

President Gerken called the meeting of Hanover Borough Council to order on Wednesday Evening, January 23, 2013, 7:30 PM, in the Hanover Municipal Building, 44 Frederick Street, Hanover, Pennsylvania as advertised.

The meeting began with the Pledge of Allegiance to the Flag of the United States of America, followed by a moment of silence.

On roll call the following answered as present: Mr. Connor, Mr. Eline, Mr. Funke, Mr. Gerken, Ms. Hormel, Mr. Hufnagle, Mr. McLin, Mr. Morris and Mrs. Yingling; Solicitor Yingst; Mayor Adams; Manager Krebs and Secretary Miller. Councilperson Mrs. Griffin was absent.

It was moved by Mr. McLin, seconded by Mr. Funke to approve the minutes of the following Council Meetings:

- (a) December 26, 2012

Motion carried.

It was moved by Mr. Funke, seconded by Mr. McLin to approve the payment of bills, the Report of the Mayor and the Report of the Fire Chief. Motion carried.

It was moved by Mr. Hufnagle, seconded by Mr. Funke to approve the reports of the following Borough Administrators:

- a.) Borough Manager
- b.) Supervisor of Public Works
- c.) Superintendent of Wastewater Treatment
- d.) Superintendent of Water Department
- e.) Supervisor of Water Treatment Plant
- f.) Borough Engineer
- g.) Library Director

Motion carried.

Hearing of Citizens with Items of Business to be brought Before the Borough

None was presented.

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. McLin

It was moved by Mr. McLin, seconded by Mr. Connor to ratify the action of the Borough Officers in making the following investments with M & T Bank for a period of 33 days, December 28, 2012 to January 31, 2013 at an interest rate of .15%:

<u>Funds</u>	<u>Investments</u>
General Fund	\$498,624.23
Bicentennial Fund	\$1,375.77
Sewer Fund	\$650,000.00
Bucks for Books Fund	\$87,000.00
Regional Wastewater Treatment Fund	\$0.00
Market House Fund	\$3,000.00
Liquid Fuels Fund	\$25,000.00
Equipment Fund	\$80,000.00

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. McLin

<u>Funds</u>	<u>Investments</u>
Local Services Tax Fund	\$230,000.00
Business Privilege Tax Fund	\$7,000.00
Brier Memorial Fund	\$11,455.00
Leisure Services Fund	\$43,000.00
Old Hanover Videos Fund	\$980.00
Sewer Projects Fund	\$0.00
Library Projects Fund	\$178,000.00
Hanover Recreation Endowment Fund	\$293,000.00
Water Revenue Fund	\$500,000.00
Water Projects Fund	\$175,000.00
Market House Reserve Fund	\$5,656.45
Hanover Recreation Reserve Fund	\$12,632.59
Library Endowment Fund	\$914,376.06
Sewer Reserve Fund	\$0.00
Total	<u>\$3,716,100.10</u>

Motion carried.

It was moved by Mr. McLin, seconded by Mr. Hufnagle to approve Ordinance No. 2196 entitled “**AN ORDINANCE LEVYING TAXES FOR THE FISCAL YEAR 2013 IN THE BOROUGH OF HANOVER AND FIXING COLLECTION RATES THEREON.**” *(This ordinance establishes the tax rate at 5.0 mills for the year 2013.)* On roll call the following voted in favor of the motion: Mr. Connor, Mr. Eline, Mr. Funke, Mr. Gerken, Ms. Hormel, Mr. Hufnagle, Mr. McLin, Mr. Morris and Mrs. Yingling. The motion passed 9-0 and was carried.

It was moved by Mr. McLin, seconded by Mr. Hufnagle to ratify the action of the proper officers of The Borough in approving the following Real Estate Tax Lien Filings by the Hanover Borough Tax Collector and exonerating the Tax Collector from further efforts to collect the aforesaid taxes:

- a. The Real Estate Taxes listed on the “Return of Uncollected Real Estate Taxes for the Year 2011” in the amount of \$1,018.32.
- b. The Real Estate Taxes listed on the “Return of Uncollected Real Estate Taxes for the Year 2012” in the amount of \$89,802.36.

