

President Gerken convened the meeting of Hanover Borough Council on Tuesday Evening, November 24, 2015, 7:00 PM, in the Hanover Municipal Building, 44 Frederick Street, Hanover, Pennsylvania as advertised.

On roll call the following answered as present: Mr. Angel, Mr. Funke, Mr. Gerken, Mrs. Griffin, Mr. Marcoccio, Mr. McLin, Mr. Reichart, Mr. Roth and Mrs. Yingling; Solicitor Yingst; Mayor Adams; and Secretary Neiderer.

It was moved by Mr. Funke, seconded by Mrs. Yingling to approve the minutes of Hanover Borough Council from October 28, 2015 as presented. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke to approve the bills, the Report of the Mayor and the Report of the Fire Chief. Motion carried.

It was moved by Mr. Funke, seconded by Mrs. Yingling to approve the reports of the following Borough Administrators:

- a.) Borough Manager Report
- b.) Supervisor of Public Works
- c.) Superintendent of Water & Wastewater Treatment
- d.) Supervisor of Water Treatment Plant
- e.) Supervisor of Water Meter Department
- f.) Engineering Department
- g.) Supervisor of Water Distribution Department
- h.) Library Director
- i.) Infiltration & Inflow (I & I) Crew Report

Motion carried.

It was moved by Mr. Funke, seconded by Mr. Roth to accept, with regret, the resignation of Fourth Ward Councilman Bernard "Sonny" Eline effective immediately. Motion carried.

President Gerken presented Mr. Eline with a Certificate of Appreciation for his nine (9) years of dedicated service on Hanover Borough Council. President Gerken also presented Mr. Eline with a Citation from Commonwealth Representative Klunk; and Chief Smith presented a Certificate of Commendation to Mr. Eline from the Police Department.

Mr. Eline thanked Solicitor Yingst, Council, Staff and all departments for their good work on behalf of the community. He noted that it is highly commendable that Council and the Mayor do not accept payment for their time and service, and he was proud to be a part of it.

President Gerken announced that nominations would now be accepted for Council Vice-President. It was moved by Mr. Roth, seconded by Mr. Reichart to nominate Mr. Gerry Funke for Vice-President of Council until the reorganization meeting on January 4, 2016. On roll call, the following voted in favor of the motion: Mr. Angel, Mr. Funke, Mr. Gerken, Mrs. Griffin, Mr. Marcoccio, Mr. McLin, Mr. Reichart, Mr. Roth and Mrs. Yingling. On roll call, nine (9) voted in favor of the motion, with zero voting against the motion. Motion carried.

## **REPORTS OF THE STANDING COMMITTEES**

### **Public Safety Committee – Mrs. Yingling**

It was moved by Mrs. Yingling, seconded by Mr. Reichart to promote Lieutenant Chad E. Martin to the position of Chief of Police with the Hanover Borough Police Department having an effective date of January 3, 2016 under the Rules and Regulations of the Hanover Borough Civil Service Commission, and further naming him as the interim Chief of Police effective November 25, 2015 until January 3, 2016. On roll call, the following voted in favor of the motion: Mr. Angel, Mr. Funke, Mr. Gerken, Mrs. Griffin, Mr. Marcoccio, Mr. McLin, Mr. Reichart, Mr. Roth and Mrs. Yingling, with nine (9) voting in favor of the motion, and zero (0) voting against the motion. Motion carried.

Mayor Adams administered the Oath of Office to Chief Martin. Mrs. Martin pinned Chief Martin's badge on his uniform, with Chief Martin's family in attendance. A memorial table was set up for his

father, Officer Wayne Martin who served 33 years with the Hanover Police Department and passed away in 2007. Chief Smith thanked Chief Martin's mother and wife for their sacrifices on behalf of the police department. Council welcomed Chief Martin and congratulated him on his new position.

It was moved by Mr. Funke, seconded by Mr. Reichart to accept, with regret, the resignation of Dwayne L. Smith as Chief of Police for the Hanover Borough Police Department, effective January 3, 2016 after having served our community for 26 years with the Department. On roll call, the following voted in favor of the motion: Mr. Angel, Mr. Funke, Mr. Gerken, Mrs. Griffin, Mr. Marcoccio, Mr. McLin, Mr. Reichart, Mr. Roth and Mrs. Yingling, with nine (9) voting in favor of the motion, and zero (0) voting against the motion. Motion carried.

