

President Gerken called the meeting of Hanover Borough Council to order on Wednesday Evening, February 27, 2013, 7:30 PM, in the Hanover Municipal Building, 44 Frederick Street, Hanover, Pennsylvania as advertised.

The meeting began with the Pledge of Allegiance to the Flag of the United States of America, followed by a moment of silence.

On roll call the following answered as present: Mr. Connor, Mr. Eline, Mr. Funke, Mr. Gerken, Ms. Hormel, Mr. Morris and Mrs. Yingling; Solicitor Yingst; Mayor Adams; Manager Krebs and Secretary Miller. Councilpersons Mrs. Griffin, Mr. Hufnagle and McLin were absent.

It was moved by Mr. Funke, seconded by Mr. Eline to approve the minutes of the following Council Meetings:

- (a) January 23, 2013

Motion carried.

It was moved by Mr. Eline, seconded by Mr. Funke to approve the payment of bills, the Report of the Mayor and the Report of the Fire Chief. Motion carried.

It was moved by Mr. Eline, seconded by Mr. Funke to approve the reports of the following Borough Administrators:

- a.) Borough Manager
- b.) Supervisor of Public Works
- c.) Superintendent of Wastewater Treatment
- d.) Superintendent of Water Department
- e.) Supervisor of Water Treatment Plant
- f.) Infiltration & Inflow Crew
- g.) Library Director

Motion carried.

Hearing of Citizens with Items of Business to be brought Before the Borough

Mrs. Prudence Keffer, 1320 Moulstown Road who owns the property at 227 Baltimore Street was present to ask what progress was made on the property at 219 Baltimore Street. She submitted photos of the present state of the roof. On January 9th the owners were sent certified letters from Solicitor Yingst. One came back in the mail as not received and the letter was remailed to a Mr. Combs. Staff will double check if the certified letter to Mr. Fears was signed for and picked up. Solicitor Yingst stressed that a citation cannot be issued without due process. Mrs. Keffer asked for a progress report next month. Mrs. Keffer stated the 2013 budget did not include funds for the demolition of the property at 219 Baltimore Street; she asked for same to be included.

Mrs. Susan Baggett, 303 York Street was present on behalf of the Hanover Symphony Orchestra to confirm their performance at the 150th Anniversary Celebration this summer; and noted the roof damage at 219 Baltimore Street.

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. Connor

It was moved by Mr. Connor, seconded by Mr. Eline to ratify the action of the Borough Officers in making the following investments with M & T Bank for a period of 28 days, January 31, 2013 to February 28, 2013 at an interest rate of .15%:

<u>Funds</u>	<u>Investments</u>
General Fund	\$298,624.04
Bicentennial Fund	\$1,375.96

REPORTS OF THE STANDING COMMITTEES

Finance Committee – Mr. Connor

<u>Funds</u>	<u>Investments</u>
Sewer Fund	\$875,000.00
Bucks for Books Fund	\$93,000.00
Regional Wastewater Treatment Fund	\$60,000.00
Market House Fund	\$34,000.00
Liquid Fuels Fund	\$0.00
Equipment Fund	\$80,000.00
Local Services Tax Fund	\$57,000.00
Business Privilege Tax Fund	\$28,000.00
Brier Memorial Fund	\$11,455.00
Leisure Services Fund	\$43,000.00
Old Hanover Videos Fund	\$980.00
Sewer Projects Fund	\$0.00
Library Projects Fund	\$178,000.00
Hanover Recreation Endowment Fund	\$295,000.00
Water Revenue Fund	\$250,000.00
Water Projects Fund	\$175,000.00
Market House Reserve Fund	\$5,656.45
Hanover Recreation Reserve Fund	\$12,634.30
Library Endowment Fund	\$914,376.06
Sewer Reserve Fund	\$0.00
Total	<u>\$3,413,101.81</u>

Motion carried.

It was moved by Mr. Connor, seconded by Mr. Funke to authorize the proper officers of The Borough of Hanover to enter into an agreement with the Pennsylvania Department of Environmental Protection to receive grant funds for Section 902 Recycling Development and Implementation in the maximum reimbursement amount of \$180,056.00. Ms. Hormel voted in opposition to the motion. Motion carried.

It was moved by Mr. Connor, seconded by Mr. Funke to authorize 2013 Real Estate Tax Collector Leroy Wentz, 217 Frederick Street, Hanover, Pennsylvania to credit the following amounts of miscellaneous corrections per the York County Tax Assessment Office report dated as follows:

<u>Date</u>	<u>Credit</u>	<u>Tax Year</u>
1/30/2013	\$ 6.57	2012
1/29/2013	\$ 39.41	2013

Motion carried.

