

President Gerken called the meeting of Hanover Borough Council to order on Tuesday Evening, November 26, 2013, 7:35 PM, in the Hanover Municipal Building, 44 Frederick Street, Hanover, Pennsylvania as advertised.

The meeting began with the Pledge of Allegiance to the Flag of the United States of America, followed by a moment of silence.

On roll call the following answered as present:, Mr. Connor, Mr. Funke, Mr. Gerken, Mrs. Griffin, Ms. Hormel, Mr. Hufnagle, Mr. McLin, Mr. Morris and Mrs. Yingling; Mayor Adams; Solicitor Yingst; Manager Krebs and Secretary Miller. Mr. Eline and Junior Councilman Sheaffer were absent.

It was moved by Mr. Funke, seconded by Mrs. Yingling to approve the minutes of the following Council Meetings:

- (a) October 23, 2013
- (b) November 13, 2013

Motion carried.

It was moved by Mr. Hufnagle, seconded by Mr. Funke to approve the bills, the report of the Mayor and the Report of the Fire Chief. Motion carried.

It was moved by Mr. Funke, seconded by Mr. Hufnagle to approve the reports of the following Borough Administrators:

- a.) Borough Manager
- b.) Supervisor of Public Works
- c.) Superintendent of Wastewater Treatment
- d.) Superintendent of Water Department
- e.) Supervisor of Water Treatment Plant
- f.) Supervisor of Water Distribution
- g.) Infiltration & Inflow Crew
- h.) Engineering Department
- i.) Library Director

Motion carried.

BID OPENINGS

- **Parr's Hill Reservoirs – Pump Station Improvements**
 - Contract #1 General Construction – Five (5) bids were opened, read aloud and recorded (*see attached bid tabulation sheet*).
 - Contract #2 Electrical Work – Six (6) bids were opened, read aloud and recorded (*see attached bid tabulation sheet*).
- **Sewer System Improvements Project** – Eight (8) bids were opened, read aloud and recorded (*see attached bid tabulation sheet*).
- **Library Carpet Project** – Three (3) bids were opened, read aloud and recorded (*see attached bid tabulation sheet*).

CITIZENS WITH ITEMS OF BUSINESS TO BE BROUGHT BEFORE COUNCIL

Mr. Alan Redding, 300 West Hanover Street, stated he is in favor of the proposed 0.5 mill tax increase and wants Council to move on and make things better for the future. He wished all a Happy Thanksgiving.

President Gerken thanked Mr. Redding for his comments this evening.

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. McLin

Mr. McLin asked if someone would like to make the first motion on the Finance & Personnel committee agenda; when questioned by President Gerken, Mr. McLin stated he did not want to make the motion.

It was moved by Mr. Funke, seconded by Mrs. Yingling to direct advertisement of the proposed 2014 Budgets, representing a 0.5 Mill Tax Increase to be opened for public inspection Monday December 2, 2013 through Friday, December 13, 2013 in the Office of the Borough Secretary, 44 Frederick Street, Hanover, Pennsylvania, 8:00 AM – 5:00 PM, Monday through Friday. On roll call, the following voted in favor of the motion: Mr. Connor, Mr. Funke, Mr. Gerken, Mrs. Griffin, Mr. Morris and Mrs. Yingling; voting in opposition to the motion were Ms. Hormel, Mr. Hufnagle and Mr. McLin. There were six (6) votes in favor of the motion and three (3) votes in opposition to the motion. Motion carried.

It was moved by Mr. McLin, seconded by Mrs. Griffin to authorize Hanover Borough staff to pursue the necessary steps to amend Borough ordinances and resolutions to incorporate new fees for Council's approval as discussed at the Finance & Personnel Committee meeting on November 20, 2013. Motion carried.