Mayor Adams read a proclamation in departing Chief Smith's honor, along with a citation from Representative Kate Klunk's office:

**PROCLAMATION**

**"DWAYNE L. SMITH"**

**WHEREAS,** *Dwayne L. Smith was hired on August 3, 1989 as Patrolman for the Hanover Borough Police Department; and*

**WHEREAS,** *Officer Dwayne L. Smith was promoted to Sergeant on July 10, 1999 and Lieutenant for the Hanover Borough Police Department on February 8, 2010; and*

**WHEREAS,** *Lieutenant Smith deservingly became Hanover Borough's Police Chief on February 3, 2013 serving the best interests of Hanover's citizens; and*

**WHEREAS,** *During his twenty-six (26+) plus years of service Chief Smith has been very active in community relations including development of the police trading card program, the bicycle patrol program, the internet safety program, field training officer program, and the development of the police department website and Facebook page; and*

**WHEREAS,** *In his personal life Dwayne L. Smith was an avid marathoner and triathlete, having competed in marathons such as the Boston Marathon and Marine Corps Marathon and in several Ironman Triathlon qualifiers; and*

**WHEREAS,** *Police Chief Smith now aspires to travel a new direction and explore new avenues of life with his devoted wife Julie of 22 years, and sons Aaron and Curtis, thereby passing the torch along to a new reign and accepting life's invitation to explore yet another road not yet travelled.*

**NOW, THEREFORE, BE IT RESOLVED,** *that I, Ben J. Adams, Mayor of The Borough of Hanover, York County, Pennsylvania, do hereby charge all citizens of this Borough to honor Police Chief Dwayne L. Smith for his many years of dedicated service and devotion to this community and wish him all the best that life has yet to offer.*

*In witness thereof, I hereunto set my hand and cause my seal to be affixed this 24<sup>th</sup> day of November, 2015.*

*Ben J. Adams, Mayor*

Council congratulated Chief Smith on his retirement and wished him and his family well in all future endeavors.

**CHILI COOKOFF** – Mayor Adams presented checks to representatives from the following charitable organizations receiving proceeds from the 20<sup>th</sup> Annual Chili Cookoff held September 6, 2015:

➤ HART Center	\$28,000	
➤ Guthrie Memorial Library	\$14,000	
➤ Friends of Codorus State Park	\$ 6,000	
➤ Hanover Area Council of Churches	\$ 3,000	
➤ Adams County SPCA	\$ 3,000	
➤ Hanover Borough Fire Department	\$ 2,000	(Aerial Ladder Truck Fund)
➤ Penn Township Vol. Emergency Services	\$ 2,000	
➤ New Hope Ministries	\$ 2,000	
	<b>\$60,000</b>	<b>TOTAL CHARITABLE DONATIONS</b>

**EMPLOYEE SERVICE AWARDS** – Mayor Adams presented the following employee service awards:

➤ **30 Years of Service**

<u>Name</u>	<u>Department</u>	<u>Hire Date</u>
Scott D. Bell	Public Works Department	May 7, 1984
Richard J. Krysiak	Water Department	July 23, 1984
Andrew T. Farley	Public Works Department	August 27, 1984
Vickie A. Roberts	Police Department Administration	January 2, 1985
Dorothy C. Neiderer	Office/Administration	May 20, 1985

➤ **40 Years of Service**

<u>Name</u>	<u>Department</u>	<u>Hire Date</u>
William S. Sherman	Water Department	May 12, 1975
Jeffrey L. Klinedinst	Public Works Department	August 25, 1975
Timothy L. Mayers	Water & Wastewater Treatment	November 3, 1975

Council thanked the employees for their many years of dedicated service to the Borough.

**PRESENTATION OF SAFETY VESTS AND HARDHATS** – President Gerken presented hard hats and safety vests to Lillian Reed, Evening Sun Reporter for use in her upcoming critique in the field of Hanover Borough Public Works Department operations. Ms. Reed tried them on and accepted graciously.

**BID OPENING – Rental Uniform Bid**

- Three (3) bids were opened, read and recorded. (See attached bid tabulation sheets.)

**CITIZENS WITH ITEMS OF BUSINESS TO BE BROUGHT BEFORE COUNCIL**

None was presented.

President Gerken announced that all public comment would now be held until the conclusion of the meeting.