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. Connor

It was moved by Mr. Connor, seconded by Mr. Funke to charge 2013 Real Estate Tax Collector Leroy Wentz, 217 Frederick Street, Hanover, Pennsylvania with the collection of additional Real Estate tax per the York County Tax Assessment Office report dated as follows:

<u>Date</u>	<u>Additional Tax</u>	<u>Tax Year</u>
1/29/2013	\$ 3,888.02	2013

Motion carried.

It was moved by Mr. Connor, seconded by Ms. Hormel to issue a credit for sewer billing to Paul Barlow for account number 53-0601721-0 property located at 212 Carlisle Street, one time only, in the amount of \$300.00 for a leak that has since been repaired. Motion carried.

It was moved by Mr. Connor, seconded by Mr. Funke to enter into an agreement with PNC Capital Markets LLC for "Disclosures by Underwriter Pursuant to MSRB Rule G-17 General Obligation Bonds Series of 2013" for water, sewer and general funds. Motion carried.

It was moved by Mr. Connor, seconded by Mrs. Yingling to authorize the Borough Treasurer to reallocate 2010 bond monies to cover current water project contracts. Motion carried.

It was moved by Mr. Connor, seconded by Mr. Funke to authorize the Borough Solicitor to prepare the necessary paperwork to acquire property adjacent the Clearview Fire Station at 407 George Street at a purchase price of \$70,000 plus costs. Motion carried.

It was moved by Mr. Connor, seconded by Mrs. Yingling to acknowledge receipt of a letter from Security Life dated January 25, 2013 setting the Life Insurance rates for the calendar year 2013, with no increases. Motion carried.

Water & Sewer Committee – Mr. Morris

It was moved by Mr. Morris, seconded by Ms. Hormel to authorize the proper officers of The Borough of Hanover to enter into a water consumer deposit agreement with Joseph A. Myers, 160 Ram Drive, Hanover, PA for installation of approximately 2,450' of 10" and 450' of 6" water main on Centennial Road; 395' of 10" and 680' of 6" water main on Rainbow Drive; 250' of 10" and 525' of 6" water main on Friendly Drive; including 19 – 1" service laterals (10" to be billed as 8" main) in the Chapel View II Phase I Development. Motion carried.

It was moved by Mr. Morris, seconded by Mr. Connor to grant St. Bartholomew's Church the use of the second parking lot at Long Arm Dam on Grand Valley Road, up from Leppo Road for an Easter Sunrise Service Sunday, March 31, 2013 6:00 AM to 8:00 AM provided the area is cleaned up after the service and returned to its previous condition following the event. Motion carried.

It was moved by Mr. Morris, seconded by Mrs. Yingling to grant the request of Grace United Church of Christ, 100 Fourth Street, to hold Easter Sunrise Services Sunday, March 31, 2013 6:00 AM to 8:00 AM adjacent the dam breast at Long Arm Dam in the parking lot provided the area is cleaned up after the service and returned to its previous condition following the event. Motion carried.

It was moved by Mr. Morris, seconded by Mr. Funke to authorize the proper officers of The Borough of Hanover to enter into an agreement with the Commonwealth of Pennsylvania Department of Transportation contract no. 0899346A for additional monies to be paid to The Borough of Hanover for the additional reimbursement for utility costs of Route 94 in the amount of \$84,654.45. Motion carried.

It was moved by Mr. Morris, seconded by Mrs. Yingling to grant permission for the Hanover Fire Department to utilize the property of the old sewer treatment facility off of Blettner Avenue to conduct live car fire exercises for Department Training on July 22nd at 1900 hours and July 23rd at 0800 hours, provided the area is cleaned up and cars are removed from the area after the training is completed. Motion carried.

REPORTS OF THE STANDING COMMITTEES

Planning & Traffic Committee – Mr. Funke

It was moved by Mr. Funke, seconded by Mr. Morris to authorize the proper officers of The Borough of Hanover to enter an Easement Agreement with Beula Mae Sterner, Anthony L. Aumen, Teresa Aumen and Stonewicke, LP for an easement for a traffic signal at Baltimore Street and Clover Lane, as pursuant to the Highway Occupancy Permit Application submitted by Penn Township to the Pennsylvania Department of Transportation. Motion carried.