Motion carried.

It was moved by Mr. McLin, seconded by Ms. Hormel to exonerate Per Capita Tax Collector Leroy Wentz, 217 Frederick Street, Hanover, PA from the collection of the following uncollected Per Capita Taxes listed on the reports dated January 7, 2013:

a.	2012 Full and Interim Per Capita Taxes	\$ 16,448.50
b.	2011 Interim Per Capita Taxes	\$ 4,592.00

Motion carried.

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. McLin

<u>Funds</u>	<u>Investments</u>
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- a. The Real Estate Taxes listed on the “Return of Uncollected Real Estate Taxes for the Year 2011” in the amount of \$1,018.32.
- b. The Real Estate Taxes listed on the “Return of Uncollected Real Estate Taxes for the Year 2012” in the amount of \$89,802.36.

Motion carried.

It was moved by Mr. McLin, seconded by Ms. Hormel to exonerate Per Capita Tax Collector Leroy Wentz, 217 Frederick Street, Hanover, PA from the collection of the following uncollected Per Capita Taxes listed on the reports dated January 7, 2013:

a.	2012 Full and Interim Per Capita Taxes	\$ 16,448.50
b.	2011 Interim Per Capita Taxes	\$ 4,592.00

Motion carried.

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. McLin

It was moved by Mr. McLin, seconded by Mr. Hufnagle to charge Delinquent Hanover Borough Tax Collector Berkheimer Associates, Bangor, Pennsylvania with the collection of the following uncollected Per Capita Taxes listed on the report dated January 7, 2013 from Hanover Borough Tax Collector Leroy Wentz for all persons who have been given more than the legal time limit for payment of Per Capita Taxes but have failed to do so:

- | | | |
|----|--|--------------|
| a. | 2012 Full and Interim Per Capita Taxes | \$ 11,698.50 |
| b. | 2011 Interim Per Capita Taxes | \$ 3,377.00 |

Motion carried.

It was moved by Mr. McLin, seconded by Mrs. Yingling to charge 2013 Real Estate Tax Collector Leroy Wentz, 217 Frederick Street, Hanover, PA with the collection of 2013 Real Estate Tax in the amount of \$4,856,072.85 and authorizing the issuance of Tax Warrants for same with the payment of one point twenty five hundredths (1.25%) percent commission on the collection of each tax bill collected. Motion carried.

It was moved by Mr. McLin, seconded by Mr. Hufnagle to charge 2013 Per Capita Tax Collector, Leroy Wentz, 217 Frederick Street, Hanover, PA with the collection of Per Capita Tax in the amount of \$51,835.00 and authorizing the issuance of Tax Warrants for same with the payment of 25¢ commission on the collection of each tax bill collected. Motion carried.

It was moved by Mr. McLin, seconded by Mr. Funke to authorize the proper officers of The Borough of Hanover to enter into an agreement with Apple Automotive Fleet Department for purchase of the following police vehicles less trade-ins as per the COSTARS-13-051 Purchasing Agreement for one (1) 2013 Ford Police Interceptor AWD Sedan; and one (1) 2013 Ford Police Interceptor AWD Utility Vehicle. Motion carried.

It was moved by Mr. McLin, seconded by Mr. Hufnagle to authorize the proper officers of The Borough of Hanover to enter into agreements for rental of stalls at the Hanover Market House:

<u>Name</u>	<u># Stalls</u>	<u>Term</u>	<u>Description</u>
a.) Shirley Leonhardt	1 Stall	1 Year	New Vendor – soaps, lotions
b.) Christopher Arter	1 Stall	6 Months	New Vendor – Christopher Cringle's
c.) Mary Myers	5 Stalls	1 Year	Returning Vendor/An Early Elegance
d.) Jane Poole	3 Stalls	1 Year	Returning Vendor – Gourds & Baskets
e.) Gail Rhodes	2 Stalls	1 Year	Returning Vendor - Jewelry
f.) Historical Society	3 Stalls	1 Year	Returning Vendor – History & EPAC Info
g.) Michael Blank	3 Stalls	1 Year	Returning Vendor/Common Ground Farms
h.) Kevin & Sheri Tuckey	6 Stalls	1 Year	Returning Vendor – Fresh Produce
i.) Dan McGregor	14 Stalls	1 Year	Returning Vendor/McGregor's Garden

Motion carried.