It was moved by Mr. McLin, seconded by Mrs. Yingling to authorize 2013 Real Estate Tax Collector Leroy Wentz, 217 Frederick Street, Hanover, PA to credit the following amounts of miscellaneous corrections per the York County Tax Assessment Office report dated as follows:

<u>Date</u>	<u>Credit</u>	<u>Tax Year</u>
10/31/13	\$200.14	2013

Motion carried.

It was moved by Mr. McLin, seconded by Mr. Hufnagle to charge 2013 Real Estate Tax Collector Leroy Wentz, 217 Frederick Street, Hanover, PA with the collection of additional Real Estate tax per the York County Tax Assessment Office report dated as follows:

<u>Date</u>	<u>Additional Tax</u>	<u>Tax Year</u>
10/31/13	\$290.85	2013

Motion carried.

It was moved by Mr. McLin, seconded by Mr. Funke to grant the following credit to a water service account, one time only, due to a leak that has since been repaired:

<u>Property Owner</u>	<u>Credit Amount</u>	<u>Property Address</u>
Cheryl & Marty Paulin	\$260.25	19 Dickinson Drive

Motion carried.

It was moved by Mr. McLin, seconded by Mr. Hufnagle to approve a write-off of the following checks and their filing with the District Attorney's Office for collection due to insufficient funds:

<u>Name</u>	<u>Check No.</u>	<u>Amount</u>
Chad & Joann Bedsaul	\$104.23	Check #154
John McFarland	\$161.01	Check #2

Motion carried.

It was moved by Mr. McLin, seconded by Mrs. Yingling to approve Resolution # 1061 entitled **"AMENDING RESOLUTION NO. 985 ENTITLED 'A RESOLUTION OF THE BOROUGH OF HANOVER, YORK COUNTY, PENNSYLVANIA, TO ESTABLISH FEES FOR RESIDENTIAL AND COMMERCIAL REFUSE COLLECTION.'"** On roll call, the following voted in favor of the motion: Mr. Connor, Mr. Funke, Mr. Gerken, Mrs. Griffin, Ms. Hormel, Mr. Hufnagle, Mr. McLin, Mr. Morris and Mrs. Yingling. There were no votes in opposition to the motion. Motion carried.

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. McLin

It was moved by Mr. McLin, seconded by Mr. Funke to approve Resolution # 1062 entitled “**A RESOLUTION SETTING THE REQUIRED EMPLOYEE PENSION CONTRIBUTIONS FOR THE HANOVER BOROUGH POLICE PENSION PLAN FOR THE COLLECTIVE BARGAINING UNIT CONTRACT YEAR 2014.**” On roll call, the following voted in favor of the motion: Mr. Connor, Mr. Funke, Mr. Gerken, Mrs. Griffin, Ms. Hormel, Mr. Hufnagle, Mr. McLin, Mr. Morris and Mrs. Yingling. There were no votes in opposition to the motion. Motion carried.

It was moved by Mr. McLin, seconded by Mr. Funke to authorize the proper officers of The Borough of Hanover to enter into a contract for Health – Medical Insurance Coverage for 2014 with Capital Blue Cross, increasing the HRA deductible to \$2,000.00. Motion carried. Manager Krebs clarified savings to be approximately \$37,000.00 as opposed to the \$1,000.00 deductible.

Planning & Traffic Committee – Mr. Funke

It was moved by Mr. Funke, seconded by Mr. Hufnagle to approve the Planned Residential Development Plan for Denniston Family Limited Partnership, WBBG, LLC and Renee Real Estate, LLC, 410 Orchard Court, Red Lion, PA for the Cherry Tree Phase 3 Development drawn by Reginald F. Baugher, PLS, Hanover Land Services, Hanover, PA dated July 22, 2011, last revised July 12, 2011, bearing File #E-5569 contingent upon an agreement between the Developer and the Borough of Hanover to include a bond with costs to cover all public improvements, and designating First Capital Engineering as an onsite inspector during the installation of the public improvements paid for by developer. Manager Krebs clarified that since the plan itself was previously approved, the purpose of this motion is to approve the Agreement with the new owner/developer and to designate First Capital Engineering as onsite inspector. In response to Ms. Hormel's inquiries, Manager Krebs stated that the plan includes a continuation of Grant Drive to Ridge Avenue; it is not an over-55 community; and it does affect the Rail Trail, a corner will need to be relocated, which is a minor. Ms. Hormel then voted in opposition to the motion. Motion carried.