**REPORTS OF THE STANDING COMMITTEES**

**Finance & Personnel Committee – Mr. Roth**

It was moved by Mr. Roth, seconded by Mr. Reichart to ratify the action of the Borough Officers in making the following investments with People’s Bank for a period of 30 days, October 31, 2015 to November 30, 2015 at an interest rate of 0.50%:

<u>Funds</u>	<u>Investments</u>
General Fund	\$4,325,313.98
Bicentennial Fund	\$1,386.02
Sewer Fund	\$869,300.00
Guthrie Memorial Library Fund	\$0.00
Regional Wastewater Treatment Fund	\$284,200.00
Market House Fund	\$18,300.00
Liquid Fuels Fund	\$20,600.00
Equipment Fund	\$139,400.00

## REPORTS OF THE STANDING COMMITTEES

### Finance & Personnel Committee – Mr. Roth

<u>Funds</u>	<u>Investments</u>
Local Services Tax Fund	\$224,200.00
Business Privilege Tax Fund	\$272,300.00
Leisure Services Fund	\$43,700.00
Sewer Projects Fund	\$0.00
Library Projects Fund	\$14,200.00
Hanover Recreation Endowment Fund	\$297,000.00
Water Revenue Fund	\$1,975,000.00
Water Projects Fund	\$186,500.00
Market House Reserve Fund	\$5,681.29
Hanover Recreation Reserve Fund	\$12,730.37
Library Endowment Fund	\$1,041,682.83
Library Endowment Additional Investment	\$0.00
2010 Water Bonds	\$0.00
2010 Water Bonds - Interest	\$0.00
2013 Water Bonds	\$2,000,000.00
2013 Water Bonds - Interest	\$0.00
2013 Sewer Bonds	\$2,350,000.00
2013 Sewer Bonds - Interest	\$0.00
2013 General Bonds	\$155,000.00
2013 General Bonds - Interest	\$0.00
2015 Water Bonds	\$170,000.00
2015 Water Bonds - Interest	\$0.00
Total	<u>\$14,406,494.39</u>

Motion carried.

It was moved by Mr. Roth, seconded by Mrs. Yingling to approve the annual Property and Liability Insurance coverage with Selective Insurance Company in the amount of \$531,249.00. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke to approve the Health and Hospitalization Insurance coverage with Capital Blue Cross in the amount of \$2,625,480.00. Motion carried.

It was moved by Mr. Roth, seconded by Mrs. Yingling to direct the advertisement of the proposed 2016 Budgets, representing an 0.08 Mill Tax Increase to be opened for public inspection Monday December 1, 2015 through Friday, December 14, 2015 in the Office of the Borough Secretary, 44 Frederick Street, Hanover, Pennsylvania, 8:00 AM – 4:30 PM, Monday through Friday. Motion carried.

## REPORTS OF THE STANDING COMMITTEES

### Finance & Personnel Committee – Mr. Roth

It was moved by Mr. Roth, seconded by Mr. Funke to approve the advertisement of the "Sunshine Bill" in accordance with the Act of October 15, 1998, P.L. 729, No. 93, Sec. 1, 65 Pa. C.S. Sec. 701, et seq., listing the public meetings of boards or commissions of The Borough of Hanover for the 2016 calendar year. Motion carried.

It was moved by Mr. Roth, seconded by Mrs. Yingling to authorize the lease of Fisher Place, 111 Frederick Street to Lincolnway Sports for Youth, a non-profit organization in conjunction with the Hanover Area Hispanic Center from January 1, 2016 to December 31, 2016 in the amount of \$1.00. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke to grant sewer billing credits to the following accounts, one time only, due to leaks that did not enter the sewer system and have since been repaired:

	<u>Name/Address</u>	<u>Credit Amount</u>	<u>Account #</u>
a.	Daniel Frock, 309 Clearview Road	\$308.30	51-0244850-0
b.	Jennifer Elliott, 214 Second Avenue	\$ 54.00	51-0141530-1

Motion carried.

It was moved by Mr. Roth, seconded by Mrs. Yingling to grant sewer billing credits to the following accounts, one time only due to accidental water usage which did not enter the sewer system:

	<u>Name/Address</u>	<u>Credit Amount</u>	<u>Account #</u>
a.	Roxie Bream, 221 Meade Avenue	\$81.00	51-0159640-0
b.	Avery Sollenberger, 309 Primrose Lane	\$54.00	51-0262486-0

Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke to approve the flooring replacement at the general office at 44 Frederick Street, Hanover, PA in the amount of \$6,925.00 with Traynor's Floors & Carpet, Inc. Motion carried.