It was moved by Mr. McLin, seconded by Mr. Eline to approve Resolution No. 1031 setting the commission schedule for 2014 Real Estate Tax Duplicate at 0.95% per total real estate tax collected. Ms. Hormel voted in opposition to the motion. Motion carried.

Planning & Traffic Committee – Mr. Funke

It was moved by Mr. Funke, seconded by Mr. Hufnagle to authorize the proper officers of The Borough of Hanover to enter into an agreement with Gannett Fleming Engineering for a Joint Comprehensive Plan with Penn Township in the amount of \$89,646.10. (*Grant funds will cover this project.*) Motion carried.

It was moved by Mr. Funke, seconded by Mrs. Yingling to approve Resolution No. 1028 for a contract with Metropolitan Edison Company for an Additional Street Light on an existing pole on Pennsylvania Avenue. Motion carried.

REPORTS OF THE STANDING COMMITTEES

Planning & Traffic Committee – Mr. Funke

It was moved by Mr. Funke, seconded by Mr. Hufnagle to authorize the proper officers of The Borough of Hanover to enter into a revised Developer's Agreement with Cherry Tree Development to grant an increase from one hundred twenty (120) sewer EDU hookups to one hundred seventy-seven (177) sewer EDU hookups (*EDU = Equivalent Dwelling Unit*); and in addition the developer agrees to construct approximately one hundred sixty (160') linear feet of four (4') foot wide sidewalk along the northern side of Grant Drive adjacent to property owned by Richard Eiserman, Map DD Parcel 498, from the existing walk to Moul Avenue to Borough specifications, with all improvements including final grading at the developer's sole expense. Ms. Hormel voted in opposition to the motion. Motion carried.

It was moved by Mr. Funke, seconded by Ms. Hormel to enter into an Amendatory Contract for Market House Roof & Ventilation Improvements with the York County Planning Commission Community Development Block Grant #45501885 for an extension until June 30, 2013. Motion carried.

Water & Sewer Committee – Mr. Morris

It was moved by Mr. Morris, seconded by Mr. Hufnagle to authorize the proper officers of The Borough of Hanover to enter into the following agreements with Hydro-Terra Group associated with the following water projects:

- a.) Parr's Hill Reservoir
- b.) Sheppard-Myers Dam & Reservoir
- c.) Long Arm (Lawrence B. Sheppard) Dam & Reservoir
- d.) Mapping/GIS

Motion carried.

It was moved by Mr. Morris, seconded by Mr. Funke to ratify the actions of the proper officers of The Borough of Hanover for the following water project agreements with Gannett Fleming Engineering:

- a.) Parr's Hill Reservoir Hydraulic Analyses
- b.) Parr's Hill Reservoir Pump Station Relocation
- c.) Parr's Hill Reservoir Floating Cover Replacement & Liner Installation
- d.) Engineering Data Inventory
- e.) Annual Dam Inspection Reports

Motion carried.

It was moved by Mr. Morris, seconded by Mr. McLin to authorize the proper officers of The Borough of Hanover to enter into an agreement with Gannett Fleming Engineering to analyze the Hanover Borough Municipal Waterworks System focusing on the Hanover Water Treatment Plant improvements in the amount of \$100,000.00. Mr. Funke voted in opposition to the motion. Motion carried.

