legore, seconded by Mr. Knight to adjourn the Regional Joint Bid Award meeting at 6:20 PM.

Germany Township: It was moved by Mr. Osborne, seconded by Mr. Lanahan to adjourn the Regional Joint Bid Award meeting at 6:20 PM.

McSherrystown Borough: It was moved by Mr. Walter, seconded by Mr. Forbes to adjourn the Regional Joint Bid Award meeting at 6:20 PM. Motion carried.

Penn Township: It was moved by Mr. Klunk, seconded by Mr. Goldsmith to adjourn the Regional Joint Bid Award meeting at 6:20 PM. Motion carried.

Union Township: It was moved by Mr. Aldridge, seconded by Mr. Freet to adjourn the Regional Joint Bid Award meeting at 6:20 PM. Motion carried.

West Manheim Township: It was moved by Mr. Hartlaub, seconded by Mr. Woerner to adjourn the Regional Joint Bid Award meeting at 6:20 PM. Motion carried.

Hanover Borough Council President Gerken thanked the municipalities for their attendance this evening and announced there would be a brief intermission before continuing with regular Council business for The Borough of Hanover.

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**INTERMISSION**

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**HANOVER BOROUGH COUNCIL MEETING**

**PRELIMINARY MATTERS & OFFICERS' REPORTS**

The meeting resumed at 6:35 PM.

It was moved by Mr. Eline, seconded by Mr. McLin to approve the minutes of the following Hanover Borough Council meetings as presented:

- (a) February 27, 2013
- (b) March 6, 2013

Motion carried.

It was moved by Mr. Eline, seconded by Mr. Funke to the approve the monthly bills as presented. Motion carried.

It was moved by Mr. Eline, seconded by Mr. Hufnagle to approve the Report of the Mayor and the Report of the Fire Chief as submitted. Motion carried.

It was moved by Mr. Eline, seconded by Mr. Funke to approve the reports of the following Borough Administrators:

- a.) Borough Manager
- b.) Supervisor of Public Works
- c.) Superintendent of Wastewater Treatment
- d.) Superintendent of Water Department
- e.) Supervisor of Water Treatment Plant
- f.) Infiltration & Inflow Crew
- g.) Library Director

**Presentation of Donation to Hanover Borough Police Department**

Officer Charles Clark, President of the Fraternal order of Police, presented a check to Mayor Ben J. Adams and Chief Dwayne Smith for the Hanover Police Department in the amount of \$1,200 which will be used for infrastructure and technology issues. Mayor Adams thanked Officer Clark and the Fraternal Order of Police for their generous donation.

**REPORTS OF THE STANDING COMMITTEES**

**Finance Committee – Mr. McLin**

It was moved by Mr. McLin, seconded by Mr. Hufnagle to ratify the action of the proper officers of the Borough of Hanover in making the following investments with Susquehanna Bank for a period of 29 days, February 28, 2013 to March 29, 2013 at an interest rate of 0.15%:

<u>Funds</u>	<u>Investments</u>
General Fund	\$398,623.88
Bicentennial Fund	\$1,376.12
Sewer Fund	\$1,350,000.00
Bucks for Books Fund	\$100,000.00
Regional Wastewater Treatment Fund	\$0.00
Market House Fund	\$31,000.00
Liquid Fuels Fund	\$0.00

## REPORTS OF THE STANDING COMMITTEES

### Finance Committee – Mr. McLin

Equipment Fund	\$80,000.00
Local Services Tax Fund	\$83,000.00
Business Privilege Tax Fund	\$33,000.00
Brier Memorial Fund	\$11,460.00
Leisure Services Fund	\$43,000.00
Old Hanover Videos Fund	\$980.00
Sewer Projects Fund	\$0.00
Library Projects Fund	\$178,000.00
Hanover Recreation Endowment Fund	\$295,000.00
Water Revenue Fund	\$275,000.00
Water Projects Fund	\$180,000.00
Market House Reserve Fund	\$5,656.45
Hanover Recreation Reserve Fund	\$12,635.75
Library Endowment Fund	\$614,376.06
Sewer Reserve Fund	\$0.00
Total	<u>\$3,693,108.26</u>

Motion carried.

It was moved by Mr. McLin, seconded by Mr. Funke to ratify the actions of the proper officers of The Borough of Hanover in entering into an agreement with First Energy for electricity for a four (4) year contract from 2014 through 2017 at a rate of \$0.0649 per Kilowatt hour including gross receipts tax. Motion carried.