It was moved by Mr. Roth, seconded by Mrs. Yingling to approve Resolution No. 1112 for Disposition of Records for the Hanover Borough Tax Collector according to the schedules and procedures for disposition of records as set forth in the municipal records manual approved on December 16, 2008. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke to approve the amendment to the 2015 Budget for the transfer of funds in the amount of \$25,000 from the Earned Income Tax Current Year Fund (Account #01.001.31020) to Machinery & Equipment Maintenance Repair & Maintenance Supplies Fund (Account #01.437.03740.002500) for repair of the transmission for the E-86 Case Back Loader. Motion carried.

It was moved by Mr. Roth, seconded by Mrs. Yingling to award the Rental Uniform Contract to Cintas Corporation, low bidder for a period of three (3) years from January 1, 2016 through January 1, 2019 as per bid specifications. Motion carried.

### Planning & Traffic Committee – Mr. Reichart

It was moved by Mr. Reichart, seconded by Mr. Funke to authorize the Borough Solicitor to proceed with the preparation of the ordinance revision to repeal those sections of the Borough of Hanover Zoning Ordinance regulating use and development of lands in the Flood Plain District and related items in coordination with the Borough of Hanover Stormwater Management Ordinance. Motion carried.

It was moved by Mr. Reichart, seconded by Mrs. Yingling to approve the request of Mummert Enterprises, 8 Stuart Avenue, Hanover, PA, for the Cherry Tree Phase IV Development plan drawn by Reginald F. Baugher, PLS, Hanover Land Services, Hanover, PA dated July 28, 2011, last revised February 23, 2012, bearing job #6040, approved by Hanover Borough Council September 28, 2011, for extension of filing and recording said plan until June 12, 2016. Motion carried.

## REPORTS OF THE STANDING COMMITTEES

### Public Service Committee – Mr. Angel

It was moved by Mr. Angel, seconded by Mr. Roth to approve Resolution No. 1113 thanking the 300+ volunteers who helped raise the \$60,000 in charitable donations from the 20<sup>th</sup> Annual Hanover Chili Cookoff held September 6, 2015. Motion carried.

It was moved by Mr. Angel, seconded by Mr. Roth to approve Resolution No. 1114 authorizing the use and sale of alcohol at Good Field for the 21<sup>st</sup> Annual Hanover Chili Cookoff to be held September 4, 2016. Motion carried.

It was moved by Mr. Angel, seconded by Mr. Roth to approve Southwest York Outlaws to use one baseball field, Tuesdays and Wednesdays and one softball field, Mondays and Wednesdays furthest away from the concession stand at Good Field Complex from January 1, 2016 thru December 31, 2016 with the exception of any other scheduled events at the field. Motion carried.

It was moved by Mr. Angel, seconded by Mr. Roth to approve Southwest York Outlaws to host their first annual "Snacktown Showdown," the weekend of June 3<sup>rd</sup> through June 5<sup>th</sup>, 2016 and to utilize all four (4) fields at the Good Field Complex and both upper fields at Moul Field Complex and granting permission for them to line fields on Friday evening prior to the tournament. Motion carried.

It was moved by Mr. Angel, seconded by Mr. Roth to approve Bull Dogs Baseball to use the field closest to the concession stand at Good Field Complex on Mondays, Tuesdays, and Thursdays and the baseball field furthest from the concession stand on Wednesdays from March 7<sup>th</sup> to July 29<sup>th</sup>, 2016, with the exception of any other scheduled events at the field. Motion carried.

## MAYOR'S REPORT

Mayor Adams wished all a Happy Thanksgiving and reminded everyone of the Santa Parade Friday, November 27<sup>th</sup> at 9:00 AM.

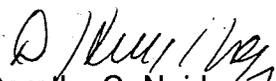
## Unfinished Business

President Gerken asked for an appropriate time to hold a special meeting to consider candidates for the Fourth Ward Council to fulfill Mr. Eline's term until 12/31/17. The time was set at 6:45 PM on December 16<sup>th</sup> prior to the Finance & Personnel Committee meeting at 7:00 PM. Staff will advertise same.

## Adjournment

There being no further comments by Council or the public, it was moved by Mr. Funke, seconded by Mr. Roth to adjourn the meeting at 7:55 PM. Motion carried.

Respectfully submitted,

  
Dorothy C. Neiderer, Secretary