Public Service Committee – Mr. Eline

It was moved by Mr. Eline, seconded by Mr. Hufnagle to approve the request of The Allied Veterans Council of Hanover to hold the Annual Memorial Day Parade Monday, May 27, 2013, formation 7:30 AM; parade start 8:30 AM; parking restricted the entire parade route; street reopening 10:30 AM. Motion carried.

It was moved by Mr. Eline, seconded by Mr. Funke to approve the request of Hanover Honda, 1226 Carlisle Street, Hanover, Pennsylvania to hold their 6th Annual Hanover Community Easter Egg Hunt on Saturday, March 30, 2013 from 11:00 AM to 5:00 PM at O'Brien Field with use of bathrooms as per their letter received January 16, 2013, provided any children in the neighborhood are invited to participate in the event, and the area and bathrooms are cleaned and policed for litter following the event. Motion carried.

It was moved by Mr. Eline, seconded by Mrs. Yingling to approve Resolution No. 1029 giving permission to the Tender Care Pregnancy Center to erect one banner at Carlisle Street and Maple Avenue from April 1, 2013 to May 13, 2013 for the Tender Care Walk for Life event provided a certificate of insurance is submitted naming The Borough of Hanover as an additional insured and this approval is not shared with any other organization. Motion carried.

REPORTS OF THE STANDING COMMITTEES

Public Service Committee – Mr. Eline

It was moved by Mr. Eline, seconded by Mr. Hufnagle to approve Resolution No. 1030 giving permission to the Hanover Fraternal Order of Eagles No. 1406 to erect one banner at 133-136 Carlisle Street from March 28, 2013 to April 26, 2013 for their Family Fun Day event provided a certificate of insurance is submitted naming The Borough of Hanover as an additional insured and this approval is not shared with any other organization. Motion carried.

It was moved by Mr. Eline, seconded by Mr. Funke to approve the request of Christy R. Hughes to use Moul Field on Saturday, March 23, 2013 for a 5K Run/Walk in memory of Lori Clegg, all proceeds to be designated for a York College scholarship for a nursing student provided the following conditions are met:

- a. Race start time begins promptly at 8:00 AM.
- b. Sidewalks are not blocked for use by other pedestrians.
- c. A map is submitted showing the race route approved by the Police Chief and Fire Chief.
- d. Borough streets used are closed to all vehicular traffic during the race event; flagman are placed at barricades within the Borough to protect runners.
- e. Race events are completed and streets reopened no later than 10:30 AM.
- f. A certificate of insurance is provided naming The Borough of Hanover as a co-insured for the event.
- g. All food vendors to obtain all proper health licensing prior to the event.
- h. Bathrooms will be made available based on current weather conditions.

There was discussion among Council members and Police Chief Smith as to the cost of police assistance for this type of event, noting there were four (4) such events last year.

Motion carried.

MAYOR'S REPORT

On December 28th, 2012 Chief Smith and Mayor Adams graciously accepted the donation of \$10,000 from the Hanover Home Association to the Police Department; and on January 12th Mayor Adams attended the New Weight Watchers Ribbon Cutting Ceremony.

New Business

It was moved by Mr. Morris, seconded by Ms. Hormel to recognize and thank the Friends of the Library on their generous donation of \$5,000 to the Guthrie Memorial Library, Hanover's Public Library. Motion carried.

It was moved by Mr. Morris, seconded by Mr. Connor to recognize and thank the Hanover Fraternal Order of Eagles No. 1406 for their generous donation of \$10,000, for the 2013 Liberty Day Event Fireworks.

Unfinished Business

Former Fire Commissioner James Roth, and Chairman of the Hanover Fire Museum Committee presented the new flyer for the Fire Museum to Council, noting this flyer was subsidized through donations. Mr. Roth invited Council members to tour the museum, and thanked Council members for their continued support of the museum.

ADJOURNMENT

It was moved by Mr. Funke, seconded by Mr. Hufnagle to adjourn the meeting 8:04 PM. Motion carried.

Respectfully submitted,


Dorothy C. Miller
Borough Secretary