It was moved by Mr. McLin, seconded by Mr. Connor to reimburse Sgt. Joseph J. Bunty, Jr. for college courses successfully completed at Walden University in the amount of \$4,450.00 toward his Master of Public Administration degree. Motion carried.

It was moved by Mr. McLin, seconded by Mr. Funke to approve a write-off of the following checks and their filing with the District Attorney's Office for collection due to insufficient funds:

<u>Name</u>	<u>Check No.</u>	<u>Amount</u>
Barry E. Lentz	1059	\$45.65
Jane E. Lentz		
25 E. Front Street		
McSherrystown, PA 17344		
Deborah L. Sauers	1160	\$54.87
41 Squire Circle	1163	\$28.68
McSherrystown, PA 17344		
Tammy Garza	1194	\$56.02
318 Blooming Grove Road		
Hanover, PA 17331		

**REPORTS OF THE STANDING COMMITTEES**

**Finance Committee – Mr. McLin**

Robert P. Wolf 203 W. Elm Avenue Hanover, PA 17331	107	\$151.60
Andrez Salazar 115 Clover Lane Hanover, PA 17331	123	\$70.60
Lookenbill's Auto Sales 221 York Street Hanover, PA 17331	9338	\$94.47
Laura Anne Herbison DbA / A Bad Hair Day 973 Carlisle Street Hanover, PA 17331	116	\$27.00
Craig Weikel 861 McAllister Street Hanover, PA 17331	100	\$30.00
Edwin D. Jewell Jennifer J. Jewell 510 Broadway Hanover, PA 17331	2487	\$91.36

Motion carried.

It was moved by Mr. McLin, seconded by Mr. Funke to approve Resolution No. 1037 entitled "A RESOLUTION AMENDING RESOLUTION NO. 803 OF 2003, ESTABLISHING FEES FOR FIRE ALARM PULL BOX SERVICE." Motion carried.

It was moved by Mr. McLin, seconded by Mr. Hufnagle to accept the Hanover Volunteer Firefighters' Relief Association Compliance Audit Report from the Department of the Auditor General of the Commonwealth of Pennsylvania for the years 2009 and 2010. Motion carried.

It was moved by Mr. McLin, seconded by Mr. Funke to approve the request of Ginny L. Reichart Realty, Inc. for a sewer billing credit, one time only, for account #53-0611381-0 for property located at 450 Carlisle Street in the amount of \$47.25 for a leak that did not enter the sewer system and has since been repaired. Motion carried.

It was moved by Mr. McLin, seconded by Mr. Funke to authorize 2013 Real Estate Tax Collector Leroy Wentz, 217 Frederick Street, Hanover to credit the following amounts of miscellaneous corrections per the York County Tax Assessment Office report dated as follows:

<u>Date</u>	<u>Credit</u>	<u>Tax Year</u>
3/6/2013	\$ 128.52	2012
3/5/2013	\$6,264.20	2013

Motion carried.

It was moved by Mr. McLin, seconded by Mr. Funke to charge 2013 Real Estate Tax Collector Leroy Wentz, 217 Frederick Street, Hanover, PA with the collection of additional Real Estate Tax per the York County Tax Assessment Office report dated as follows:

## REPORTS OF THE STANDING COMMITTEES

### Finance Committee – Mr. McLin

<u>Date</u>	<u>Additional Tax</u>	<u>Tax Year</u>
3/5/2013	\$10,015.08	2013

Motion carried.

It was moved by Mr. McLin, seconded by Mr. Hufnagle to approve Resolution No. 1038 entitled "A RESOLUTION OF THE BOROUGH OF HANOVER, YORK COUNTY, PENNSYLVANIA, DECLARING ITS INTENT TO FOLLOW THE SCHEDULES AND PROCEDURES FOR DISPOSITION OF RECORDS AS SET FORTH IN THE MUNICIPAL RECORDS MANUAL APPROVED ON DECEMBER 16, 2008." Motion carried.

It was moved by Mr. McLin, seconded by Mr. Funke to allow Tri-State Shredding to pick up and shred the documents as outlined in the above resolution at an estimated charge of \$1,650.00. Motion carried.

It was moved by Mr. McLin, seconded by Mr. Funke to authorize the proper officers of The Borough of Hanover to enter into an agreement with M & T Merchant Services and Hamer Enterprises to initiate the on-line bill paying system at no cost to the Hanover Borough. Motion carried.