It was moved by Mr. Funke, seconded by Mrs. Yingling to approve the Final Land Development Plan for Belco Community Credit Union located on Wilson Avenue, Lot 9 of the Gateway Development, plan sealed by Brandon Rowe, P.E., Bohler Engineering, Harrisburg, PA, bearing Project #MD132065 dated October 9, 2013. Motion carried.

Water and Sewer Committee – Mrs. Griffin

It was moved by Mrs. Griffin, seconded by Mrs. Yingling to award the bid for Parr's Hill Reservoirs – Pump Station Improvements Contract #1 General Construction to Wickersham Construction and Engineering, Inc. Lancaster, PA, low bidder in the amount of \$729,118.00 contingent upon review by Engineer, Borough Staff and Borough Solicitor. Mr. McLin voted in opposition to the motion. Motion carried.

It was moved by Mrs. Griffin, seconded by Mr. Hufnagle to award the bid for Parr's Hill Reservoirs – Pump Station Improvements Contract # Electrical Work to Monacacy Valley Electric, Inc., low bidder in the amount of \$395,770.00 contingent upon review by Engineer, Borough Staff and Borough Solicitor. Motion carried.

It was moved by Mrs. Griffin, seconded by Mrs. Yingling to enter into an agreement for professional services with Gannett Fleming, Inc. for construction administration/observation of the pump station improvements project at the Parr's Hill Reservoirs. Manager Krebs stated the cost to be approximately \$312,000.00. Ms. Hormel voted in opposition to the motion. Ms. Hormel voted in opposition to the motion. Motion carried.

It was moved by Mrs. Griffin, seconded by Mrs. Yingling to award the bid for Sewer System Improvements Project to Layne Inliner, LLC, low bidder in the amount of \$1,235,751.50, contingent upon review by Engineer, Borough Staff and Borough Solicitor. Motion carried.

REPORTS OF THE STANDING COMMITTEES

Public Service Committee – Mrs. Yingling

A motion was made by Mrs. Yingling, seconded by Mr. Funke to approve the request of the Hanover Chamber of Commerce for the Public Works Department to place barricades in the M & T square quadrant prior to and during the Christmas parade on Friday, November 29th beginning at 8:00 AM and that no parking fines be issued during Santa's Cabin hours.

After discussion, an amended motion was made by Mr. Hufnagle, seconded by Mr. Funke to have the Public Works Department place barricades in the M & T square quadrant prior to and during the Christmas parade on Friday, November 29th beginning at 8:00 AM; and that no parking fines be issued in the General Business District during the holiday season. Motion carried. Mrs. Griffin suggested posting the free downtown parking on the Borough's website.

It was moved by Mrs. Yingling, seconded by Mr. Funke to award the bid for the Library Carpet Project under Option A "Furnish all Labor, Equipment and Materials" to CB Flooring, LLC, Harrisburg, PA, low bidder in the amount of \$37,950.00 with completion date no later than February 28, 2014. Motion carried.

MAYOR'S REPORT

Mayor Adams reported his attendance at the Hanover Street Rod Association show at the North Hanover Mall on Sunday, November 3rd; and Thursday, November 21st at Olivia's House Ribbon Cutting Ceremony.