Mr. Funke recused himself from the following motion: It was moved by Mr. Morris, seconded by Mrs. Yingling to approve Resolution No. 1032 authorizing sewer tap-ins for The Villas on Carlisle Street planned unit development. Ms. Hormel voted in opposition to the motion. Motion carried.

It was moved by Mr. Funke, seconded by Ms. Hormel to approve Resolution No. 1033 entitled a **“RESOLUTION TO DEVELOP A REGIONAL ECONOMIC DEVELOPMENT PLAN AMONG MCSHERRYSTOWN BOROUGH AND CONEWAGO TOWNSHIP IN ADAMS COUNTY AND HANOVER BOROUGH AND PENN TOWNSHIP IN YORK COUNTY.”** Motion carried.

It was moved by Mr. Funke, seconded by Mr. Eline to approve the request of Mummert Enterprises, 8 Stuart Avenue, Hanover, PA, for the Cherry Tree Phase III Development plan drawn by Reginald F. Baugher, PLS, Hanover Land Services, Hanover, PA dated July 22, 2010, last revised July 12, 2011, bearing file #E-5569, approved by Hanover Borough Council July 13, 2011, for extension of filing and recording said plan until June 10, 2013. Ms. Hormel and Mr. Morris voted in opposition to the motion. Motion carried.

Public Service Committee – Mr. Eline

It was moved by Mr. Eline, seconded by Mr. Funke to approve the following agreements with instructors to teach the Spring 2013 Leisure Council adult education classes, provided the classes receive adequate attendance to fund the classes:

<u>Name</u>	<u>Address</u>	<u>Rate</u>
a.) Joanne Yealy Jewelry Making	90 Foxtown Drive Abbottstown, PA 17301	\$20.00/hour
b.) Henry Hartman Small Engine Repair	2300 Black Rock Road Hanover, PA 17331	\$20.00/hour
c.) Linda Moore Basket Weaving	1945 Rosepointe Way Spring Grove, PA 17362	\$20.00/hour
d.) Bryan Tayman Computers & iPads	369 South Center Street Hanover, PA 17331	\$25.00/hour
e.) Charles McClintock Wine Appreciation	3376 Smoketown Road Spring Grove, PA 17362	\$35.00/hour
f.) Carole Sachs Floral Design	185 Barley Circle Hanover, PA 17331	\$20.00/hour

Motion carried.

It was moved by Mr. Eline, seconded by Mrs. Yingling to approve the request of Girl Scouts in the Heart of Pennsylvania, Codorus Service Unit to utilize Wirt Park on Saturday, April 20, 2013 from 8:00 AM until 2:00 PM for a “Day in the Park/Healthy Habits Carnival” with use of electricity, provided a certificate of insurance is submitted naming The Borough of Hanover as additional insured, all health licenses are obtained, and the park is policed for litter following the event. Motion carried.

It was moved by Mr. Eline, seconded by Ms. Hormel to approve the request of Saint Vincent de Paul Church, 220 Third Street, Hanover, Pennsylvania to close the alleyway known as St. Vincent Lane on Thursday, March 28, 2013 from 7:30 PM to 9:00 PM for their annual Easter procession, provided an insurance certificate is submitted naming The Borough of Hanover as an additional insured. Motion carried.

REPORTS OF THE STANDING COMMITTEES

Public Service Committee – Mr. Eline

It was moved by Mr. Eline, seconded by Ms. Hormel to approve the request of The Hanover Area Chamber of Commerce to hold their Second Annual Chalk-It-Up event on Saturday, May 11, 2013 with a rain date of Saturday, May 18, 2013 from 10:00 AM to 4:00 PM on Center Square quadrants and one block out from the Square on Baltimore Street, Carlisle Street, York Street and Frederick Streets, as per their letter of February 21, 2013 provided that there is adequate space for pedestrian traffic during the event. Motion carried.

It was moved by Mr. Eline, seconded by Mrs. Yingling to approve the request of The Hanover Area Chamber of Commerce – Saturdays on Main Street Committee to hold an Art/Music in the Park event on Saturday, September 14, 2013 at Wirt Park from 10:00 AM to 9:30 PM, to close Gail Street from North Franklin Street for a half block, and to utilize the electricity as per their letter of February 21, 2013, provided proper health licensing is obtained and the park is policed for litter following the event. Motion carried.