### Planning & Traffic Committee – Mr. Funke

It was moved by Mr. Funke, seconded by Mr. Hufnagle to approve the Final Subdivision and Lot Restructure Plan for Richard Lightner to restructure four (4) lots from 5 West Elm Avenue to 15 West Elm Avenue in order to consolidate commercial use on to one lot, plan drawn by Edward L. Mort – Professional Land Surveyor with Group Hanover, Inc. – bearing project number 123270, dated 01/21/2013, last revised 03/15/2013. Mr. Connor recused himself from voting on the motion. Motion carried.

It was moved by Mr. Funke, seconded by Mr. McLin to approve the Final Un-Subdivision and Land Development Plan for The Villas on Carlisle, owned by Christopher G. Trone, for 32 units of efficiency apartments located at 609 Carlisle St. The use for this project was approved by the Zoning Hearing Board under Article XX – Planned Unit Development – on October 15, 2012. Drawing completed by Edward L. Mort, Professional Land Surveyor with Group Hanover, Inc. bearing project number 121361, dated 11/07/2012, last revised 03/07/2013. Mr. Hufnagle recused himself from voting on the motion. Ms. Hormel and Mrs. Griffin voted in opposition to the motion. Motion carried.

### Public Service Committee – Mr. Eline

It was moved by Mr. Eline, seconded by Mr. Funke Resolution No. 1039 for a banner to be erected at 219 Carlisle Street for Nurses Week between May 3, 2013 and May 13, 2013 provided a certificate of insurance is submitted naming The Borough of Hanover as an additional insured, and this approval is not to be shared with any other organization. Motion carried.

Mr. Eline recused himself from the following motion: It was moved by Mr. Morris, seconded by Mr. Funke to approve the request of The Hanover Heritage Association to hold a parade to celebrate the 250th Anniversary of the founding of Hanover & the 150<sup>th</sup> Anniversary of the Battle of Hanover on Saturday, June 29th 2013 from 10:00 AM to 1:00 PM with a severe weather date set for Saturday, July 13th, 2013. The parade route would utilize the same route used by the Jaycees for their annual Halloween Parade:

Formation Area: Wirt Avenue and John Street and Surrounding Areas.

## REPORTS OF THE STANDING COMMITTEES

### Public Service Committee – Mr. Eline

Parade Route: Beginning at the corner of Wirt Avenue and Baltimore Street, traveling north on Baltimore Street to Hanover Center Square, continuing on Carlisle Street to Library Place and Third Street, where disbanding will occur.

Bus Route: Unloading at Wayne Avenue and John Street proceeding north on John Street to York Street. Proceeding West on York Street to Railroad Street, then north to Library Place and Third Street disbanding area.

Motion carried.

Mr. Eline recused himself from the following motion: It was moved by Mr. Morris, seconded by Mr. Funke to approve the request of the Hanover Heritage Association for the following events for the 250th Anniversary of the founding of Hanover & the 150<sup>th</sup> Anniversary of the Battle of Hanover, contingent on proper health licensing if necessary and policing the areas for litter following the events:

- Tuesday, June 25th...A presentation on E.V. White's Raid at Guthrie Memorial Library – Hanover's Public Library from 7:00 PM to 8:30 PM.
- Thursday, June 27th...Book signings and round table discussion at Guthrie Memorial Library – Hanover's Public Library from 5:30 PM to 8:00 PM.
- Thursday, June 27th...A Block Party to be held at Wirt Park from 7:00 PM to 9:00 PM - this event will require access to electricity.
- Saturday, June 29th...Following the 250th Parade, closing of the Downtown area from 1:00 PM to 4:00 PM for downtown entertainment.
- Sunday, June 30th...Ceremonies recognizing the anniversaries of Hanover and the Battle of Hanover at Wirt Park from 1:00 PM to 3:00 PM.

Upon brief discussion, the motion was amended to include the rain date for the parade and downtown entertainment as follows:

It was moved by Mr. Morris, seconded by Mr. Funke to approve the request of the Hanover Heritage Association for the following events for the 250th Anniversary of the founding of Hanover & the 150<sup>th</sup> Anniversary of the Battle of Hanover, contingent on proper health licensing if necessary and policing the areas for litter following the events:

- Tuesday, June 25th...A presentation on E.V. White's Raid at Guthrie Memorial Library – Hanover's Public Library from 7:00 PM to 8:30 PM.
- Thursday, June 27th...Book signings and round table discussion at Guthrie Memorial Library – Hanover's Public Library from 5:30 PM to 8:00 PM.
- Thursday, June 27th...A Block Party to be held at Wirt Park from 7:00 PM to 9:00 PM - this event will require access to electricity.
- Saturday, June 29th...Following the 250th Parade, closing of the Downtown area from 1:00 PM to 4:00 PM for downtown entertainment **with a rain date of July 13<sup>th</sup>, 2013.**
- Sunday, June 30th...Ceremonies recognizing the anniversaries of Hanover and the Battle of Hanover at Wirt Park from 1:00 PM to 3:00 PM.