OTHER MATTERS

New Business

It was moved by Mr. Morris, seconded by Mrs. Griffin to approve the following re-appointments to Hanover Borough Boards and Commissions with terms set to expire December 31, 2013:

<u>Name/Address</u>	<u>Board or Commission</u>	<u>Term to Expire</u>
Douglas Stambaugh 213 Carlisle Street Hanover, PA 17331	Sewage Enforcement Officer (2 years)	12/31/15
Dean Shultz Gettysburg Engineering 1621 Baltimore Street Gettysburg, PA 17331	Alternate Sewage Enforcement Officer (2 years)	12/31/15
John Hollinger 5 Holly Court Hanover, PA 17331	Zoning Hearing Board (3 years)	12/31/16
James Zartman, Chair 301 East Elm Ave Hanover, PA 17331	Zoning Hearing Board (3 years)	12/31/16
Larry Bream 296 Primrose Lane Hanover, PA 17331	Police Pension Fund Committee (2 years)	12/31/15
Gary Brown 107 Fourth Street Hanover, PA 17331	Police Pension Fund Committee (2 years)	12/31/15
John J. Riley, Jr. 1 South Street Hanover, PA 17331	Police Pension Fund Committee (2 years)	12/31/15

OTHER MATTERS

New Business

James Little 249 Baer Avenue Hanover, PA 17331	Recreation Board (5 years)	12/31/18
J. Barry Bittinger 210 West Avenue Hanover, PA 17331	Shade Tree Commission (5 years)	12/31/18
John H. Gerken 507 McCosh Street Hanover, PA 17331	Area Wage Tax Governing Board (1 year)	12/31/14
Philip N. Bowman, Chair 1106 East Walnut St Hanover, PA 17331	Vacancy Board (2 years)	12/31/15

Motion carried.

Communications:

Ms. Hormel questioned if there was any information received about the grant for the rail trail. Manager Krebs stated there was no response received as of this date.

Mr. McLin thanked Chief Cromer and the Fire Department for a job well done fighting the fire on High Street today.

President Gerken wished all a Happy Thanksgiving, and thanked everyone for their attendance this evening.

ADJOURNMENT

It was moved by Mr. Funke, seconded by Mr. Hufnagle to adjourn the meeting at 8:25 PM to a closed caucus to discuss legal issues. Motion carried.

Respectfully submitted,


Dorothy C. Miller
Borough Secretary

**PARR'S HILL RESERVOIR IMPROVEMENTS
PUMP STATION IMPROVEMENTS
CONTRACT 1 – GENERAL CONSTRUCTION**

for the

HANOVER MUNICIPAL WATER WORKS

Bid Opening Date: November 26, 2013 at 7:30 p.m.

Job No.: 56729

Bid Tab

No.	Contractor	Address	City/State/Zip	Total Amount of Base Bid
1.	Wickersham Construction and Engineering, Inc.	777 E. Ross St.	Lancaster, PA 17602	\$729,118.00
2.	PSI Pumping Solutions, Inc.	8210C Carlisle Pk.	York Springs, PA 17372	\$739,300.00
3.	Aqua Resources, Inc.	14 Chrisevyn Ln., Suite 200	Phoenixville, PA 19460	\$822,000.00
4.	Conewago Enterprises, Inc.	660 Edgegrove Rd.	Hanover, PA 17331	\$918,479.00
5.	M2 Construction LLC./ HRI Construction, LLC.	901 Stoney Battery Rd.	Landisville, PA 17538	\$1,018,030.00

**PARR'S HILL RESERVOIR IMPROVEMENTS
PUMP STATION IMPROVEMENTS
CONTRACT 2 – ELECTRICAL WORK**

for the

HANOVER MUNICIPAL WATER WORKS

Bid Opening Date: November 26, 2013 at 7:30 p.m.