It was moved by Mr. Eline, seconded by Mr. Connor to approve the request of the Hanover Chamber of Commerce to hold the Annual Dutch Festival celebration Saturday, July 27, 2013, 8:00 AM to 4:00 PM as per their letter of January 31, 2013. Motion carried.

It was moved by Mr. Eline, seconded by Mr. Funke to approve the request of The Hanover Area Family YMCA to conduct a 5K Run/Walk and Youth Triathlon on Saturday, May 4, 2013 from 7:00 AM to 9:30 AM per their letter of February 7, 2013 provided each street closing barricade is manned by individuals to assure traffic does not interfere with race activities. Motion carried.

It was moved by Mr. Eline, seconded by Ms. Hormel to approve the request of Delone Catholic High School to utilize the West Hanover Street tennis courts for the Delone Catholic Boys' Tennis Team for practices starting March 4, 2013 through April 23, 2013 from 3:00 PM to 5:30 PM; and for home matches on the following dates from 3:00 PM to 7:00 PM: Wednesday, March 7th; Thursday, March 28th, Friday, April 5th, and Monday, April 15th. Motion carried.

It was moved by Mr. Eline, seconded by Mrs. Yingling to approve the request of the Knights of Columbus to use the Hanover Market House on Saturday, March 30, 2013 from 6:00 AM until 12:00 Noon for the purposes of collecting donations to benefit the Pennsylvania Association of Retarded Citizens, provided no entrances, exits or aiseways are blocked. Motion carried.

It was moved by Mr. Eline, seconded by Mr. Funke to approve Resolution No. 1034 for the Hanover Area Chamber of Commerce to erect two (2) banners – one at Frederick Street and Forney Avenue; and one at 212-213 Carlisle Street from July 1, 2013 to August 1, 2013 for the annual Dutch Festival Celebration, provided a certificate of insurance is submitted naming The Borough of Hanover as an additional insured and this approval is not to be shared with any other organization. Motion carried.

It was moved by Mr. Eline, seconded by Mr. Morris to approve Resolution No. 1035 for the Exchange Club of Hanover to erect one banner at 212 – 213 Carlisle Street from March 8, 2013 to April 8, 2013 for their annual magic show, provided a certificate of insurance is submitted naming The Borough of Hanover as an additional insured, and this approval is not to be shared with any other organization. Motion carried.

It was moved by Mr. Eline, seconded by Mr. Connor to approve Resolution No. 1036 for the South Western Band Boosters to erect one banner at 219 Carlisle Street from March 15th through April 19th, 2013 for their Marketplace Event, provided a certificate of insurance is submitted naming The Borough of Hanover as an additional insured, and this approval is not to be shared with any other organization. Motion carried.

Public Safety Committee – Mrs. Yingling

It was moved by Mrs. Yingling, seconded by Mr. Funke to authorize the proper officers of The Borough of Hanover to execute a letter of intent to request technical assistance through the Governor's Center for Local Government Services to evaluate fire and emergency services jointly with Penn Township. Motion carried.

MAYOR'S REPORT

It was moved by Mr. Morris, seconded by Mr. Funke to appoint Mr. Chris Burns, 239 Shorbs Hill Road, Hanover, PA to the Library Board of Governor's as a Mayor's appointee to fulfill the remainder of a three (3) year term to expire January 31, 2015. Motion carried.

It was moved by Mr. Morris, seconded by Mr. Funke to reappoint Mrs. Judy Maust, 109 Hemler Drive, Hanover, PA to the Library Board of Governor's as a Mayor's appointee for a three (3) year term to expire January 31, 2016. Motion carried.

Mayor Adams reported his attendance on February 12th at the Hanover Home Association in which he presented them with a Certificate of Appreciation for their generous donation of funds for cameras for the police vehicles; and his attendance at the Go Red Heart Luncheon at the Hanover Country Club where he read a proclamation in honor of the event.

OTHER MATTERS

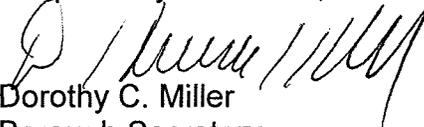
Old Business

- A Civil Service Commission was held Tuesday, February 6, 2013 to authorize testing for the position of fire captain.
- A meeting was held among Council members on February 1, 2013 to discuss potential property acquisition.

ADJOURNMENT

It was moved by Mr. Funke, seconded by Mr. Eline to adjourn the meeting 8:10 PM. Motion carried.

Respectfully submitted,


Dorothy C. Miller
Borough Secretary