Motion carried.

It was moved by Mr. Eline, seconded by Mr. Funke to approve the request of Joshua Perkins, Thomasville, PA to use Wirt Park with electrical supply access, and to close Gail Street from North Franklin Street half a block southwest with access to the municipal parking area for vendors, on Saturday, June 29<sup>th</sup>, 2013 from 12:00 PM to 8:30 PM for a "Summer Concert in Wirt Park", contingent upon all food vendors having proper health licensing, a certificate of insurance is submitted listing the Borough of Hanover as additional insured for the event, and the area is policed for litter, as per Mr. Perkins' letter received March 25, 2013. Motion carried.

## **REPORTS OF THE STANDING COMMITTEES**

### **Public Service Committee – Mr. Eline**

It was moved by Mr. Eline, seconded by Ms. Hormel to approve the request of Lowe's, 310 Eisenhower Drive, Hanover, PA to plant a tree with plaque (*at the base of the tree*), in memory of Stan Dutterer at the Moul Avenue Recreation Complex, with placement of the tree to be determined by Borough staff. Mr. Eline noted that Mr. Dutterer's contributions to the Hanover Area as a referee need to be recognized and thanked Lowe's for making this effort. Motion carried.

It was moved by Mr. Eline, seconded by Mr. Morris to approve the request of Calvary Bible Church to use Wirt Park Monday through Friday June 17<sup>th</sup> to June 21<sup>st</sup>, 2013 from 3:00 PM to 6:00 PM; and Monday through Friday June 24<sup>th</sup> to June 28<sup>th</sup>, 2013 from 3:00 PM to 6:00 PM with the exception of Thursday, June 27<sup>th</sup> for bible presentations and various activities, provided the park is policed for litter following the bible study each day. Motion carried.

### **Water & Sewer Committee – Mr. Morris**

It was moved by Mr. Morris, seconded by Mr. Funke to approve the request of the Hanover Shoe Farms to use the water tanker with non-potable water for the 150<sup>th</sup> Battle of Hanover Reenactment at Peter Shepherd's farm off Westminster Road on Monday, July 1<sup>st</sup> through Wednesday, July 3<sup>rd</sup>, 2013. Motion carried.

It was moved by Mr. Morris, seconded by Mr. Funke to approve the request of the Civil War Reenactors of Hanover to use the water tanker with non-potable water for their reenactment at Codorus State Park from Thursday, August 15<sup>th</sup>, 2013 to Monday, August 19, 2013. Motion carried.

## **MAYOR'S REPORT**

Mayor Adams noted his attendance at the Lincoln Inauguration Dinner at the Elk's Lodge on March 14<sup>th</sup> along with Councilpersons Gerken, Hormel, Griffin and Yingling in which Governor Corbett was in attendance.

## **OTHER MATTERS**

### **Communications**

President Gerken announced the request of Mr. Dan Davies for Council participation in the Memorial Day Parade Monday May 27, 2013. Mr. McLin, Mr. Hufnagle, Mr. Funke, Ms. Hormel and Mrs. Yingling will be available to participate with the Fire Department.

### **New Business**

A motion was made by Mr. McLin, seconded by Mr. Hufnagle to accept the resignation of Chris Burns, 239 Shorbs Hill Road, Hanover, PA from the Library Board of Governors as a Mayor's appointee as per his letter of March 20, 2013. Motion carried.

### **Unfinished Business**

Ms. Hormel noted a demolition project in the 500 Block of Broadway, by the RH Sheppard Company.

A grant to fund the Wetlands Nature Trail Project from the Department of Conservation and Natural Resources will be addressed when staff meets with DCNR to discuss specifics prior to the April 10<sup>th</sup> Council meeting.

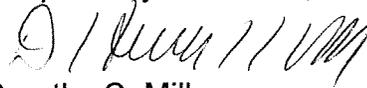
**OTHER MATTERS**

**Unfinished Business**

Mr. Eline asked Mr. Shue for a report on the recent fires in the watershed area. Supt. Shue reported the fires which occurred on March 23<sup>rd</sup> along Kreidler Road are still under investigation, and he is thankful they were reported by a person walking in the area and the fire department's quick response.

President Gerken thanked all who attended and the meeting was adjourned at 7:05 PM, with a motion from Mr. Funke, seconded by Mr. Eline. Motion carried.

Respectfully submitted,



Dorothy C. Miller  
Borough Secretary