Job No.: 56729

Bid Tab

No.	Contractor	Address	City/State/Zip	Total Amount of Base Bid
1.	Monacacy Valley Electric, Inc.	1925 Frederick Pk.	Littlestown, PA 17340	\$395,770.00
2.	PSI Pumping Solutions, Inc.	8210C Carlisle Pk.	York Springs, PA 17372	\$407,650.00
3.	Swam Electric Co., Inc.	490 High St.	Hanover, PA 17331	\$424,100.00
4.	Garden Spot Electric, Inc.	360 Hostetter Rd.	Manheim, PA 17545	\$486,200.00
5.	CV Services, Inc.	6365 Basehore Rd.	Mechanicsburg, PA 17050	\$494,000.00
6.	B&R Electrical Contractors, Inc.	2140 Lemon St.	York, PA 17408	\$549,300.00

SEWER SYSTEM IMPROVEMENTS PROJECT

for the

BOROUGH OF HANOVER

Bid Opening Date: November 26, 2013 at 7:30 p.m.

Job No.: 57609

Bid Tab

No.	Contractor	Address	City/State/Zip	Total Amount of Base Bid
1.	Layne Inliner, LLC.	195A Norridgewock Rd.	Fairfield, ME 04937	\$1,235,751.50
2.	Insight Pipe Contracting, LP.	232 E. Lancaster Rd.	Harmony, PA 16037	\$1,282,274.00
3.	Insituform Technologies, LLC.	1745 Goosetown Rd.	Coatesville, PA 19320	\$1,309,130.00
4.	Mr. Rehab, Inc.	Three Long Ln.	Mechanicsburg, PA 17050	\$1,386,994.25
5.	New England Pipe Cleaning Company (Heitkamp, Inc.)	99 Callender Rd.	Watertown, CT 06795	\$1,387,575.00
6.	Allstate Power Vac, Inc.	928 E. Hazelwood Ave.	Rahway, NJ 07065	\$1,488,427.00
7.	IPR Northeast, LLC.	10555 Tucker St.	Beltsville, MD 20705	\$1,692,445.00
8.	Tri-State Grouting	567 Walther Rd.	Newark, DE 19702	\$1,741,469.00

BID TABULATION SHEET
BIDS AWARDED TUESDAY, NOVEMBER 26, 2013 AT 7:30 PM

Library Carpet Project

	City Floors of York LLC 340 W Market Street York, PA 17401 <u>NAME OF BIDDER</u>	Custom Concepts by Greenwalt 4000 Landis Road Hanover, PA 17331 <u>NAME OF BIDDER</u>	* CB Flooring LLC 2311 Hummingbird Lane Harrisburg,m PA 17112 <u>NAME OF BIDDER</u>	<u>NAME OF BIDDER</u>
	<u>Total Price</u>	<u>Total Price</u>	<u>Total Price</u>	<u>Total Price</u>
<u>Option A - Furnish all labor, equipment, and materials</u> as specified to restore flooring in the children's area of the Guthrie Memorial Library-Hanover's Public Library to its' original condition in accordance with the specifications:				
Job Finished by December 31, 2013:	<u>NO BID</u>	<u>NO BID</u>	<u>NO BID</u>	
Job Finished by February 28, 2014:	\$ <u>41,000.00</u>	\$ <u>47,385.99</u>	* \$ <u>37,950.00</u>	
<u>Option B - Furnish all labor & equipment</u> as specified to restore flooring in the children's area of the Guthrie Memorial Library-Hanover's Public Library to its' original condition in accordance with the specifications:				
Job Finished by December 31, 2013:	<u>NO BID</u>	<u>NO BID</u>	\$ <u>7,400.00</u>	
Job Finished by February 28, 2014:	\$ <u>10,890.00</u>	<u>NO BID</u>	\$ <u>7,400.00</u>	
<u>Option C - Furnish all materials</u> as specified to restore flooring in the children's area of the Guthrie Memorial Library-Hanover's Public Library to its' original condition in accordance with the specifications:				
Job Finished by December 31, 2013:	<u>NO BID</u>	<u>NO BID</u>	<u>NO BID</u>	
Job Finished by February 28, 2014:	\$ <u>32,100.00</u>	<u>NO BID</u>	\$ <u>32,950.00</u>	

**Indicates successful bidder at meeting held November 26, 2013*